

**ITEM                    MAYORAL MINUTE ORGANISATIONAL STRUCTURE  
REVIEW**

**Department        Executive Services**

**Author Initials: AT**

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**REPORT**

At the meeting held 16 October 2012 Council considered a Mayoral Minute in regard to the review to the Organisational Structure and resolved:

*THAT Council establish a steering committee of the Mayor and Councillors Megna and O'Connell to review the organisation structure, in the terms as outlined in the report.*

The committee has met on 2 occasions , developed and endorsed a brief and forwarded that brief to 4 consultants seeking a written quotation and a proposal on the methodology that would be used in undertaking the organisational review.

The date for submission of proposal and quotes closed on 10<sup>th</sup> December 2012. Three submissions were received (MasterTek, Morrision Low and Strategic Consulting Solutions). The Steering Committee will be reviewing the submissions and if necessary conducting interview to clarify any issues.

The timeframe for delivery of the report is 31<sup>st</sup> March 2013. To enable this deadline to be met the appointment must be made before the end of the year.

Accordingly I would seek to have Council delegate the appointment of the preferred consultants to the Steering Committee to enable these deadlines to be achieved.

**RECOMMENDATION**

THAT the Steering Committee established for the review of the Organisational Structure determines the preferred consultant to undertake that task.

THAT the General Manager be granted delegated authority to engage the preferred consultant as recommended by the Steering Committee