

ORDINARY COUNCIL MEETING

AGENDA

Notice is hereby given that an Ordinary Council Meeting will be held at the:

Council Chambers, City of Canada Bay Civic Centre, Drummoyne

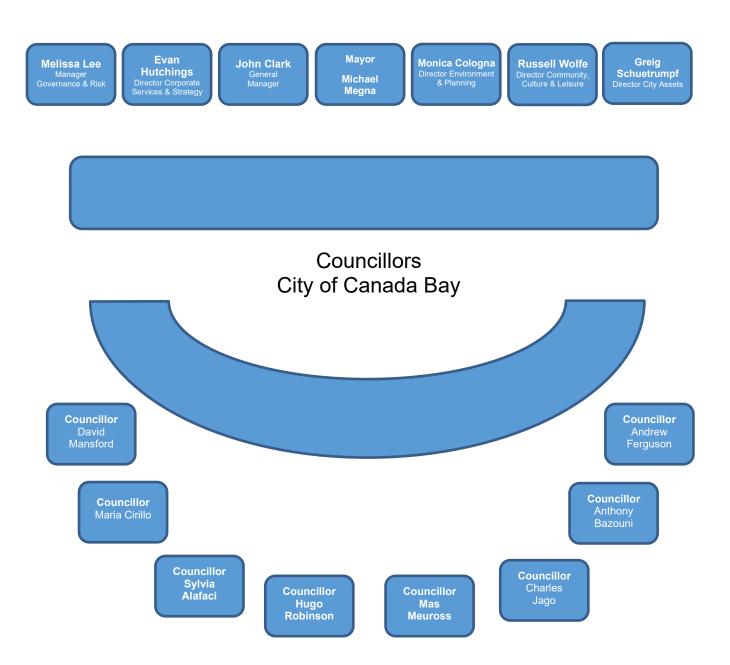
Tuesday, 18 February 2025

Beginning at 6:00 PM for the purpose of considering and determining matters included in this agenda.

John Clark

General Manager





Statement of Ethical Obligations

The Mayor and Councillors are bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the City of Canada Bay and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.



Agenda for an Ordinary Council Meeting to be held on Tuesday 18 February 2025 at the Council Chambers, City of Canada Bay Civic Centre, Drummoyne Commencing at 6:00 PM

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1 ACKNOWLEDGEMENT OF COUNTRY

The City of Canada Bay acknowledges the Wangal clan, one of the 29 tribes of the Eora nation and the traditional custodians of this land.

The City's Council pays respect to Elders past and present and extends this respect to all Aboriginal people living in or visiting the City of Canada Bay.

2 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

In accordance with clauses 6.3, 6.4 and 6.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 3 DECEMBER 2024

RECOMMENDATION

That the minutes of the Ordinary Council Meeting of 3 December 2024 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

4 DISCLOSURES OF INTERESTS

In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.



5 MAYORAL MINUTE(S)

ITEM 5.1 MAYORAL MINUTE - VALE ARTHUR MCGILL

Submitted by: Councillor Michael Megna (Mayor)

MOTION

That Council receive and note the report.

BACKGROUND

It is with sadness that we acknowledge the passing of Arthur McGill, a revered figure in Australian rugby and a cherished member of our local community.

Arthur's contributions to the sport and his enduring legacy at the Drummoyne Rugby Club will long be remembered.

Educated at Drummoyne High School, Arthur naturally gravitated to Drummoyne Rugby where he played First Grade in 1964 before rising through State Representative level and beginning his distinguished international career in 1967.

Arthur was Australia's 514th Wallaby, and dominated in the fullback position across six seasons, finishing with a then Australian individual career record of 72 points

His leadership, dedication, and sportsmanship set an example for all who had the privilege of knowing him. At the local level, Arthur was a stalwart of the Drummoyne Rugby Club, where he fostered a culture of camaraderie, mentorship, and excellence.

Arthur's legacy is not only in his achievements on the field, but also in his commitment to developing young players and ensuring that the values of the game were upheld.

On behalf of the City of Canada Bay, I extend our sincere condolences to Arthur's wife Annie, children Christian, Britt and Alexander, and grandchildren, as well as his friends in Drummoyne and the wider rugby community.



ITEM 5.2 MAYORAL MINUTE - UPDATE ON UNSATISFACTORY TELECOMMUNICATIONS WORKS IN FIVE DOCK

Submitted by: Councillor Michael Megna (Mayor)

MOTION

That:

- 1. The Mayor write to the Minister for Communications Michelle Rowland MP and the Member for Reid Sally Sitou MP:
 - Reaffirming Council's disappointment in the works undertaken by Xenith IG and the significant negative impact on our community.
 - Advocating for stronger oversight by Councils of telecommunications contractors
 - Seeking support and assistance to rectify the damage caused.
- 2. Council communicate to residents that this work is not undertaken or approved by Council.

BACKGROUND

I would like to provide Council with an update on the unsatisfactory works in the City of Canada Bay by telecommunications contractors, following my Mayoral Minute put to the May Council Meeting last year.

The City of Canada Bay and its residents have endured months of property damage, hazardous conditions, and frustration due to the abandoned works of telecommunications contractor Xenith IG.

This company, engaged to undertake cabling works in our area, has left behind unfinished and unsafe work sites across our Local Government Area, creating an ongoing burden for both residents and Council.

Council is deeply disappointed with the standard of work conducted by Xenith IG and the significant disruption it has caused.

We are not alone in our disappointment. Recently Lane Cove Council's challenges with the same contractor have been reported on in the media.

This month, Xenith IG have commenced new works in residential streets in Five Dock, Wareemba and Abbotsford, and I have grave concern that the issues experienced will continue.

We wish to make it clear to our community that this work has not been carried out by Council nor under our authority.

Unfortunately, under the Telecommunications Act 1997, telecommunications companies have the right to undertake works on public land without requiring Council approval. This lack of oversight has left local governments with limited recourse when such works are abandoned or performed to a substandard level.

While Council has undertaken some rectification works to address immediate safety concerns, many residents remain dissatisfied with the state of public assets that have not yet been repaired.



Council has been actively advocating for action at the Federal level, and we welcome the engagement of our local federal member, Sally Sitou MP, who has raised these concerns with the Minister for Communications.

Discussions with the Australian Communications and Media Authority (ACMA) were previously undertaken, and it is imperative that Council continues to push for stronger regulatory oversight to prevent similar issues arising in the future.

Council must continue to advocate for better protections for our community. We will continue to press for reforms that ensure telecommunications contractors are held accountable for the works they undertake and for additional support from the Federal Government to address the damage already inflicted on our City.



ITEM 5.3 MAYORAL MINUTE - STEP UP FOR CANCER SURVIVORSHIP

Submitted by: Councillor Michael Megna (Mayor)

MOTION

That Council, through its communication channels, promote the Step Up for Cancer Survivorship fundraising initiative at Concord Hospital to our local community.

BACKGROUND

I am pleased to once again bring attention to Step Up for Cancer Survivorship, an important initiative that raises awareness and funds to support those who have faced a cancer diagnosis.

This event plays a vital role in providing resources, advocacy, and community support to cancer survivors and their families, helping them navigate life beyond treatment.

Cancer survivorship is an issue that affects many within our City of Canada Bay community. The challenges survivors face – physical, emotional, and financial – require ongoing attention and dedicated support. Step Up for Cancer Survivorship highlights these needs while fostering a sense of resilience and solidarity within our community.

Council has been a strong supporter of this initiative in previous years, and I encourage us to reaffirm our commitment in 2025. By participating, promoting, and supporting this cause, we can help ensure that those who have fought cancer receive the care and resources they need to thrive.



6 PUBLIC FORUM

In accordance with Part 5 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and no more than two matters listed for consideration on the agenda (Public Address).

7 ITEMS RESOLVED BY EXCEPTION

In accordance with Part 13 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

8 EXECUTIVE SERVICES DIRECTORATE REPORTS



9 ENVIRONMENT AND PLANNING DIRECTORATE REPORTS

ITEM 9.1 DA DETERMINATIONS BY THE LOCAL PLANNING PANEL AND STAFF

UNDER DELEGATION

Reporting Manager Manager Statutory Planning

Attachments: Nil

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING

That Council receive and note the information contained in the report on development application determinations by the Local Planning Panel, and Staff, under delegation for the period 23 November 2024 to 31 January 2025.

PURPOSE

This report outlines development application (DA) determinations by the Canada Bay Local Planning Panel (CBLPP) and Staff under delegation for the period from 23 November 2024 to 31 January 2025.

EXECUTIVE SUMMARY

This report provides Development Application statistical data in accordance with Council's resolution of 6 February 2018 on applications received, determined, and applications considered by the Canada Bay Local Planning Panel (CBLPP).

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and

responds deftly to evolving community needs

BACKGROUND/DISCUSSION

This report provides DA statistical data in accordance with Council's resolution of 6 February 2018 on applications received, determined and applications considered by the Canada Bay Local Planning Panel (CBLPP).

Items for CBLPP Meeting on 27 November 2024

The following applications were listed for consideration at the CBLPP meeting on 27 November 2024:

- DA2024/0139 24 Barnstaple Road, Five Dock Proposed ground floor and first floor alterations including conversion of existing garage to living area – approved subject to conditions.
- DA2024/0195 8 Riverside Mews, Drummoyne Proposed extension above garage, replacement of rear vergola and use of roof storage space approved subject to conditions.
- DA2024/0138 2-4 Denham Street, Rhodes Demolition of existing structures and construction of eight storey residential flat building over three basement levels of carparking including 34 dwellings and 38 car spaces *Refused as per Recommendation*.



Items for CBLPP Meeting on 18 December 2024

The following application was listed for consideration at the CBLPP meeting on 18 December 2024:

 DA2024/0072 – 123 Peninsula Drive, Breakfast Point - Integrated development including internal alterations and additions to existing heritage building, construction of two new structures, basement, swimming pool and related landscaping – Refused as per Recommendation.

Items for CBLPP Meeting on 29 January 2025

The following applications were listed for consideration at the CBLPP meeting on 29 January 2025:

- DA2024/0203 1 Ramsay Road, Five Dock Demolition of existing buildings, boundary adjustment, construction of shop top housing and residential flat building and associated car parking – Refused as per Recommendation
- DA2024/0227 McIlwaine Park, 1P Mary Street, Rhodes Demolition of obsolete toilet block and removal of tree and replacement planting *approved subject to conditions*.
- DA2024/0149 19/26 Wolseley Street, Drummoyne Proposed louvred roof opening system over existing balcony *approved subject to conditions*.
- DA2024/0121 49 Nield Avenue, Rodd Point Demolition of an existing dwelling house and construction of a new dwelling house *Refused as per Recommendation*
- DA2024/0173 33-41 Blaxland Road, Rhodes Amending Development Application DA2023/0158 to convert commercial floor space to residential units - approved subject to conditions.

Items for CBLPP Meeting on 26 February 2025

At the time of writing this report, the following applications are listed for consideration at the CBLPP meeting on 26 February 2025:

- DA2024/0217 17 Dening Street, Drummoyne Alterations and additions to an existing dwelling, inclusive of façade, windows, and roof works.
- DA2024/0237 39 Harrabrook Avenue, Five Dock Alteration and addition to an existing dwelling.
- DA2024/0253 16 The Parade, Russell Lea Torrens Title subdivision of the existing Strata (no building work).
- DA2025/0007 70 Majors Bay Road, Concord Demolition of existing building, construction
 of 4 storey commercial building with ground and first floor retail, second and third floor office
 and 2 levels of basement gym with 24hr operation. Off street parking at the rear.
- DA2024/0232- Units 4 & 5 of 8 Walton Crescent, Abbotsford Proposed Minor Alterations to the Existing Residential Flat Building and Amalgamation of lot 4, Common Property SP 6446 and lot 13 SP 70264 (units 4 and 5).
- DA2024/0243 Rhonda Place, Concord Demolition of existing improvements and construction of a new two storey dwelling house and hardstand parking space.

Development Applications - Determined

The following Development Applications have been determined by staff under delegation between 23 November 2024 to 31 January 2025:



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
DA2024/0204	23.10.2024	31 Day Street, Drummoyne	Removal of 1 tree in a Heritage Conservation Area	Refused 26.11.2024
DA2022/0209	26.07.2022	433 Lyons Road, Five Dock	Demolition of the existing structures and construction of a 72 place two storey childcare centre with basement car parking	Approved – Deferred Determination 26.11.2024
DA2024/0200	24.10.2024	7 Napier Street, Drummoyne	Tree pruning application	Approved 27.11.2024
DA2024/0214	11.11.2024	83 Thompson Street, Drummoyne	Internal alterations and extension to rear of dwelling	Approved 27.11.2024
DA2024/0218	20.11.2024	28 Marlborough Street, Drummoyne	Tree pruning of branches overhanging neighbours yards, dead branch removal and trimming of dangerous tree	Approved 27.11.2024
DA2024/0139	26.07.2024	24 Barnstaple Road, Five Dock	Proposed ground floor and first floor alterations including conversion of existing garage to living area	Approved – LPP 27.11.2024
DA2024/0138	24.07.2024	2-4 Denham Street, Rhodes	Integrated Development under the Water Management Act 2000 for demolition of existing structures (including three (3) existing dwellings), tree removal, construction of a three (3) level basement for 34 car parking spaces, 4 visitor spaces, 68 bicycle parking spaces and eight (8) motor cycle parking spaces, on-site loading bay with turntable for HRV access, construction of 34 dwellings, comprising 30 apartments (including five (5) adaptable apartments) and four	Refused – LPP 27.11.2024



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
			(4) multi-dwelling housing (terraces), on- site landscaping, residential amenities and building services	
DA2024/0195	10.10.2024	8 Riverside Mews, Drummoyne	A first floor addition to create a new bedroom above an existing garage, installation of a new vergola to the rear	Approved – LPP 27.11.2024
DA2024/0090	14.05.2024	190 Great North Road, Five Dock	Consolidation of sites and subdivision into four Torrens Title Lots	Approved 29.11.2024
DA2024/0114	04.07.2024	16 Drummoyne Avenue, Drummoyne	Partial demolition, restoration of pool house, and construction of new pool within existing location, associated pool barriers and landscaping	Approved 29.11.2024
DA2024/0124	09.07.2024	13 Hezlet Street, Chiswick	Integrated development under Fisheries Management Act 1994 to demolish and reconstruct the existing Boatshed and Skid and construction of a Sea Retaining Wall and Water Access Steps	Approved 29.11.2024
DA2024/0175	19.09.2024	22 Colane Street, Concord West	Proposed construction of a new carport, new skylight to the existing kitchen and window change to door, change the use of the existing parking area to outdoor entertainment area	Approved 29.11.2024
DA2024/0095	29.05.2024	52 Burnell Street, Russell Lea	Demolition of all existing structures and construction of a new two storey dwelling house plus basement parking floor level and associated site works	Approved 03.12.2024
DA2024/0158	03.09.2024	71 Parkview Road, Abbotsford	Demolition of all existing structures, Torrens Title	Approved 04.12.2024



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
			subdivision of the subject site creating two (2) allotments, and construction of a two-storey dwelling on each allotment with associated site works	
DA2024/0051	20.03.2024	2 Lyons Road, Drummoyne	Alterations and additions to existing dwelling	Approved – Court 05.12.2024
DA2023/0241	11.12.2023	5 The Esplanade, Drummoyne	Integrated development including construction of a new dual occupancy development and strata subdivision	Approved – Court 06.12.2024
DA2024/0202	18.10.2024	33-41 Blaxland Road, Rhodes	DA for illuminated crane signage and jibs	Approved 06.12.2024
DA2024/0099	06.06.2024	37 Melbourne Street, Concord	Demolition of existing structures and construction of a new two-storey dwelling	Approved 09.12.2024
DA2024/0201	21.10.2024	1 Zoeller Street, Concord	Demolition of existing dwelling, pool and garage, construction of a new two-storey dwelling with basement carpark, swimming pool and associated landscaping	Approved 12.12.2024
DA2024/0185	04.10.2024	42 Majors Bay Road, Concord	Demolition of existing buildings on site, construction of a two-storey residential dwelling with basement car parking, new front fence, and landscaping	Approved – Deferred Commencement 13.12.2024
DA2024/0193	10.10.2024	14 Brussels Street, North Strathfield	Proposed two-storey dwelling	Approved – Deferred Commencement 13.12.2024
DA2024/0240	11.12.2024	19-19A Roseby Street, Drummoyne	The proposed development is for minor internal demolition works and the fit-out in Shop 6 on	Approved 13.12.2024



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
			Level 1 of the Birkenhead Point Centre	
DA2024/0206	23.10.2024	2 Meadow Street, Concord	Demolition of existing garage, carport and front fence with the construction of a new rear pavilion for a guest pool bathroom, outdoor kitchen, outdoor dining, new rear pavement, garden beds, new front brick fence & letterbox new driveway gates, new stormwater and associated landscaping	Approved 13.12.2024
DA2024/0215	08.11.2024	14 The Parade, Drummoyne	New inground swimming pool	Approved 17.12.2024
DA2024/0072	26.04.2024	123 Peninsula Drive, Breakfast Point	Integrated development including internal alterations and additions to existing heritage building, construction of two new structures, basement, swimming pool and related landscaping	Refused – LPP 18.12.2024
DA2024/0223	25.11.2024	17 Collingwood Street, Drummoyne	Pruning of two (2) trees on site	Approved 18.12.2024
DA2024/0188	02.10.2024	3 Hamilton Street, North Strathfield	A hardstand in the front setback and new driveway crossing including changes to the front fence and removal of existing crossover and addition landscaping	Approved 18.12.2024
DA2024/0192	07.10.2024	29 Marquet Street, Rhodes	Early works including bulk excavation and shoring wall per design	Approved 18.12.2024
DA2024/0225	26.11.2024	77 Tranmere Street, Drummoyne	Replacement of dilapidated and damaged slate roof with terracotta roof tiles	Approved 19.12.2024
DA2022/0189	06.07.2022	43 Walton Crescent, Abbotsford	Demolition of the existing structures and	Approved – Court



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
			construction of a multi- unit residential flat building consisting of 9 apartments and 3 basement levels of parking	20.12.2024
DA2024/0164	30.08.2024	190 George Street, Concord West	To construct a two- storey dwelling	Approved – Deferred Commencement 20.12.2024
DA2024/0189	03.10.2024	45 Polding Street, Drummoyne	Partial demolition of existing building, renovation and retrofit of existing single storey dwelling, 2 storey extension attached to existing dwelling and associated landscape works	Approved 20.12.2024
DA2024/0104	11.06.2024	33 Preston Avenue, Five Dock	Integrated development under the Water Management Act 2000, including demolition of the existing dwelling and construction of a new multi-level dwelling, swimming pool and site landscaping	Approved 24.12.2024
DA2024/0159	22.08.2024	60 Henley Marine Drive, Rodd Point	Demolition of existing dwelling and construction of a new single dwelling, swimming pool and associated landscaping	Approved – Deferred Commencement 24.12.2024
DA2024/0231	02.12.2024	39 landra Street, Concord West	Alterations and additions to the existing dwelling house plus associated works	Approved 14.01.2025
DA2024/0235	05.12.2024	3 Mitchell Street, Five Dock	Demolition of existing garage, construction of a ground floor and first floor extension on the rear side of the existing dwelling and related landscape work	Refused 16.01.2025



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
DA2024/0155	23.08.2024	41 landra Street, Concord West	Partial demolition of existing building. construct 2 storey addition and garage and tree removal	Approved 20.01.2025
DA2024/0183	29.09.2024	65 Byrne Avenue, Russell Lea	Proposed construction of an attached two storey dwelling and demolition of all existing structures	Refused 24.01.2025
DA2023/0284	18.12.2023	18 Fortescue Street, Chiswick	Construction of a Boat Shed (Above MHWM), Rigging Deck and Timber Skid Ramp (Including Steps) (Partly Above and Below MHWM)	Approved 24.01.2025
DA2024/0165	26.08.2024	59 Burnell Street, Russell Lea	Demolition of the existing dwelling and construction of a new dwelling house and in ground swimming pool	Approved 24.01.2025
DA2024/0227	29.11.2024	McIlwaine Park, 1P Mary Street, Rhodes	Demolition of obsolete toilet block and removal of tree and replacement planting	Approved – LPP 29.01.2025
DA2024/0173	11.09.2024	33-41 Blaxland Road, Rhodes	Amending Development Application DA2023/0158 to convert commercial floor space to seven residential units	Approved – LPP 29.01.2025
DA2024/0149	12.08.2024	19/26 Wolseley Street, Drummoyne	Proposed louvred roof opening system on existing balcony	Approved – LPP 29.01.2025
DA2024/0121	3.07.2024	49 Nield Avenue, Rodd Point	Demolition of an existing dwelling house and construction of a new dwelling house	Refused – LPP 29.01.2025
DA2024/0203	21.10.2024	1 Ramsay Road, Five Dock	Demolition of existing buildings, boundary adjustment construction of shop top housing and residential flat building	Refused – LPP 29.01.2025A



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
			and associated car parking	
DA2024/0059	3.04.2024	7 Concord Avenue, Concord West	Demolition of existing buildings, construction of 105 industrial units, tree removal, installation of infrastructure and landscaping	Approved – Court 31.01.2025
DA2024/0009	5.02.2024	27 Rowley Road, Russell Lea	Demolition of existing dwelling, two storey dual occupancy with basement parking, inground swimming pool, landscaping and associated works and strata subdivision	Approved 31.01.2025
DA2024/0180	14.10.2024	6 Norman Street, Five Dock	Demolition of existing single storey dwelling and erection of two storey dwelling with swimming pool, basement and related landscaping.	Refused 31.01.2025
DA2024/0237	6.12.2024	2 Napier Street, Drummoyne	Demolition of an existing garage, alterations and additions to an existing balcony, alterations to the existing residence, and construction of a new freestanding garage and front fence with associated landscaping and paving.	Approved 31.01.2025
DA2024/0190	4.10.2024	80 Henley Marine Drive, Rodd Point	Removal of identified trees and the demolition of an existing dwelling house and existing structures in order to construct a new 2-storey dwelling house with basement car parking.	Refused 31.01.2025

Total Number of DAs Determined = 50



Development Applications - Lodged

The following Development Applications were lodged with Council during the same period, 23 November 2024 to 31 January 2025:

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2024/0223	25.11.2024	17 Collingwood Street, Drummoyne	Pruning of two (2) trees on site
DA2024/0225	26.11.2024	77 Tranmere Street, Drummoyne	Replacement of dilapidated and damaged slate roof with terracotta roof tiles
DA2024/0217	27.11.2024	17 Dening Street, Drummoyne	Alterations and additions to an existing dwelling, inclusive of façade, windows and roof works
DA2024/0224	28.11.2024	14 Plunkett Street, Drummoyne	New studio and pool in rear yard and new awning roof to main house
DA2024/0228	28.11.2024	81 Renwick Street, Drummoyne	Alterations and additions including a new first-floor extension to an existing building within a Heritage Conservation Area
DA2024/0230	28.11.2024	2 Duchess Avenue, Rodd Point	Demolition of existing dwelling and construction of a new two storey dwelling with basement
DA2024/0227	29.11.2024	McIlwaine Park, 1P Mary Street, Rhodes	Demolition of obsolete toilet block and removal of tree and replacement planting
DA2024/0231	02.12.2024	39 landra Street, Concord West	Alterations and additions to the existing dwelling house plus associated works
DA2024/0232	03.12.2024	4/8 Walton Crescent, Abbotsford	Proposed Minor Alterations to the Existing Residential Flat Building and Amalgamation of lot 4, Common Property SP 6446 and lot 13 SP 70264 (units 4 and 5)
DA2024/0233	04.12.2024	46 Plunkett Street, Drummoyne	Tree pruning and removal. To make garden a usable family area, currently not a place for residential enjoyment. Ther are 9 trees, making the current garden useless, a safety hazard and overgrown to the detriment of neighbouring properties
DA2024/0234	04.12.2024	39 Harrabrook Avenue, Five Dock	Alteration and addition to an existing dwelling
DA2024/0235	05.12.2024	3 Mitchell Street, Five Dock	Demolition of existing garage, construction of a ground floor and first floor extension on the rear side of the existing dwelling and related landscape work
DA2024/0236	05.12.2024	361P Victoria Place, Drummoyne	Remediation works including demolition, earthworks and capping of contaminated soil to allow the construction of landscaping improvements to public recreation areas



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
			(Landscaping improvements do not form part of this development application)
DA2024/0237	06.12.2024	2 Napier Street, Drummoyne	Demolition of an existing garage, alterations and additions to an existing balcony, alterations to the existing residence, and construction of a new freestanding garage and front fence with associated landscaping and paving
DA2024/0240	11.12.2024	19-19A Roseby Street, Drummoyne	The proposed development is for minor internal demolition works and the fit-out in Shop 6 on Level 1 of the Birkenhead Point Centre
DA2024/0241	12.12.2024	73 Barnstaple Road, Russell Lea	Demolition of existing dwelling and construction of new two storey dwelling with basement
DA2024/0238	13.12.2024	141-145 Victoria Road, Drummoyne	Hours of operation and signage associated with a lawfully existing Recreation Facility (Indoor)
DA2024/0239	16.12.2024	56 Blackwall Point Road, Chiswick	Demolition of existing deck, extension of living area, and construction of a new deck
DA2024/0243	17.12.2024	Rhonda Place, Concord	Demolition of existing improvements and Construction of a New Two Storey Dwelling House and Hardstand Parking Space
DA2024/0244	17.12.2024	49 Llewellyn Street, Rhodes	Demolition of existing dwelling and structures, and the construction of a three-two storey dwelling with in-ground swimming pool and associated landscaping
DA2024/0245	18.12.2024	50 Queens Road, Five Dock	Demolition of an existing residence, proposed construction of attached dual occupancy with related landscaping
DA2024/0248	20.12.2024	36 Cabarita Road, Concord	Alterations and additions to an existing dwelling
DA2024/0246	23.12.2024	30 Empire Avenue, Concord	Demolition of an existing two-storey clad dwelling and associated structures on the site and the construction of an attached two-storey dual occupancy with basement for parking and inground swimming pools
DA2024/0242	23.12.2024	141-145 Victoria Road, Drummoyne	Hours of operation and signage associated with a lawfully existing Recreation Facility (Indoor)
DA2024/0249	24.12.2024	8 Bayswater Street, Drummoyne	Ground floor alterations and additions to a semi-detached residence



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2024/0251	24.12.2024	2 Wrights Road, Drummoyne	Alterations and additions to the rear portion of a single storey dwelling with lower ground, refurbishment of front façade and associated landscaping
DA2024/0253	30.12.2024	16 The Parade, Russell Lea	Torrens Title subdivision of the existing Strata (no building work)
DA2024/0247	02.01.2025	60 Henry Street, Five Dock	Demolition of rear facade. Alterations to existing internal area over ground and first floor. Additional first floor area
DA2025/0001	03.01.2025	51 Myall Street, Concord West	Ground Floor Alterations and Additions to Existing Single Storey Dwelling Home, Detached Garage, Solar Panels, Fencing and associated Retaining Walls
DA2024/0250	07.01.2025	176-184 George Street, Concord West	Demolition of existing structures and construction of a six to eight-storey Infill Affordable Housing Residential Flat Building Development, comprising 183 units including 32 affordable units, with 2 x basement levels containing 198 car parking spaces, plus neighbourhood shop, with Torrens title subdivision (consolidation of lots)
DA2025/0002	07.01.2025	10 Deakin Street, Concord	Demolition of existing garden area and erection of rear single storey secondary dwelling
DA2024/0252	08.01.2025	13 Cavendish Street, Concord West	Construction of a one bedroom granny flat
DA2025/0003	10.01.2025	46 Spring Street, Abbotsford	New swimming pool with existing shed to be refurbished to a cabana and extending a patio of approved structures
DA2025/0004	10.01.2025	1 Rider Boulevard, Rhodes	The proposed development involves the removal of existing combustible ACP cladding panels from selected areas of the façade and replacement of new cladding to comply with the relevant BCA Standards and relevant Australian Standards
DA2025/0007	14.01.2025	70 Majors Bay Road, Concord	Demolition of existing building, construction of 4 storey commercial building with ground and first floor retail, second and third floor office and 2 levels of basement gym with 24hr operation. Off street parking at the rear
DA2025/0005	15.01.2025	37 Cavell Avenue, Rhodes	Demolition of existing structures, construction of 4 x 4 storey terraces with basement car parking, rooftop terraces and related landscaping. Strata Subdivision into 4 lots plus common property



DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2025/0006	16.01.2025	7 Curtin Place, Concord	Installation of fibreglass swimming pool, associated landscaping and construction of tiled area
DA2025/0008	20.01.2025	36 Clermont Avenue, Concord	Demolition of existing buildings, construction of a double storey dwelling and related landscaping
DA2025/0009	22.01.2025	14 Mons Street, Russell Lea, Russell Lea	Alterations and additions to an existing dwelling house, including first floor addition
DA2025/0010	23.01.2025	41 Majors Bay Road, Concord	Minor alterations to existing restaurant (cooking and mechanical exhaust system) and extended hours of operation
DA2025/0011	23.01.2025	18 Cabarita Road, Concord	Demolition of existing structures and construction of a new two-storey health services facility – dental practice
DA2025/0012	23.01.2025	26 Swannell Avenue, Chiswick	Construction of a two-storey dwelling
DA2025/0014	24.01.2025	53 Burnell Street, Russell Lea	Demolition of existing buildings, construction of two-three storey house dwelling with basement, swimming pool and associated landscaping
DA2025/0013	24.01.2025	12 Byrne Avenue, Drummoyne	Construction of a new detached open cabana and enclosed toilet. Existing cabana has previously been demolished. Dwelling has been approved under CDC.
DA2025/0015	29.01.2025	28 Cavell Avenue, Rhodes	Demolition of existing buildings, tree removal and remediation works
DA2025/0016	29.01.2025	17 Turner Avenue, Concord	Demolition of the Existing Dwelling and the Construction of Two (2) Storey Dwelling House with a Basement, Landscaping and Site Works
DA2025/0020	31.01.2025	85 Wareemba Street, Wareemba	Demolition of existing dwelling and related structures, and construction of new two storey dwelling with basement, related landscaping

Total Number of DAs Lodged = 47

Variations to development standards

There were eight (8) variations made to a development standard (e.g. Building Height, Floor Space Ratio) under the provision of Clause 4.6 of the *Canada Bay Local Environmental Plan, 2013* for the period 23 November 2024 to 31 January 2025:



DA NO	PROPERTY	LEP DEVELOPMENT STANDARD	JUSTIFICATION	EXTENT	DATE APPROVED
DA2022/0209	433 Lyons Road, Five Dock	Building Height, Clause 4.3	The breach results occurs from a centralised lift overrun which will not be readily visible from surrounding development. The breach will not result in any environmental impacts upon neighbouring dwellings and occupiers.	0.38m (4.47%)	26.11.2024
DA2024/0139	24 Barnstaple Road, Five Dock	Floor Space Ratio, Clause 4.4	The proposal will provide a positive enhancement to the streetscape by replacing dominant garage features, a redundant triple width driveway, new windows, streetside planting, a grass verge and on street parking, which is a better outcome for the locality	35.7sqm (19.6%)	27.11.2024
DA2024/0195	8 Riverside Mews, Drummoyne	Floor Space Ratio, Clause 4.4	The increase to the existing non-compliant floor area will improve the functionality of the dwelling without compromising the amenity of neighbouring properties.	38.6sqm (33.22%)	28.11.2024
DA2024/0158	71 Parkview Road, Abbotsford	Minimum subdivision lot size, Clause 4.1	The proposed subdivision will not alter the prevailing subdivision pattern and the proposed lot	16.9sqm (4%)	4.12.2024



			sizes are adequate to accommodate the proposed dwellings, access, and landscaping.		
DA2023/0284	18 Fortescue Street, Chiswick	Floor Space Ratio, Clause 4.4	The additional floor space resulting from the boatshed will align with typical foreshore development and the character of the locality. The development will preserve the natural shoreline features.	18sqm (6%)	24.01.2025
DA2024/0165	59 Burnell Street, Russell Lea	Floor Space Ratio, Clause 4.4	The proposed built-form is compatible with surrounding residential development and the development will not result in any adverse impacts upon solar access, privacy or view loss.	7.7sqm (2.6%)	24.01.2025
DA2024/0149	26 Wolseley Street, Drummoyne	Clause 4.3, Height of Buildings	The height of the replacement louvered roof system will not exceed the maximum height of the existing apartment building. There will be no impacts upon the built or natural environment.	7.41metres (67%)	29.01.2025
DA2024/0173	33-41 Blaxland Road, Rhodes	Clause 7.4 Minimum non- residential floor space	Greater housing stock and apartment choice within the precinct. No alteration to approved bulk and scale of	789.58sqm (17%)	29.01.2025



	building. Integrity of non-residential floor space for the precinct retained.	

Land and Environment Court Appeals

The following provides an update on Land and Environment Court appeals as at 31 January 2025:

DA/APPEAL NO	PROPERTY	DESCRIPTION OF DEVELOPMENT	CURRENT STATUS
DA2023/0241	5 The Esplanade, Drummoyne	Class 1 appeal against the deemed refusal of a development application for Integrated development (Water NSW) for the construction of an attached dual-occupancy and strata subdivision	6 December 2024 appeal upheld with amended plans
DA2023/0189	9 Seabrook Avenue, Russell Lea	Class 1 appeal against the refusal of a development application for Swimming pool and alterations to existing garage and front fence	No agreement reached at conciliation conference. Awaiting judgement from the Commissioner
DA2023/0276	15-25 Hilly Street, Mortlake	Class 1 appeal against the deemed refusal of an Integrated development application under the Water Management Act proposing the demolition of existing buildings and construction of a new mixed used development with 27 apartments with basement parking and associated external works	No agreement reached at s34 conciliation conference. Awaiting judgement from the Commissioner
DA2024/0059	7 Concord Avenue, Concord West	Class 1 appeal against the deemed refusal of a development application for demolition of existing buildings, construction of 105 industrial units, tree removal, installation of infrastructure and landscaping	31 January 2025 appeal upheld with amended plans
DA2022/0189	43 Walton Crescent, Abbotsford	Class 1 appeal against the refusal of a development application for the demolition of the existing structures and Construction of a Multi-Unit Residential Flat Building consisting of 9 apartments and 3 basement levels of parking	20 December 2024 appeal upheld with amended plans



DA/APPEAL NO	PROPERTY	DESCRIPTION OF DEVELOPMENT	CURRENT STATUS
DA2024/0074	12 Preston Avenue, Five Dock	Class 1 appeal against the refusal of alterations and additions to an existing dwelling house for a screened first floor balcony	No agreement reached at s34 conciliation conference. Awaiting judgement from the Commissioner
DA2024/0138	2-4 Denham Street, Rhodes	Class 1 appeal against the deemed refusal of Integrated Development under the Water Management Act for demolition of existing structures (including three (3) existing dwellings), tree removal, construction of a three (3) level basement for 34 car parking spaces, 4 visitor spaces, 68 bicycle parking spaces and eight (8) motor cycle parking spaces, on-site loading bay, construction of 34 dwellings, comprising 30 apartments (including five (5) adaptable apartments) and four (4) multi-dwelling housing (terraces), on-site landscaping, residential amenities and building services	Matter listed for further directions hearing 11 February 2025
DA2024/0072	123 Peninsula Drive, Breakfast Point	Class 1 appeal against the deemed refusal of Integrated development under the Water Management Act for internal alterations and additions to existing heritage building, construction of two new structures, basement, swimming pool and related landscaping	S34AA listed for 7 May 2025
DA2024/0138	49 Nield Avenue, Rodd Point	Class 1 appeal against the refusal of demolition of a dwelling and construction of a two-storey dwelling over basement carpark, swimming pool and related landscaping	S34AA listed for 19 June 2025

There are six (6) active appeals before the Land and Environment Court.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

LEGISLATIVE AND POLICY CONSIDERATIONS

This report is provided for Council's information in response to the Council resolution of 6 February 2018.



ITEM 9.2 CITY OF CANADA BAY DEVELOPMENT CONTROL PLAN - MISCELLANEOUS AMENDMENTS

Reporting Manager Manager Strategic Planning

Attachments: 1. Attachment 1 - Draft City of Canada Bay Development Control Plan (Provided in Attachment Booklet)

2. Attachment 2 - Conservation Areas (Provided in Attachment Booklet)

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING

That:

- 1. The draft *City of Canada Bay Development Control Plan* proposed housekeeping amendments, attached to the report, be placed on public exhibition.
- 2. Amendments be made to the draft *City of Canada Bay Development Control Plan* to ensure consistency with the resolution made on the item titled 'All electric homes and businesses in Canada Bay LGA'.
- 3. A further report be provided to Council following the exhibition period to advise of any submissions received.

PURPOSE

To outline proposed housekeeping amendments to the *City of Canada Bay Development Control Plan* (DCP) and to seek endorsement to place the draft DCP on public exhibition.

EXECUTIVE SUMMARY

Draft amendments to the City of Canada Bay Development Control Plan (DCP) have been prepared.

The proposed amendments to the DCP include changes arising from internal review and other miscellaneous housekeeping improvements. Amendments have generally been proposed to clarify intent and improve the quality of development outcomes.

It is recommended that the draft DCP amendments be placed on public exhibition.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and

responds deftly to evolving community needs

BACKGROUND/DISCUSSION

A Development Control Plan (DCP) provides detailed planning and design controls and guidelines to support the planning standards in the Local Environmental Plan (LEP).

An amended *City of Canada Bay Development Control Plan* (refer to Attachment 1) has been prepared to implement changes arising from internal review and other miscellaneous housekeeping improvements. Amendments have generally been proposed to clarify intent and improve the quality of development outcomes as outline under the headings below.



Part A - Introduction

A new section has been added to clarify the relationship between the DCP and other documents that also need to be considered when development applications are submitted. This includes State Environmental Planning Policies (SEPPs), the Canada Bay Community Participation Plan, the Canada Bay Local Infrastructure Contribution Plan, and the Canada Bay Affordable Housing Contributions Scheme.

Part B - General Controls

Car Parking

Car parking rates for medium/high density developments have been simplified by reducing the number of different car parking rates applying to land throughout the City of Canada Bay from four categories to three categories. These categories are based on accessibility to a railway station or a mixed use zone, or whether the land is within the suburb of Rhodes.

Electric Vehicles

Improvements are proposed to ensure that future buildings are designed and constructed to facilitate the charging and parking of electric vehicles. The draft EV charging controls:

- apply to all new development and substantial alterations to existing developments;
- require separate electricity meters to be installed to allow separate billing to assist future residents; and
- seek to limit the ability of a developer to lock-in an EV charging vendor that would restrict a community association changing the vendor without punitive exit fees.

Waste

Food organics and garden organics (FOGO) waste controls have been added to the draft DCP in response to the State government mandating the introduction of FOGO collections by councils by 2030. Updates are also proposed to improve controls relating to garbage truck turntables, waste and recycling chutes, waste storage cupboards, bin storage rooms, bulky household waste storage rooms, bin carting routes, and estimated residential and commercial waste and recycling generation rates.

Urban Forest and Ecology

The Urban Forest and Ecology sections have been renamed and reorganised to improve readability and to strengthen controls. New biodiversity corridor controls include minimum requirements for canopy trees, habitat features, landscaping on structures.

The following general updates have been made:

- the definition of a protected tree has been updated to apply to dead trees.
- list of species that exempted certain trees from the requirement to obtain approval for removal has been updated to include additional undesirable trees;
- exemptions from the requirement to obtain approval are proposed to apply to crown lifting for pedestrian access and building clearance, and will apply to works undertaken by Council;
- matters considered by Council when assessing applications to remove or prune a tree;
- emergency procedures;
- requirements for photographic evidence of replacement planting within three months of issue of a permit or final occupation certificate.



Flooding

A map has been included in the draft DCP to identify the extent and application of various flood studies applying to land within the City of Canada Bay. Clarification has been also provided to outline where flood planning controls apply. A number of other amendments to objectives and controls have been made to align Council's DCP with the *Flood Plain Development Manual* and other relevant guidelines.

Substations

New controls to ensure that substations (where required) are incorporated into the design of the development instead of as an afterthought, after approval, which often results in undesirable design and streetscape outcomes.

Electric homes and businesses

At the 18 February 2025 meeting there is a separate agenda item which proposes an amendment to the DCP to require new or replacement dwellings and new commercial buildings to use electricity for all energy requirements. The resolution in relation to this item may require the draft DCP to be amended prior to exhibition. The electric homes and businesses amendment is proposed to be exhibited concurrently with all other amendments proposed within this report, should Council resolve to proceed.

Part C - Heritage

This section has been updated and simplified to clarify the intent of the controls, to require significant elements of heritage items to be preserved and ensure that impacts on heritage places are minimised.

Part D - Boarding Houses

Controls have been added to provide guidance on and support the application of *State Environmental Planning Policy (Housing)* 2021, which permits the development of boarding houses with consent.

Part E - Single Dwellings, Semi-Detached Dwellings, Dual Occupancies and Secondary Dwellings

General amendments have been made to clarify and improve controls in relation to roof form, colours and materials, parking and balconies. Controls and figures have been added and updated to provide better guidance on setbacks and bulk and scale.

Landscaping controls have been revised to confirm that landscaped areas are to be free of structures below them (i.e. underground/sub basement) and to prioritise habitat features, indigenous plants, canopy trees, particularly in biodiversity corridors. Minimum landscaped area percentages have been introduced for semi-detached dwellings, aligning with those for dual occupancies.

Controls for ancillary structures have been updated, including amendments to fencing controls and controls to limit swimming pools from being located within the front setback forward of the building line.

Part F - Multi-dwelling Housing, Multi Dwelling Housing (Terraces), Manor Houses and Residential Flat Buildings

General amendments to clarify and improve controls relating to setbacks and improve landscaping outcomes.



Part I - Signage and Advertising

A new introductory paragraph reinforces:

- advertisements on trailers parked on a road or road-related area are not permitted; and
- signage displayed on a trailer that is on private land but that is visible from a road or roadrelated area requires development consent.

An amended control specifies that advertisements on parked motor vehicles, trailers, shipping containers or the like, whether or not registered, for which the principal purpose is for advertising, is an inappropriate form of development.

Part L - Definitions

Definitions have been added and existing definitions have been amended where relevant to improve interpretation of the requirements of the DCP.

Appendix 1 – Conservation Areas

There were minor inconsistencies between various maps that illustrate Heritage Conservation Areas that have been corrected, and twelve properties have been identified for a conservation significance classification change (i.e. contributory, neutral or detracting). Refer to Attachment 2 for all proposed amendments.

Appendix 2 - Engineering Specifications

Amendments are proposed to the specifications to improve clarity and design outcomes.

Appendix 3 - Tree Species

Tables relating to recommended tree species and plants suitable for biodiversity corridors and replacement planting have been updated and relocated to Appendix 3 of the DCP.

Housekeeping and Other Miscellaneous Amendments and Improvements

Renaming of State planning policies

A number of State planning policies have been renamed or changed since the last DCP amendment. These have been updated throughout the draft DCP.

Employment zones reforms

In December 2021, the State Government finalised changes to employment zones that changed the names and codes of a number of zones. These changes have been incorporated throughout the amended DCP where relevant.

Other

Changes to formatting and structure of the DCP to improve readability.

CONSULTATION CONSIDERATIONS

If endorsed, the draft DCP will be placed on public exhibition for a period of 28 days.

The draft DCP will be exhibited in the following manner:

- Collaborate
- Letter sent to properties directly affected by Appendix 1 amendments, comprising changes conservation significance classification.

The outcome of the exhibition will be reported back to Council.

FINANCIAL CONSIDERATIONS

Nil



LEGISLATIVE AND POLICY CONSIDERATIONS

A Development Control Plan must be prepared and exhibited in accordance with Part 2 Division 2 of the *Environmental Planning and Assessment Regulation 2021*.



ITEM 9.3 PARRAMATTA ROAD CORRIDOR TRANSFORMATION STRATEGY

STAGE 2 PLANNING PROPOSAL

Reporting Manager Manager Strategic Planning

Attachments: 1. Gateway Determination Conditions - PP-2024-1595

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING

That:

- 1. the Gateway determination conditions from the Department of Planning, Housing and Infrastructure for the Parramatta Road Corridor Urban Transformation Strategy Stage 2 Planning Proposal, attached to the report, be noted;
- 2. the Parramatta Road Corridor Urban Transformation Strategy Stage 2 Planning Proposal be reviewed to facilitate additional housing to address the Gateway determination conditions;
- 3. it be noted that an additional budget allocation of \$120,000 is included in the 2024-25 budget as part of the 2nd Quarter Budget Review;
- 4. a further \$120,000 allocation be supported for inclusion in the 2025-26 draft budget to fund the review and update to the Planning Proposal;
- 5. the revised Planning Proposal be reported back to Council prior to resubmission to the Department of Planning, Housing and Infrastructure.

PURPOSE

To advise Council of the Gateway determination conditions received for the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) Stage 2 Planning Proposal.

EXECUTIVE SUMMARY

The Department of Planning, Housing and Infrastructure (DPHI) has issued the Gateway determination for the Planning Proposal for Stage 2 of the Parramatta Road Corridor. The Gateway determination includes conditions that must be met prior to public exhibition of the proposal.

The conditions include a requirement for Council to review the proposed densities to support the delivery of more homes.

Council must now determine how to respond.

The Gateway condition to increase densities departs from the NSW Government's *Parramatta Road Corridor Urban Transformation Strategy* and the standards applied to Transport Oriented Development precincts under *State Environmental Planning Policy (Housing)*. On balance, in circumstances where densities are required to be increased, it is considered that a review led by Council would enable Council to more effectively influence development outcomes.

It is therefore recommended that the Planning Proposal be reviewed to identify opportunity for additional housing, and the matter be reported back to Council prior to resubmission to the Department of Planning, Housing and Infrastructure.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 1: Creative vibrant local village centres and community hubs



BACKGROUND/DISCUSSION

In December 2022, Council's planning proposal for Stage 1 of the *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS) was gazetted.

In 2023, Council commissioned an independent Local Planning Study for land in the vicinity of three proposed metro stations in the City of Canada Bay. The Study recommended that the planning controls for the land in the PRCUTS Stage 2 Burwood-Concord Precinct, which is adjacent to the North Burwood Metro station, be consistent with those recommended by PRCUTS. This followed two rounds of community consultation that found:

While participants are open to change, they are less open to the idea of buildings taller than 3-4 storeys in the precinct. Only a quarter of survey respondents were supportive of buildings higher than 6 storeys. When asked about appropriate housing types immediately surrounding the station, 46% of participants selected 2-4 storey low rise apartments and 45% selected terraces/town houses. When asked the same question about areas within a 5 or 10minute walk from the future metro station, the predominant responses were houses and terraces/town houses.

As a result, the Local Planning Study for the Burwood-Concord Precinct recommended the implementation of the PRCUTS and that future development in the Precinct be progressed as part of the PRCUTS Stage 2 Planning Proposal.

Policy and planning context

The PRCUTS Stage 2 Planning Proposal is seeking to implement the State Government strategy, published in 2016. Local Planning Direction 1.5 *Parramatta Road Corridor Urban Transformation Strategy* issued by the Minister for Planning under the *Environmental Planning and Assessment Act 1979* gives the Strategy statutory weight. This requires councils to ensure that planning proposals in the PRCUTS area are consistent with the Strategy.

However, the more recent announcement of the Metro (including Metro West) represents an opportunity for areas in the vicinity of the future Metro stations to contribute additional housing. In December 2023, DPHI released the Transport Oriented Development Program to deliver state-led rezonings within 1,200 metres of 8 priority transport hubs (including the Homebush TOD) and changes to SEPP (Housing) 2021 to increase the capacity for more mid-rise housing and mixed-use development within 400 metres of 31 other transport hubs and town centres (including North Strathfield Metro station).

At the same time, DPHI released the *EIE: Changes to create low- and mid-rise housing*. The EIE proposes to permit residential flat buildings (RFBs) in all R3 Medium Density Residential land in station and town centre precincts as follows:

- within 400 m of stations / centres: 21m building height and 3:1 FSR: 3.0:1,
- from 400 m 800 m of stations / centres: 16m building height and 2.0:1 FSR.

Whilst Burwood North Metro Station is not one of the 31 transport hubs or town centres, the draft PRCUTS Stage 2 Burwood-Concord Planning Proposal, Masterplan and studies were revised to ensure maximum heights were not less than that permitted for other TOD precincts under the Housing SEPP, given the proximity of the precinct to a new Metro station. This version was endorsed by Council for the purpose of public exhibition on 18 June 2024.

The City of Canada Bay is contributing substantially towards addressing provision of housing in NSW. Rezonings were recently finalised for Rhodes East (4,200 dwellings), the Homebush TOD (10,000 dwellings), North Strathfield TOD and Stage 1 of PRCUTS (4,000 dwellings). Further, Council is currently progressing the PRCUTS Stage 2 Planning Proposal (4,300 dwellings), as well as working towards a planning proposal for land in the vicinity of the Five Dock Metro station.

On 17 December 2024, DPHI provided a Gateway determination with conditions that must be met before the Planning Proposal can proceed to public exhibition and finalisation. Condition 1(a) is that the planning proposal must be updated prior to exhibition to:



Review the proposed densities for the land subject to the planning proposal (in consultation with the Department) and update the planning proposal to support the delivery of more homes near the future Sydney Metro stations at Burwood North and Five Dock.

The above requirements conflicts with established State Government policy, specifically the PRCUTS/Local Planning Direction, as well as the standards applied to other station precincts under the recently finalised Transport-Oriented Development (TOD) requirements of the Housing SEPP. It is concerning that this shift in policy is being introduced through a condition in the Gateway determination by officers at DPHI rather than through a formal change in policy settings or an official government announcement.

Scope of a review

A review would provide Council a solid basis for determining a sustainable upper limit for further uplift and the necessary evidence-base to negotiate with DPHI and the Minister regarding what additional uplift is appropriate and justifiable. Further analysis would also estimate the capacity of the transport network to accommodate additional active transport, vehicle and public transport trips. It would also calculate the necessary social infrastructure and open space (recreational and passive), impacts on public amenity (overshadowing, solar access) and an appropriate affordable housing provision. Revised dwelling, population and dwelling forecasts would also enable an estimate to be provided on the amount of additional school places that would be needed to respond to the additional demand.

Therefore, whilst it is acknowledged that increasing densities in this location is contrary to adopted government policy, the benefits associated with Council leading the review is that Council can continue to influence how development proceeds within the Parramatta Road corridor.

Should Council resolve to undertake the review, the scope of works would include in-depth analysis of and revisions to the following PRCUTS Stage 2 studies:

- Masterplans for Burwood-Concord and Kings Bay Precincts
- Public Domain Plan
- Development Control Plan for Burwood-Concord and Kings Bay Precincts
- Infrastructure Strategy
- Traffic Study
- Flood Study
- Feasibility Analysis for affordable housing and infrastructure

A revised master plan and Planning Proposal would be reported back to Council for consideration for submission to the Department of Planning, Housing and Infrastructure.

TIMING AND RISK CONSIDERATIONS

If endorsed by Council, a Review of the PRCUTS Stage 2 Master Plan would require approximately 6 months to complete. This timeframe includes consultation with the DPHI, which the Gateway requires prior to progressing a planning proposal to public exhibition.

DPHI has indicated that if the review is not undertaken, that it may consider undertaking the review and progressing their own rezoning proposal. In these circumstances, Council would have limited ability to influence the outcome.

FINANCIAL CONSIDERATIONS

DPHI indicated that they will not be providing financial assistance to Council to undertake the review.

Council allocated a budget of \$220,000 to enable the finalisation of the planning proposal in the 2024/2025 financial year. This was intended to cover costs to finalise the proposal following the public exhibition which anticipated having to amend the Masterplan, other studies and the Planning



Proposal to respond to issues raised in submissions. It may also require consultants to be engaged to undertake a peer-review of any complex submissions.

However, a review of the planning proposal prior to public exhibition, as required by DPHI, is estimated to cost an additional \$120K in 2024/25, and \$120K in 25/26.

These funds would be sourced from General Revenue and partially offset by increased revenue from Strategic Planning fees (i.e. 10.7 Planning Certificates and Rezoning Applications). Revenue from planning proposal fees for FY24/25 to date indicates that that this income will be greater than forecast for this year. This will be addressed at the second quarter review for 24/25.

LEGISLATIVE AND POLICY CONSIDERATIONS

Section 3.34 Gateway determination of the *Environmental Planning and Assessment Act* 1979 allows the Minister to determine whether the matter should be resubmitted for any reason (including for further studies or other information, or for the revision of the planning proposal.





Department of Planning, Housing and Infrastructure

Gateway Determination

Planning proposal (Department Ref: PP-2024-1595): To amend the Canada Bay Local Environmental Plan 2013 to introduce new planning controls for land in the Kings Bay, Burwood-Concord and Homebush North Precincts identified in the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS).

I, the Acting Executive Director, Local Planning & Council Support, at the Department of Planning, Housing and Infrastructure, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the EP&A Act) that an amendment to the Canada Bay Local Environmental Plan 2013 (Canada Bay LEP 2013) to introduce new planning controls for land in the Kings Bay, Burwood-Concord and Homebush North Precincts identified in the PRCUTS should proceed subject to the conditions listed below.

The LEP should be completed on or before 12 December 2025.

Gateway Conditions

- 1. Prior to exhibition, the planning proposal is to be updated to:
 - (a) Review the proposed densities for the land subject to the planning proposal (in consultation with the Department) and update the planning proposal to support the delivery of more homes near the future Sydney Metro stations at Burwood North and Five Dock. As part of this work, consideration should be given to whether increasing densities would allow Council to apply an affordable housing contribution requirement to more sites.
 - (b) Provide detailed site-specific justification for building heights and FSRs below those recommended by in the Planning and Design Guidelines or currently allowed under the Canada Bay LEP 2013.
 - (c) Clarify whether it is proposed to rezone land along Crane Street from E1 Local Centre to R3 Medium Density Residential.
 - (d) Provide additional justification for the proposal to rezone land along Parramatta Road and Crane Street (if proposed) to R3 Medium Density Residential. The additional justification should address the requirements of both section 9.1 Direction 1.5 Parramatta Road Corridor Urban Transformation Strategy and 7.1 Employment Zones.
 - (e) Address the requirement of Direction 4.1 Flooding and update the support Flood Risk Assessment to:
 - Address the requirement of the Direction regarding Special Flood Considerations.
 - ii. Provide an assessment against the most recent version of the Direction.
 - iii. Provide further information on the proposed emergency management strategy and the effectiveness of management measures required to minimise the impact and risk of flooding to the existing and future community. Consideration should be given to the NSW Flood Risk Management Manual and the Flood Impact and Risk Assessment Flood



Risk Management Guide LU01.

- (f) Provide further information addressing the planning proposal's consistency with the following section 9.1 Directions: 1.4 Site Specific Provisions; 1.5 Parramatta Road Corridor Urban Transformation Strategy; 3.10 Water Catchment Protection; 6.1 Residential Zones; and 7.1 Employment Zones.
- (g) Consider the likelihood of adversely affecting critical habitat or threated species, populations or ecological communities or their habitat. This includes remnants of Sydney Turpentine-Ironbark Forest in Queen Elizabeth Park.
- (h) Provide additional justification for applying minimum site area requirements for the redevelopment of key sites (that are seeking to take advantage of the incentive building heights and FSRs), particularly on land where the provision of setbacks or delivery of local infrastructure would not be required under clauses 8.5, 8.6, 8.7 and 8.8.
- Provide a plain-English explanation and clear justification for the proposed objectives for Part 8 of the Canada Bay LEP 2013.
- (j) Clarify the proposed amendments to clause 8.1 and 8.9.
- (k) Ensure the setback requirements in clause 8.6 apply consistently between land that is currently subject to the clause and land that is subject to the planning proposal.
- Remove the proposed requirement to dedicate setback areas required under clause 8.6 to Council.
- (m) Remove the proposal to exclude the low and mid-rise housing reforms from applying in the 'Schools Precinct'.
- (n) Make the text and boundaries legible on the draft Land Zoning Map and FSR Map.
- (o) Include Sheet 003 of the draft Height of Buildings Map.
- (p) Clarify why no affordable housing rate is proposed for Key Site 44 (or other similar sites in the Precincts).
- (q) Remove the incentive building heights shown for 1C Henley Marine Drive and 1 Parramatta Road, Five Dock on the draft Incentive Height of Building Map.
- Clarify the proposed base and incentive FSR for land north of Ada Street, Concord.
- (s) Clarify the proposed land use zoning for 1 Parramatta Road and 1C Henley Marine Drive, Five Dock.
- (t) Address consistency with the Out of Sequence Checklist in the Implementation Plan 2016-2023.
- Prior to exhibition, consultation is required with Transport for NSW regarding the future use and planning controls for land at 1 Parramatta Road and 1C Henley Marine Drive, Five Dock.

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- Prior to exhibition, the planning proposal is to be amended to address conditions 1 and 2 and forwarded to the Minister for review and approval under s 3.34(6) of the EP&A Act.
- Consultation is required with the following public authorities and government agencies under section 3.34(2)(d) of the EP&A Act and/or to comply with the requirements of applicable directions of the Minister under section 9 of the EP&A Act:
 - Transport for NSW
 - Sydney Metro
 - NSW Department of Education
 - The Biodiversity, Conservation and Science Group at the NSW Department of Climate Change, Energy, the Environment and Water
 - NSW State Emergency Service
 - · Relevant utility providers, including Sydney Water, Ausgrid and Jemena
 - Adjoining councils, including Inner West Council, Strathfield Council and Burwood Council
 - NSW Land and Housing Corporation.
- The planning proposal should be made available for community consultation for a minimum of 30 working days.
- A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

Dated 28 January 2025

Daniel Thompson
Acting Executive Director, Local Planning
& Council Support
Planning, Land Use Strategy, Housing
and Infrastructure
Department of Planning, Housing and
Infrastructure

Delegate of the Minister for Planning and Public Spaces

PP-2024-1595 (IRF24/2645)



ITEM 9.4

ALL ELECTRIC HOMES AND BUSINESSES IN CANADA BAY LGA

Reporting Manager

Manager Strategic Planning

Attachments:

- 1. Council Report Item 13.1 19 September 2023 (Provided in Attachment Booklet)
- 2. Council Report- Item 9.4 21 May 2024 (Provided in Attachment Booklet)
- 3. Council Report Item 9.5 16 July 2024 (Provided in Attachment Booklet)
- 4. Council Report Item 13.6 12 November 2024 (Provided in Attachment Booklet)
- 5. Proposed DCP Clause (Provided in Attachment Booklet)

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING

That:

- 1. A draft amendment to the *Canada Bay Development Control Plan* that requires new or replacement dwellings and new commercial buildings to use only electricity for all energy requirements, attached to the report (Attachment 5), be placed on public exhibition.
- 2. A further report be provided to Council following the conclusion of the exhibition period.

PURPOSE

To report on a proposed amendment to the *Canada Bay Development Control Plan* (DCP) to require new or replacement dwellings and new commercial buildings to use electricity for all energy requirements.

EXECUTIVE SUMMARY

In 2023 and 2024, Council considered various proposals to limit the use of gas in new or replacement buildings. Following the public exhibition of draft development controls, Council resolved not to progress proposed changes to the *Canada Development Control Plan* (DCP) in relation to all electric homes.

However, on 12 November 2024, Council resolved that a further report be prepared to re-introduce draft controls to require new commercial buildings and new or replacement dwellings to use only electricity for energy requirements.

It is recommended that the proposed amendment to the *Canada Bay DCP* previously considered by Council relating to gas free homes and businesses be placed on public exhibition, with the view to being exhibited concurrently with *Canada Bay Development Control Plan – Miscellaneous Amendments*.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 1: Creative vibrant local village centres and community hubs



BACKGROUND/DISCUSSION

Background

A summary of recent Council resolutions regarding all electric development within the City of Canada Bay is provided below.

On 19 September 2023, Council resolved that:

 Council staff prepare a report on options for updating Council's planning documents to ban gas installations and appliances in all new residential and commercial developments, to address the range of issues arising in implementing this direction, and to identify possible further measures to reduce the prevalence of gas installations in buildings.

On 20 February 2024, Council resolved that:

- 1. Council write to the Minister for Energy to enquire what the intended strategy is for use of gas in new residential and commercial development.
- 2. The matter be deferred for further consideration of a draft amendment to the Canada Bay Development Control Plan as referred to in the report, following receipt of the Minister's response.

On 21 May 2024, Council resolved that:

- 1. The letter from the Minister for Energy dated 24 April 2024 attached to the report be noted.
- 2. The attachment to the report that was previously presented to the Council Meeting of 20 February 2024 be adopted with the following change:
 - The draft amendment to the Canada Bay Development Control Plan which requires new or replacement residential dwellings to use only electricity for all energy requirements, as outlined in Attachment 1 attached to the report of 20 February 2024 [Item 9.5], be amended to refer only to new or replacement dwellings, and then placed on public exhibition.
- 3. A further report be provided to Council following the conclusion of the exhibition period.

On 16 July 2024, following the exhibition of the draft controls outlined above, Council resolved not to progress the draft amendments to the *Canada Bay DCP* regarding limiting the use of gas in private development.

On 12 November 2024, Council resolved that:

- Council Officers prepare a report on:
 - a) A proposed amendment to the Canada Bay Development Control Plan which requires new or replacement dwellings to use only electricity for all energy requirements, as outlined in the 'Background by Councillor' associated with the Notice of Motion under "Draft development control".
 - b) An additional proposed amendment to the Canada Bay Development Control Plan which requires new commercial buildings to use only electricity for all energy requirements, as outlined in the 'Background by Councillor' associated with the Notice of Motion under "Draft development control".
- 2. The report(s) referred to in 1 above be submitted to Council.

Policy Background

Various State and local governments in Australia have moved to require new development to be gas-free, in response to established health science and the climate emergency. Gas is predicted to produce more emissions than electricity by approximately 2036, due to reducing emissions from



electricity as coal-fired power stations are decommissioned and replaced by carbon-neutral power and gas.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004 prohibits standards to be imposed on development by LEPs and DCPs for the purpose of reducing greenhouse gas emissions. However, it is possible for Council to limit the use of gas for other reasons, including:

- reducing air pollutants associated with on-site combustion internal gas combustion is associated with asthma and respiratory issues, neuropsychological development, carbon monoxide poisoning, blood cell cancers and burns.
- cost savings through the avoidance of gas installation, and ongoing connection and disconnection charges. There is likely to be a natural replacement of gas systems by carbon-neutral electrical systems in the future. Developments that utilise gas systems will then need to retrofit for electrical energy and appliances at a cost to landowners and residents.

Previous Council reports are provided as Attachments 1 to 4 to this report, and provide further background and discussion in relation to the above matters.

Proposed Development Control Plan (DCP) Clause

It is recommended that the draft control below (and at Attachment 5) be considered for inclusion in the *Canada Bay Development Control Plan*, and placed on public exhibition:

All Electric Buildings

Objectives

- a. Reduce indoor air pollutants associated with the combustion of gas to improve the air quality for occupants.
- b. Reduce the cost to future occupants by minimising the need to upgrade gas infrastructure and for ongoing gas connection charges.

Controls

- a. All development involving a new or replacement dwelling or new commercial building (excluding applications for a change of use for a commercial premise within an existing building) are to use only electricity for all energy requirements associated with normal operations.
- b. Where it is demonstrated that the intended use of the of the building requires a process or equipment that is not able to be served by electricity, fossil fuels may be provided to serve that service only. Evidence shall be provided with the application of market testing and equipment supplier advice to confirm that an electrically powered alternative is not technically possible.
 - Note. The above control does not apply to external appliances that use bottled gas.

CONSULTATION AND RISK CONSIDERATIONS

Should Council resolve to exhibit the proposed amendment to the Canada Bay DCP, it will be placed on public exhibition for a period of 28 days concurrently with the draft *Canada Bay Development Control Plan - Miscellaneous Amendments*. Following the exhibition period, a further report will be provided to Council advising of any submissions received.

There are relatively low risks associated with public exhibition, and any feedback received during the exhibition period will be provided to Council in a subsequent report to further inform Council's decision making on this issue.

FINANCIAL CONSIDERATIONS

There are no direct financial considerations for Council associated with this report.



LEGISLATIVE AND POLICY CONSIDERATIONS

The proposed amendment to the Canada Bay Development Control Plan is consistent with the requirements of *State Environmental Planning Policy (Sustainable Buildings) 2022.*

A Development Control Plan must be prepared and exhibited in accordance with Part 2 Division 2 of the *Environmental Planning and Assessment Regulation 2021*.



10 CITY ASSETS DIRECTORATE REPORTS

ITEM 10.1 CITY OF CANADA BAY TRAFFIC COMMITTEE MEETING MINUTES - 5

DECEMBER 2024

Reporting Manager Manager Roads and Traffic

Attachments: 1. City of Canada Bay Traffic Committee Meeting Minutes - 5
December 2024 (Provided in Attachment Booklet)

2. City of Canada Bay Local Traffic Committee Agenda - 05

December 2024 (Provided in Attachment Booklet)

RECOMMENDATION OF DIRECTOR CITY ASSETS

That the minutes and recommendations of the City of Canada Bay Traffic Committee Meeting held on 5 December 2024 be adopted.

PURPOSE

To report the City of Canada Bay Traffic Committee minutes of 5 December 2024 to Council.

REPORT

This report contains the minutes for the City of Canada Bay Traffic Committee held on 5 December 2024 for Council's adoption.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 4: Infrastructure and Transport

Goal IT 2: Manage traffic and parking to minimise congestion and increase road safety

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

LEGISLATIVE AND POLICY CONSIDERATIONS

The City of Canada Bay Traffic Committee meetings are held in line with Transport for NSW guidelines.

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11 COMMUNITY CULTURE AND LEISURE DIRECTORATE REPORTS

ITEM 11.1 ADOPTION OF STALLHOLDER FEES & CHARGES FOR FERRAGOSTO

2025

Reporting Manager Manager Place and Events

Attachments: Nil

RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE

That:

1. Council note that no submissions were received in response to the public exhibition of the proposed Stallholder Fees and Charges for Ferragosto 2025.

2. The proposed Stallholder Fees and Charges for Ferragosto 2025, presented in the report, be adopted.

PURPOSE

To report on the outcomes of the public exhibition of the proposed Stallholder Fees and Charges for Ferragosto 2025 and to recommend the proposed fees be adopted.

EXECUTIVE SUMMARY

Council resolved to place the proposed Stallholder Fees and Charges for Ferragosto 2025 on public exhibition at its meeting on 3 December 2024. The proposed fees and charges were publicly exhibited from 17 December 2024 to 9 February 2025. Zero submissions were received during the public exhibition. Accordingly, the proposed fees and charges are now recommended for adoption by Council.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 3: Promote the City as an attractive, welcoming place to do business

Goal VUL 1: Creative vibrant local village centres and community hubs

BACKGROUND/DISCUSSION

At its meeting on 3 December 2024, Council considered a report on the proposed Ferragosto 2025 stallholder fees and charges and resolved that:

- 1. The proposed Ferragosto 2025 stallholder fees and charges, presented in the report, be placed on public exhibition for a period of not less than 28 days in accordance with section 610F of the Local Government Act 1993.
- 2. A further report be prepared and submitted to Council following the exhibition period.

Exhibition

In line with the legislative requirement for a minimum 28-day exhibition period, the proposed 2025 Ferragosto stallholder fees and charges were placed on public exhibition from 17 December 2024 to 9 February 2025. The exhibition period was extended to 54 days in total, to allow for the Christmas holiday period.

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The exhibition and submission period was advertised on Council's website and dedicated community engagement site, Collaborate Canada Bay. Information was also shared with Five Dock Chamber of Commerce.

Below are the engagement statistics for the exhibition period:

Collaborate page: https://collaborate.canadabay.nsw.gov.au/ferragosto2025-stallholder-fees

• Exhibition dates: 17 December 2024 – 9 February 2025

Page views: 290

Unique site visitors: 214

• 3,367 Collaborate members notified on launch, with 1,749 opens and 132 clicks

Council received zero submissions during the public exhibition period. Accordingly, the proposed fees and charges are now recommended to Council for adoption.

Recommended Fees

The recommended fees reflect the cost of delivering the event as well as its popularity, noting that for Ferragosto 2024, Council received almost double the number of stallholder applications compared to available sites.

Local businesses located within the LGA pay a lower fee than non-City of Canada Bay based businesses. Businesses located within Five Dock Town centre pay a further reduced stallholder fee in recognition of the impact of Ferragosto.

Previously, the temporary food stall inspection fee for Five Dock Town Centre businesses was covered by Council. From Ferragosto 2025, staff recommend this cost be recovered from the stallholder. To help manage the impact of this change, staff recommend staggering the implementation by subsidising 50% of this cost at Ferragosto 2025 (equivalent to \$55) and passing on the full fee in 2026.

New fees have also been added to discourage late applications from stallholders and to cover costs associated with breaches of site safety by stallholders.

All other event administration fees remain the same as those endorsed by Council in June 2024.

The recommended fees and charges are outlined in the table below.

Table 1 – Recommended Ferragosto 2025 – Stallholder Fees and Charges

Ferragosto in August 2025							
Foo Description	August 2024	August 2024 Ferragosto in August 2025 Fee					
Fee Description	Fee incl. GST	Fee excl.	GST	Fee incl.	Code		
Local Business Based in Five Dock Town Centre - Merchandise / Other Site #	\$210.00	\$209.90	\$20.91	\$230.00	PC		
Local Business Based in Five Dock Town Centre - Pre-packaged Food Site	new fee	\$209.90	\$20.91	\$230.00	PC		
Local Business Based in Five Dock Town Centre - Alcohol Site	new fee	\$209.90	\$20.91	\$230.00	PC		
Local Business Based in Five Dock Town Centre - Food Stall*	new fee	\$259.09	\$25.91	\$285.00	PC		
Not-For-Profit Community Group Site	\$225.00	\$209.90	\$20.91	\$230.00	PC		
City of Canada Bay Business - Merchandise / Other Site	\$440.00	\$418.18	\$41.82	\$460.00	FC		
City of Canada Bay Business – Pre-packaged Food Site	new fee	\$418.18	\$41.82	\$460.00	FC		
City of Canada Bay Business - Alcohol Site	new fee	\$418.18	\$41.82	\$460.00	FC		
City of Canada Bay Business – Food Stall*	\$600.00	\$572.73	\$57.27	\$630.00	FC		
City of Canada Bay Business – Food Van* (up to 6 metres)	\$1,000.00	\$990.91	\$99.09	\$1,090.00	FC		
Merchandise / Other Site	\$565.00	\$554.55	\$55.45	\$610.00	MP		
Pre-packaged Food Site	\$615.00	\$554.55	\$55.45	\$610.00	MP		
Alcohol Site	\$615.00	\$554.55	\$55.45	\$610.00	MP		
Food Stall*	\$740.00	\$709.09	\$70.91	\$780.00	MP		
Food Van*(up to 6 metres)	\$1,100.00	\$1,127.27	\$112.73	\$1,240.00	MP		
Food Van per metre over 6 metres	new fee	\$90.91	\$9.09	\$100.00	MP		
Site Safety Non-Compliance Fee (e.g. unsafe structure, no fire extinguisher)	new fee	\$136.36	\$13.64	\$150.00	PC		
Late Application Fee (admin fee for applications received after closing date)	new fee	\$45.45	\$4.55	\$50.00	PC		
# Local Business based in Five Dock Town Centre - Merchandise / Other Site previou	ısly known as Grea	t North Roa	d Business S	Stall			
*Temporary food stall admin/inspection fee is included for all food stalls and vans							

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TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

This report is submitted in accordance with the requirements of section 406 of the Local Government Act 1993 and Local Government (General) Regulation 2021. The Act and the Regulation require that Council prepares and exhibits a proposed schedule of fees and charges each year. In the event that Council proposes a new or amended fee or charge, section 610F of the Act prescribes that such proposed fees and charges be exhibited for a minimum of 28 days.

Following adoption of the recommended fees and charges, stallholder applications for Ferragosto 2025 will open.

FINANCIAL CONSIDERATIONS

The recommended Ferragosto 2025 stallholder fees and charges have been prepared following a review of Ferragosto 2024. The recommended fees and charges have been set to help improve the financial sustainability of the event whilst considering the cost pressures being experienced by small businesses.

LEGISLATIVE AND POLICY CONSIDERATIONS

Public exhibition of the proposed fees and charges for 28 days prior to adoption, and consideration of community submissions, is a requirement of section 610F of the *Local Government Act 1993*.

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ITEM 11.2 ARTS AND CULTURE COMMITTEE UPDATE

Reporting Manager Manager Place and Events

Attachments: 1. Arts and Culture Committee Charter

RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE

That:

- 1. The update regarding the Arts and Culture Committee be noted.
- 2. Expressions of Interest for the vacant position on the Arts and Culture Committee be sought from community members as proposed in the report.
- 3. A report be prepared and submitted to Council on the outcome of the Expressions of Interest process.

PURPOSE

This report provides an update on the Arts and Culture Committee and seeks Council endorsement to commence an Expressions of Interest (EOI) process for a vacant position on the Arts and Culture Committee for the remaining term of Council.

EXECUTIVE SUMMARY

Following the resignation of a Committee member, Council now has a vacant position on the Arts and Culture Committee. This report seeks Council endorsement to commence an Expressions of Interest (EOI) process for the vacant position, for the remaining term of Council.

An update on the latest meeting of the Arts and Culture Committee is also provided.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 2: Improve access to local art, culture and creative activities

Direction 5: Civic Leadership

Goal CL 4: The City of Canada Bay community is well informed and eager to engage in

issues and decisions that impact them

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BACKGROUND/DISCUSSION

Arts and Culture Committee Members

The membership of the Arts and Culture Committee includes the following:

Representation	Committee members	Position
Councillors	2	Unpaid
First Nations Cultural representatives or art professionals	2	Paid
Artists	2	Paid
Community Organisation Representatives or community members	4	Unpaid
Arts and Culture Citizen of the Year	1	Unpaid

In January 2025, Council received written notice from Kym Shields, a member of the Committee holding one of the *Community Organisation Representatives or community members* (unpaid) positions, that they had moved out of the City of Canada Bay area and that they wished to tender their resignation from the Committee, which was accepted.

It is recommended that Expressions of Interest (EOI) for the vacant position be sought from community members in accordance with the Arts and Culture Committee Charter (attached). The EOI is to appoint a replacement member for the remaining term of Council. The EOI will be widely publicised as outlined below. All nominations received will be assessed against the relevant selection criteria contained in the Charter. A report will be prepared and submitted to Council on the outcome of the Expressions of Interest process.

Arts and Culture Committee Update

A meeting of the Arts and Culture Committee was scheduled for 5 December 2024. At the commencement of the meeting at 6.30pm the quorum was not reached. The remaining members of the Committee that were present received an update on a number of topics, however no formal meeting was held. The members present received information updates on the Regional Cycleway project, Creative Hoardings Policy, Art Collection Policy and the Rhodes Recreation Centre Artwork project.

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

It is proposed to commence the EOI process for the Arts and Culture Committee in late February 2025, with a report back to Council in April 2025. The EOI will be promoted through Council's media channels including Council's website, social media and e-newsletters. All existing Committee members will be advised of the EOI.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

LEGISLATIVE AND POLICY CONSIDERATIONS

The City of Canada Bay Arts and Culture Committee Charter was endorsed by Council at the ordinary meeting held on 2 May 2024.

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1. Introduction

This charter has been prepared for adoption by Council.

The Arts and Culture Committee (A&CC) is a committee of Council which has been established to strengthen communication and engagement between the arts community and Council for the strategic development and improved delivery of arts and culture activities across the City of Canada Bay. The A&CC is not a decision- making body of Council, however it provides an instrumental role in representing and raising issues direct with Council to inform strategic planning and development. It is also an advocate for the sector on behalf of the City.

2. Background

This Committee has emerged in response to a Council resolution at its meeting on 1 November 2021, relating to the delivery of culture including:

- THAT Council support the formation of a City of Canada Bay Arts and Culture Committee, with representations from local arts community groups such as the Drummoyne Arts Society and local artists.
- THAT Council request staff prepare a report for the next term of Council in respect of ideas
 and initiatives that can strengthen Council's arts and culture program and assist local artists.
- THAT Council report on the establishment of an appropriate council creative arts centre, and sources of potential state and or federal government funding.

The role and function of the Committee was subject to extensive community and sector consultation as part of the development of the Cultural Plan 2033. The Arts and Culture Committee was established in 2023.

3. Core Objectives

The A&CC has been established:

- To provide dynamic arts advocacy for the sector and around strategic matters affecting the program.
- 2. To encourage arts quality and innovation in the implementation of Council's strategies.
- 3. To engage local communities and visitors in arts and cultural activities.

4. Membership

- · Two Councillors, one of which shall be the Mayor or nominee.
- The Mayor or nominee will chair the meetings.
- Two professional artists, art managers or equivalent will be appointed to provide sector expertise and meet skill sets identified by Council.
- Two First Nations artists, arts managers, cultural representatives.

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- Four community arts members will be appointed.
- Council's Arts and Culture Citizen of the Year (for the term of their appointment).
- Upon Council's adoption of Committees at the start of a new term of Council, membership for the A&CC will be for the duration of the Council term.
- Each term of membership (excluding the Arts and Culture Citizen of the Year position) shall be a maximum of four-year period aligned with the elected term of Councillors.
- Nominations for membership of the Committee (excluding the Arts and Culture Citizen of the Year position) will be publicly called from the community and business representatives, and representation will be determined by Council.
- The Chair can invite observers to the meeting when an item they have requested be discussed is listed on the agenda (observers are not members of the Committee).

The following table outlines the membership and representative positions available on the Arts and Culture Committee.

Presentation	Committee Members	Position
Councillors	2	Unpaid
First Nations Cultural representatives or art professionals	2	Paid
Artists	2	Paid
Community Organisation Representatives or community members	4	Unpaid
Arts and Culture Citizen of the Year	1	Unpaid

5. Member's Roles and Skills

- All representatives must live in or operate a business or organisation in the City of Canada Bay
- All community representatives must have a demonstrated connection to the sector and/or community.
- Paid members must have relevant experience, expertise or cultural knowledge.
- All members must contribute the time needed to understand the papers provided and apply good analytical skills, objectivity and judgment to the business of the Committee.
- Exceptional communications and advocacy skills are essential.
- · Members must demonstrate leadership and advocacy skills.
- All community representatives must agree to their contact details being made publicly
 available to the areas they represent to assist members and stakeholders within the
 community to contact them and provide matters they would like their representative to bring
 to meeting agendas.

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6. Participation of Council Staff

Other Council Executive and/or staff may attend meetings as required.

7. Council support for the Committee

Council is responsible for providing administrative support for the meetings. This includes preparation and distribution of agendas, minutes, and other relevant information.

Council's main contact for the Committee will be the Manager, Place Management. They will initiate communication on behalf of Council, maintain a record of matters requiring documentation, prepare an update for each meeting and be responsible for the minutes of the meeting.

8. Media Protocol

Members of the Committee are not to speak to the media in their capacity as Committee members. The Mayor or the Chariperson of the Committee is the only person permitted to speak to the media on behalf of the Committee.

9. Declarations of Pecuniary Interest

A Committee member who has a pecuniary or significant non-pecuniary interest in any matter with which the Committee is concerned and who is present at a meeting of the Committee at which the matter is being considered must disclose the interest to the meeting as soon as practicable.

10. <u>Declarations of less than significant non-pecuniary conflict of interests and participation in meetings</u>

A member of the Committee who has a less than significant non-pecuniary conflict of interest in any matter with which the Committee is concerned and who is present at a meeting of the Committee at which the matter is being considered will disclose the interest to the meeting as soon as practicable.

11. Code of Meeting Practice and Code of Conduct

All Committee members shall be required to act in accordance with the requirements of Council's Code of Meeting Practice and Code of Conduct.

The Chairperson may require a Committee member to retract and apologise without reservation for such an act of disorderly conduct.

A member of the Committee may, as provided by Council's Code of Conduct, Code of Meeting Practice and this Charter, be expelled from a meeting of the Committee for engaging in or having engaged in disorderly conduct at the meeting.

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If disorder occurs at a meeting of the Committee, the Chairperson may adjourn the meeting for a period of not more than 15 minutes and leave the Chair. The Committee, on reassembling must, on a question put from the Chairperson, decide without debate whether the business is to be proceeded with or not.

Members must read and abide by Council's Code of Conduct, Code of Meeting Practice and this Charter. A copy can be found at www.canadabay.nsw.gov.au/council/about-council/councilmeetings.

12. Ceasing to be a member

A person will cease to be a member of the Committee if:

- The member resigns in writing to the Committee and Council;
- The member becomes bankrupt;
- The member is absent for more than 6 months without leave from meetings of the Committee;
- Council passes a resolution to remove the member from the Committee;
- The member fails to disclose any pecuniary interest in any matter with which the Committee is concerned and takes part in the consideration, discussion or votes on any question relating to the matter and for the purposes of this provision "pecuniary interest" has the same meaning given to that term in Section 442 of the Local Government Act 1993;
- A member fails to abide by Council's Code of Conduct, Code of Meeting Practice and this Charter.
- The member while holding that office is convicted of an offence referred to part 4 of the Crimes Act 1900 (offences relating to property);
- The member becomes a mentally incapacitated person;
- The four-year period of membership has expired; or
- The term of the incumbent Arts and Culture Citizen of the Year is concluded.

13. Meeting Timelines

- The Committee will meet quarterly.
- There may be occasions where additional meetings are called to discuss special or urgent issues or projects.

14. Decision Making

- The Committee is not a decision-making body of Council. The main purpose is to provide advice and represent community matters to Council which relate to arts and cultural development.
- A quorum of the Committee will be half of total membership plus one in attendance, one of whom must be a current City of Canada Bay Councillor.

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- Voting at Committee meetings is to be by show of hands or on the voices, and the recommendation will be based on a majority of votes.
- Recommendations supported by a majority of Committee members at which a quorum is
 present is a recommendation of the Committee and will be reported to Council.
- Should the Committee, with endorsement by the Chair elect to recommend new projects, programs or policies that are outside the current operational and delivery plans of Council, then the Chair will have the option to submit a written notice of motion for Council consideration at the next available meeting of Council. Resourcing and funding will need to be identified for Council to be able to consider any new initiatives.

15. Agenda/Minutes

- Members must submit requests for agenda items at least one week prior to the next meeting.
- The meeting agenda will clearly identify matters for discussion in the four areas of Information, Consultation, Collaboration and Proposed Initiatives.
- The agenda will be circulated to all Committee members, Council staff and Councillors at least one week prior to the next meeting.
- Council staff shall arrange for the minutes of each meeting to be taken and a draft circulated following the meeting.
- Once confirmed by the Committee members, minutes will be reported to the next available Council meeting.
- The outcome of the Council meeting will be distributed to all Committee members.
- The minutes as adopted by Council will be placed on Council's website.

Stage	Date	Comment	ECM ID
Original	18/04/2023	Approved by Council	8222671
Reviewed	21/05/2024	Approved by Council	8222671
Next Review	May 2026		

16. Ownership

Responsibility	Role
Owner	Manager Place Management

5



12 CORPORATE SERVICES AND STRATEGY DIRECTORATE REPORTS

ITEM 12.1 CASH AND INVESTMENTS REPORT - NOVEMBER 2024

Reporting Manager Chief Financial Officer

Attachments: 1. Investment Report November 2024 (Provided in Attachment

Booklet)

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the Cash and Investments Report for November 2024, attached to the report, be received and noted.

PURPOSE

To present Council's Investment portfolio performance for November 2024.

EXECUTIVE SUMMARY

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

BACKGROUND/DISCUSSION

This report incorporates the November 2024 Cash and Investments Reports, for Council's consideration.

Certification - Responsible Accounting Officer

Evan Hutchings as the Responsible Accounting Officer have certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

Summary position as of 30 November 2024

The Cash at Bank and Cash Investments are summarised below:

Month	Cash At Bank	Cash Investments	Total Cash
30 November 2024	\$6,218,419.97	\$196,586,438.54	\$202,804,858.51

The detailed Schedule of Investments held, for November are also provided over the next page.



		STATE	MENT OF CASH	INVESTI	MENTS		
Maturity	Bank/Issuer	Long Term	Fair Value	Term	Interest	Issue	Investment
Date		Rating				Date	Туре
12/12/24	National Australia Bank (NAB)	AA-	\$3,000,000.00	168	5.35%	27/06/24	Term Deposits
17/12/24	National Australia Bank (NAB)	AA-	\$2,500,000.00	102	4.90%	06/09/24	Term Deposits
09/01/25 16/01/25	National Australia Bank (NAB) Suncorp Bank	AA- AA-	\$1,500,000.00 \$3,000,000.00	167 244	5.30% 5.19%	26/07/24 17/05/24	Term Deposits Term Deposits
23/01/25	National Australia Bank (NAB)	AA-	\$5,000,000.00	275	5.19%	23/04/24	Term Deposits
30/01/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.10%	27/06/24	Term Deposits
06/02/25	Suncorp Bank	AA-	\$2,500,000.00	211	5.41%	10/07/24	Term Deposits
13/02/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	182	4.95%	15/08/24	Term Deposits
06/03/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	231	5.32%	18/07/24	Term Deposits
13/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	300	5.20%	17/05/24	Term Deposits
20/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	260	5.40%	03/07/24	Term Deposits
24/03/25	ING	Α	\$4,000,000.00	335	5.20%	23/04/24	Term Deposits
03/04/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	252	5.32%	25/07/24	Term Deposits
10/04/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	279	5.40%	05/07/24	Term Deposits
17/04/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	261	5.30%	30/07/24	Term Deposits
23/04/25	ING	A	\$4,000,000.00	365	5.21%	23/04/24	Term Deposits
01/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	266	5.00%	08/08/24	Term Deposits
08/05/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	246	5.00%	04/09/24	Term Deposits
15/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	246	4.95%	11/09/24	Term Deposits
19/05/25 29/05/25	ING National Australia Bank (NAB)	A AA-	\$3,000,000.00 \$2,000,000.00	367 253	5.23% 5.00%	17/05/24 18/09/24	Term Deposits Term Deposits
05/06/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	258	4.98%	20/09/24	Term Deposits
12/06/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.05%	07/11/24	Term Deposits
19/06/25	Suncorp Bank	AA-	\$3,000,000.00	366	5.24%	18/06/24	Term Deposits
26/06/25	Suncorp Bank	AA-	\$2,000,000.00	240	5.06%	29/10/24	Term Deposits
26/06/25	Bank of Queensland	A-	\$2,000,000.00	223	5.15%	15/11/24	Term Deposits
03/07/25	Bank of Queensland	A-	\$2,000,000.00	216	5.17%	29/11/24	Term Deposits
03/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	365	5.45%	03/07/24	Term Deposits
10/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	371	5.45%	04/07/24	Term Deposits
17/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	377	5.45%	05/07/24	Term Deposits
18/07/25	ING	Α	\$2,500,000.00	365	5.33%	18/07/24	Term Deposits
24/07/25	Suncorp Bank	AA-	\$2,000,000.00	253	5.11%	13/11/24	Term Deposits
31/07/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	366	5.30%	30/07/24	Term Deposits
08/08/25	ING	A	\$2,000,000.00	365	5.04%	08/08/24	Term Deposits
26/08/25	ING National Australia Bank (NAB)	A	\$2,000,000.00	368	4.90%	23/08/24	Term Deposits
04/09/25 11/09/25	ING	AA- A	\$2,000,000.00 \$2,500,000.00	371 372	4.90% 4.93%	29/08/24 04/09/24	Term Deposits Term Deposits
16/10/25	ING	Ä	\$2,000,000.00	364	5.03%	17/10/24	Term Deposits
30/10/25	ING	Ä	\$2,000,000.00	366	5.10%	29/10/24	Term Deposits
05/11/26	ING	A	\$16,500,000.00	737	4.94%	29/10/24	Term Deposits
16/02/26	National Australia Bank (NAB)	AA-	\$2,000,000.00	731	1.04%	16/02/21	Term Deposits
31/08/26	ING ` ´	Α	\$2,000,000.00	732	4.58%	29/08/24	Term Deposits
10/09/26	ING	Α	\$2,000,000.00	741	4.63%	30/08/24	Term Deposits
28/10/26	ING	Α	\$2,000,000.00	737	4.74%	21/10/24	Term Deposits
02/12/24	Westpac	AA-	\$1,500,000.00	90	1.62%	03/12/21	ESG TD
17/02/25	Westpac	AA-	\$2,000,000.00	91	2.02%	18/02/22	ESG TD
24/02/25	Westpac	AA-	\$2,500,000.00	91	2.10%	25/02/22	ESG TD
20/11/25	Westpac	AA-	\$1,500,000.00	366	1.87%	19/11/21	ESG TD
17/02/26 24/02/26	Westpac	AA- AA-	\$2,500,000.00	456 456	2.24% 2.31%	18/02/22 25/02/22	ESG TD
03/03/26	Westpac Westpac	AA-	\$2,000,000.00 \$2,000,000.00	546	2.22%	04/03/22	ESG TD ESG TD
12/02/25	Macquarie Bank	A+	\$2,000,000.00	92	5.26%	12/02/20	Floating Rate Notes
06/05/25	Royal Bank of Canada	AAA	\$1,000,000.00	181	5.12%	06/05/22	Floating Rate Notes
17/10/25	Suncorp Covered	AAA	\$1,000,000.00	365	5.25%	17/10/22	Floating Rate Notes
09/12/25	Macquarie Bank	A+	\$2,000,000.00	456	4.89%	02/06/21	Floating Rate Notes
13/01/26	Commonwealth Bank	AA-	\$1,500,000.00	456	5.32%	13/01/23	Floating Rate Notes
24/02/26	RACQ Bank	BBB+	\$2,300,000.00	456	5.92%	24/02/23	Floating Rate Notes
15/05/26	Bendigo Adelaide Bank	A-	\$1,000,000.00	546	5.68%	15/05/23	Floating Rate Notes
15/06/26	Teachers Mutual Bank	BBB+	\$850,000.00	637	5.10%	16/06/21	Floating Rate Notes
19/08/26	ING Bank Covered	AAA	\$500,000.00	638	4.82%	19/08/21	Floating Rate Notes
14/09/26	Macquarie Bank	A+	\$1,600,000.00	728	5.27%	14/09/23	Floating Rate Notes
23/12/26	Commonwealth Bank	AA-	\$2,000,000.00	821	4.84%	23/09/21	ESG FRN
22/03/27	ING Pondigo Adolaido Bank	A	\$1,000,000.00	910	5.38%	22/03/24	Floating Rate Notes
14/05/27	Bendigo Adelaide Bank Commonwealth Bank	A- AA-	\$800,000.00 \$1,100,000.00	911 1003	5.41% 5.45%	14/05/24 18/08/22	Floating Rate Notes
18/08/27 13/09/27	Commonwealth Bank AMP	BBB+	\$1,100,000.00 \$1,300,000.00	1003	5.45%	18/08/22	Floating Rate Notes Floating Rate Notes
01/11/27	Great Southern Bank	BBB+	\$1,150,000.00	1095	5.52%	01/11/24	Floating Rate Notes
13/01/28	Commonwealth Bank	AA-	\$1,500,000.00	1186	5.57%	13/01/23	Floating Rate Notes
19/01/28	Rabobank	A+	\$1,000,000.00	1185	5.56%	19/01/23	Floating Rate Notes
16/02/28	Westpac	AA-	\$1,000,000.00	1185	5.35%	16/02/23	Floating Rate Notes
09/05/28	Bank of Queensland Covered	AAA	\$1,250,000.00	1275	5.61%	09/05/23	Floating Rate Notes
17/08/28	Commonwealth Bank	AA-	\$1,250,000.00	1368	5.38%	17/08/23	Floating Rate Notes
20/08/29	ING	Α	\$1,800,000.00	1734	5.44%	20/08/24	Floating Rate Notes
27/09/29	Suncorp Bank	AA-	\$2,100,000.00	1826	5.36%	27/09/24	Floating Rate Notes
15/12/24	NTTC	AA-	\$2,000,000.00	366	1.00%	27/08/21	Fixed Rate Bond
15/06/25	NTTC	AA-	\$2,000,000.00	363	1.10%	11/05/21	Fixed Rate Bond
18/08/25	Commonwealth Bank	AA-	\$1,500,000.00	364	4.20%	18/08/22	Fixed Rate Bond
24/08/26	Suncorp Covered	AAA	\$2,000,000.00	728	3.25%	20/04/22	Fixed Rate Bond
	AMP	BBB+	\$11,052,302.96		5.20%		AMP
	AMP	BBB+	\$0.00		3.00%		AMP
	Macquarie Bank	A+	\$327.00		4.65%		Macquarie CMA
	Macquarie Bank	A+ ^^-	\$0.00		4.15%		Macquarie CMA
	Commonwealth Bank 30/11/24	AA-	\$8,033,808.58 \$196,586,438.54		4.30%		CBA BOS
	TOTAL INVESTMENTS at 31/10/2024		\$198,371,194.97				
	Net Increase/(Decrease) in Investments]	(\$1,784,756.43)				
			(\$1,154,155.45)				1

FINANCIAL CONSIDERATIONS

Council's adopted budget for 2024-25 forecasts interest earnings of \$6.85M. The Budget has been revised up by \$1.3M to \$8.15M in the September Quarter Review. Investment income earned for November 2024 amounted to \$693,056.31 which is in line with the monthly phased budget.



LEGISLATIVE AND POLICY CONSIDERATIONS

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2021 and Council's Investment Policy. Section 212 of the Local Government (General) Regulation 2021 states:

- (1) The responsible accounting officer of a council:
 - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;
 - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.



ITEM 12.2 CASH AND INVESTMENTS REPORT - DECEMBER 2024

Reporting Manager Chief Financial Officer

Attachments: 1. Investment Report December 2024 (Provided in Attachment

Booklet)

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the Cash and Investments Report for December 2024, attached to the report, be received and noted.

PURPOSE

To present Council's Investment portfolio performance for December 2024.

EXECUTIVE SUMMARY

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

BACKGROUND/DISCUSSION

This report incorporates the December 2024 Cash and Investments Reports, for Council's consideration.

Certification - Responsible Accounting Officer

Evan Hutchings as the Responsible Accounting Officer have certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

Summary position as of 31 December 2024

The Cash at Bank and Cash Investments are summarised below:

Month	Cash At Bank	Cash Investments	Total Cash
31 December 2024	\$3,203,738.27	\$190,665,136.27	\$193,868,874.54

The detailed Schedule of Investments held, for December are also provided over the next page.



	STATEMENT OF CASH INVESTMENTS						
Maturity	Pank/leauer	Long Term	Fair Value	Term	Interest	Issue	Investment
Date	Bank/Issuer	Rating	Fair value	rerm	interest	Date	Туре
09/01/25	National Australia Bank (NAB)	AA-	\$1,500,000.00	167	5.30%	26/07/24	Term Deposits
16/01/25	Suncorp Bank	AA-	\$3,000,000.00	244	5.19%	17/05/24	Term Deposits
23/01/25	National Australia Bank (NAB)	AA-	\$5,000,000.00	275	5.10%	23/04/24	Term Deposits
30/01/25 06/02/25	National Australia Bank (NAB) Suncorp Bank	AA- AA-	\$3,000,000.00 \$2,500,000.00	217 211	5.39% 5.41%	27/06/24 10/07/24	Term Deposits Term Deposits
13/02/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	182	4.95%	15/08/24	Term Deposits
06/03/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	231	5.32%	18/07/24	Term Deposits
13/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	300	5.20%	17/05/24	Term Deposits
20/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	260	5.40%	03/07/24	Term Deposits
24/03/25	ING	Α	\$4,000,000.00	335	5.20%	23/04/24	Term Deposits
03/04/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	252	5.32%	25/07/24	Term Deposits
10/04/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	279	5.40%	05/07/24	Term Deposits
17/04/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	261	5.30%	30/07/24	Term Deposits
23/04/25 01/05/25	ING National Australia Bank (NAB)	A AA-	\$4,000,000.00	365 266	5.21% 5.00%	23/04/24 08/08/24	Term Deposits Term Deposits
08/05/25	National Australia Bank (NAB)	AA- AA-	\$2,000,000.00 \$2,500,000.00	246	5.00%	04/09/24	Term Deposits
15/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	246	4.95%	11/09/24	Term Deposits
19/05/25	ING	A	\$3,000,000.00	367	5.23%	17/05/24	Term Deposits
29/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	253	5.00%	18/09/24	Term Deposits
05/06/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	258	4.98%	20/09/24	Term Deposits
12/06/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.05%	07/11/24	Term Deposits
19/06/25	Suncorp Bank	AA-	\$3,000,000.00	366	5.24%	18/06/24	Term Deposits
26/06/25	Suncorp Bank	AA-	\$2,000,000.00	240	5.06%	29/10/24	Term Deposits
26/06/25	Bank of Queensland	A-	\$2,000,000.00	223	5.15%	15/11/24	Term Deposits
03/07/25 03/07/25	Bank of Queensland National Australia Bank (NAB)	A- AA-	\$2,000,000.00 \$3,000,000.00	216 365	5.17% 5.45%	29/11/24 03/07/24	Term Deposits Term Deposits
10/07/25	National Australia Bank (NAB) National Australia Bank (NAB)	AA- AA-	\$3,000,000.00	305 371	5.45%	03/07/24	Term Deposits
17/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	377	5.45%	05/07/24	Term Deposits
18/07/25	ING	A	\$2,500,000.00	365	5.33%	18/07/24	Term Deposits
24/07/25	Suncorp Bank	AA-	\$2,000,000.00	253	5.11%	13/11/24	Term Deposits
25/09/25	Suncorp Bank	AA-	\$2,000,000.00	287	5.06%	12/12/24	Term Deposits
31/07/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	366	5.30%	30/07/24	Term Deposits
08/08/25	ING	A	\$2,000,000.00	365	5.04%	08/08/24	Term Deposits
26/08/25	ING	A	\$2,000,000.00	368	4.90%	23/08/24	Term Deposits
04/09/25 11/09/25	National Australia Bank (NAB) ING	AA- A	\$2,000,000.00 \$2,500,000.00	371 372	4.90% 4.93%	29/08/24 04/09/24	Term Deposits Term Deposits
16/10/25	ING	A	\$2,000,000.00	364	5.03%	17/10/24	Term Deposits
30/10/25	ING	A	\$2,000,000.00	366	5.10%	29/10/24	Term Deposits
05/11/26	ING	A	\$16,500,000.00	737	4.94%	29/10/24	Term Deposits
16/02/26	National Australia Bank (NAB)	AA-	\$2,000,000.00	731	1.04%	16/02/21	Term Deposits
31/08/26	ING	Α	\$2,000,000.00	732	4.58%	29/08/24	Term Deposits
10/09/26	ING	Α	\$2,000,000.00	741	4.63%	30/08/24	Term Deposits
28/10/26	ING	A	\$2,000,000.00	737	4.74%	21/10/24	Term Deposits
17/02/25	Westpac	AA-	\$2,000,000.00	91	2.02%	18/02/22 25/02/22	ESG TD
24/02/25 20/11/25	Westpac Westpac	AA- AA-	\$2,500,000.00 \$1,500,000.00	91 366	2.10% 1.87%	19/11/21	ESG TD ESG TD
17/02/26	Westpac	AA-	\$2,500,000.00	456	2.24%	18/02/22	ESG TD
24/02/26	Westpac	AA-	\$2,000,000.00	456	2.31%	25/02/22	ESG TD
03/03/26	Westpac	AA-	\$2,000,000.00	455	2.22%	04/03/22	ESG TD
12/02/25	Macquarie Bank	A+	\$2,000,000.00	92	5.26%	12/02/20	Floating Rate Notes
06/05/25	Royal Bank of Canada	AAA	\$1,000,000.00	181	5.12%	06/05/22	Floating Rate Notes
17/10/25	Suncorp Covered	AAA	\$1,000,000.00	365	5.25%	17/10/22	Floating Rate Notes
09/12/25	Macquarie Bank	A+	\$2,000,000.00	365	4.90%	02/06/21	Floating Rate Notes
13/01/26 24/02/26	Commonwealth Bank RACQ Bank	AA- BBB+	\$1,500,000.00 \$2,300,000.00	456 456	5.32% 5.92%	13/01/23 24/02/23	Floating Rate Notes Floating Rate Notes
15/05/26	RACQ Bank Bendigo Adelaide Bank	A-	\$1,000,000.00	456 546	5.92% 5.68%	15/05/23	Floating Rate Notes Floating Rate Notes
15/06/26	Teachers Mutual Bank	BBB+	\$850,000.00	546	5.14%	16/06/21	Floating Rate Notes
19/08/26	ING Bank Covered	AAA	\$500,000.00	638	4.82%	19/08/21	Floating Rate Notes
14/09/26	Macquarie Bank	A+	\$1,600,000.00	637	5.31%	14/09/23	Floating Rate Notes
23/12/26	Commonwealth Bank	AA-	\$2,000,000.00	730	4.86%	23/09/21	ESG FRN
22/03/27	ING	A	\$1,000,000.00	819	5.40%	22/03/24	Floating Rate Notes
14/05/27	Bendigo Adelaide Bank	A-	\$800,000.00	911	5.41%	14/05/24	Floating Rate Notes
18/08/27	Commonwealth Bank	AA-	\$1,100,000.00	1003	5.45%	18/08/22	Floating Rate Notes
13/09/27 01/11/27	AMP Great Southern Bank	BBB+ BBB+	\$1,300,000.00 \$1,150,000.00	1004 1095	5.73% 5.52%	13/09/24 01/11/24	Floating Rate Notes Floating Rate Notes
13/01/28	Commonwealth Bank	AA-	\$1,500,000.00	1186	5.52%	13/01/23	Floating Rate Notes
19/01/28	Rabobank	A+	\$1,000,000.00	1185	5.56%	19/01/23	Floating Rate Notes
16/02/28	Westpac	AA-	\$1,000,000.00	1185	5.35%	16/02/23	Floating Rate Notes
09/05/28	Bank of Queensland Covered	AAA	\$1,250,000.00	1275	5.61%	09/05/23	Floating Rate Notes
17/08/28	Commonwealth Bank	AA-	\$1,250,000.00	1368	5.38%	17/08/23	Floating Rate Notes
20/08/29	ING	Α	\$1,800,000.00	1734	5.44%	20/08/24	Floating Rate Notes
27/09/29	Suncorp Bank	AA-	\$2,100,000.00	1735	5.36%	27/09/24	Floating Rate Notes
15/06/25	NTTC	AA-	\$2,000,000.00	363	1.10%	11/05/21	Fixed Rate Bond
18/08/25	Commonwealth Bank	AA-	\$1,500,000.00	364	4.20% 3.25%	18/08/22	Fixed Rate Bond
24/08/26	Suncorp Covered AMP	AAA BBB+	\$2,000,000.00 \$11,101,240.24	728	3.25% 5.10%	20/04/22	Fixed Rate Bond AMP
	AMP	BBB+	\$11,101,240.24		3.00%		AMP
	Macquarie Bank	A+	\$334.54		4.65%		Macquarie CMA
	Commonwealth Bank	AA-	\$9,062,323.10		4.30%		CBA BOS
	31/12/24		\$190,665,136.27				
	TOTAL INVESTMENTS at 30/11/2024		\$196,586,438.54]		
	Net Increase/(Decrease) in Investments		(\$5,921,302.27)				



FINANCIAL CONSIDERATIONS

The current budget for 2024/25 forecasts interest earnings of \$8,150,000. Investment income earned to 31 December 2024 amounted to \$4,366,758 which was \$200,000 better than the sixmonthly phased budget. This favourable budget variance has been brought to account in the Second Quarter Budget Review with Investment Income for the year now forecast at \$8,350,000.

The Reserve Bank Board last met on the 10 December 2024 and determined that the cash rate remain unchanged at 4.35 per cent. Recent data indicates that inflation has moderated to 2.4%.

The RBA board will meet again on 17-18 February 2025.

LEGISLATIVE AND POLICY CONSIDERATIONS

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2021 and Council's Investment Policy. Section 212 of the Local Government (General) Regulation 2021 states:

- (1) The responsible accounting officer of a council:
 - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;
 - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.



ITEM 12.3 CASH AND INVESTMENTS REPORT - JANUARY 2025

Reporting Manager Chief Financial Officer

Attachments: 1. Investment Report January 2025 (Provided in Attachment

Booklet)

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the Cash and Investments Report for January 2025, attached to the report, be received and noted.

PURPOSE

To present Council's Investment portfolio performance for January 2025.

EXECUTIVE SUMMARY

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

BACKGROUND/DISCUSSION

This report incorporates the January 2025 Cash and Investments Reports, for Council's consideration.

Certification - Responsible Accounting Officer

Evan Hutchings as the Responsible Accounting Officer have certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

Summary position as of 31 January 2025

The Cash at Bank and Cash Investments are summarised below:

Month	Cash At Bank	Cash Investments	Total Cash
31 January 2025	\$3,915,620.87	\$194,008,883.94	\$197,924,504.81

The detailed Schedule of Investments held, for January are also provided over the next page.





	STATEMENT OF CASH INVESTMENTS						
Maturity	Bank/Issuer	Long Term	Fair Value	Term	Interest	Issue	Investment
Date		Rating				Date	Туре
03/10/24	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.11%	29/02/24	Term Deposits
10/10/24	ANZ	AA-	\$2,000,000.00	219	5.16%	05/03/24	Term Deposits
17/10/24	ANZ	AA-	\$2,000,000.00	224	5.14%	07/03/24 23/04/24	Term Deposits Term Deposits
23/10/24 07/11/24	National Australia Bank (NAB) National Australia Bank (NAB)	AA- AA-	\$5,000,000.00 \$2,000,000.00	183 230	5.10% 5.08%	23/04/24	Term Deposits
14/11/24	ANZ	AA-	\$3,000,000.00	181	5.18%	17/05/24	Term Deposits
21/11/24	Commonwealth Bank	AA-	\$1,500,000.00	363	5.39%	24/11/23	Term Deposits
29/11/24	Auswide Bank	BBB	\$2,000,000.00	366	5.67%	29/11/23	Term Deposits
12/12/24	National Australia Bank (NAB)	AA-	\$3,000,000.00	168	5.35%	27/06/24	Term Deposits
17/12/24	National Australia Bank (NAB)	AA-	\$2,500,000.00	102	4.90%	06/09/24	Term Deposits
09/01/25	National Australia Bank (NAB)	AA-	\$1,500,000.00	167	5.30%	26/07/24	Term Deposits
16/01/25	ANZ	AA-	\$3,000,000.00	244	5.19%	17/05/24	Term Deposits
23/01/25	National Australia Bank (NAB)	AA-	\$5,000,000.00	275	5.10%	23/04/24	Term Deposits
30/01/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.39%	27/06/24	Term Deposits
06/02/25 13/02/25	ANZ	AA- AA-	\$2,500,000.00	211 182	5.41% 4.95%	10/07/24 15/08/24	Term Deposits
06/03/25	National Australia Bank (NAB) National Australia Bank (NAB)	AA-	\$2,000,000.00 \$2,500,000.00	231	5.32%	18/07/24	Term Deposits Term Deposits
13/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	300	5.20%	17/05/24	Term Deposits
20/03/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	260	5.40%	03/07/24	Term Deposits
24/03/25	ING	A	\$4,000,000.00	335	5.20%	23/04/24	Term Deposits
03/04/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	252	5.32%	25/07/24	Term Deposits
10/04/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	279	5.40%	05/07/24	Term Deposits
17/04/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	261	5.30%	30/07/24	Term Deposits
23/04/25	ING	Α	\$4,000,000.00	365	5.21%	23/04/24	Term Deposits
01/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	266	5.00%	08/08/24	Term Deposits
08/05/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	246	5.00%	04/09/24	Term Deposits
15/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	246	4.95%	11/09/24	Term Deposits
19/05/25 29/05/25	ING National Australia Bank (NAB)	A AA-	\$3,000,000.00 \$2,000,000.00	367 253	5.23% 5.00%	17/05/24 18/09/24	Term Deposits Term Deposits
05/06/25	National Australia Bank (NAB) National Australia Bank (NAB)	AA- AA-	\$2,000,000.00	253 258	5.00% 4.98%	20/09/24	Term Deposits Term Deposits
19/06/25	ANZ	AA-	\$3,000,000.00	366	5.24%	18/06/24	Term Deposits
03/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	365	5.45%	03/07/24	Term Deposits
10/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	371	5.45%	04/07/24	Term Deposits
17/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	377	5.45%	05/07/24	Term Deposits
18/07/25	ING	Α	\$2,500,000.00	365	5.33%	18/07/24	Term Deposits
31/07/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	366	5.30%	30/07/24	Term Deposits
08/08/25	ING	A	\$2,000,000.00	365	5.04%	08/08/24	Term Deposits
26/08/25	ING	A	\$2,000,000.00	368	4.90%	23/08/24	Term Deposits
04/09/25 11/09/25	National Australia Bank (NAB) ING	AA- A	\$2,000,000.00 \$2,500,000.00	371 372	4.90% 4.93%	29/08/24 04/09/24	Term Deposits
16/02/26	National Australia Bank (NAB)	AA-	\$2,000,000.00	731	1.04%	16/02/21	Term Deposits Term Deposits
31/08/26	ING	Α	\$2,000,000.00	732	4.58%	29/08/24	Term Deposits
10/09/26	ING	A	\$2,000,000.00	741	4.63%	30/08/24	Term Deposits
21/10/24	Westpac	AA-	\$1,500,000.00	91	5.25%	20/10/23	ESG TD
30/10/24	Westpac	AA-	\$1,000,000.00	92	5.41%	30/10/23	ESG TD
14/11/24	Westpac	AA-	\$1,500,000.00	94	1.62%	12/11/21	ESG TD
02/12/24	Westpac	AA-	\$1,500,000.00	90	1.62%	03/12/21	ESG TD
17/02/25	Westpac	AA-	\$2,000,000.00	182	2.02%	18/02/22	ESG TD
24/02/25	Westpac	AA-	\$2,500,000.00	182	2.10%	25/02/22	ESG TD
20/11/25 17/02/26	Westpac Westpac	AA- AA-	\$1,500,000.00 \$2,500,000.00	458 547	1.87% 2.24%	19/11/21 18/02/22	ESG TD ESG TD
24/02/26	Westpac	AA-	\$2,000,000.00	547	2.24%	25/02/22	ESG TD
03/03/26	Westpac	AA-	\$2,000,000.00	546	2.22%	04/03/22	ESG TD
14/11/24	Citi Australia	A+	\$1,000,000.00	92	5.24%	14/11/19	Floating Rate Notes
12/02/25	Macquarie Bank	A+	\$2,000,000.00	184	5.21%	12/02/20	Floating Rate Notes
06/05/25	Royal Bank of Canada	AAA	\$1,000,000.00	273	5.05%	06/05/22	Floating Rate Notes
17/10/25	ANZ (Suncorp) Covered	AAA	\$1,000,000.00	457	5.32%	17/10/22	Floating Rate Notes
09/12/25	Macquarie Bank	A+	\$2,000,000.00	456	4.89%	02/06/21	Floating Rate Notes
13/01/26	Commonwealth Bank	AA-	\$1,500,000.00	547	5.35%	13/01/23	Floating Rate Notes
24/02/26	RACQ Bank	BBB+	\$2,300,000.00	547	5.85%	24/02/23	Floating Rate Notes
15/05/26 15/06/26	Adelaide Bank Teachers Mutual Bank	A- BBB+	\$1,000,000.00 \$850,000.00	638 637	5.59% 5.10%	15/05/23 16/06/21	Floating Rate Notes Floating Rate Notes
19/08/26	ING Bank Covered	AAA	\$500,000.00	730	4.76%	19/08/21	Floating Rate Notes
14/09/26	Macquarie Bank	A+	\$1,600,000.00	728	5.27%	14/09/23	Floating Rate Notes
23/12/26	Commonwealth Bank	AA-	\$2,000,000.00	821	4.84%	23/09/21	ESG FRN
22/03/27	ING	Α	\$1,000,000.00	910	5.38%	22/03/24	Floating Rate Notes
14/05/27	Adelaide Bank	A-	\$800,000.00	1003	5.36%	14/05/24	Floating Rate Notes
18/08/27	Commonwealth Bank	AA-	\$1,100,000.00	1094	5.38%	18/08/22	Floating Rate Notes
13/09/27	AMP	BBB+	\$1,300,000.00	1095	5.69%	13/09/24	Floating Rate Notes
13/01/28	Commonwealth Bank	AA-	\$1,500,000.00	1277	5.60%	13/01/23	Floating Rate Notes
19/01/28	Rabobank	A+	\$1,000,000.00	1279	5.65%	19/01/23	Floating Rate Notes
16/02/28 09/05/28	Westpac Bank of Queensland Covered	AA- AAA	\$1,000,000.00 \$1,250,000.00	1279 1369	5.33% 5.58%	16/02/23 09/05/23	Floating Rate Notes Floating Rate Notes
17/08/28	Commonwealth Bank	AAA AA-	\$1,250,000.00	1459	5.31%	17/08/23	Floating Rate Notes
20/08/29	ING	AA- A	\$1,800,000.00	1826	5.38%	20/08/24	Floating Rate Notes
27/09/29	ANZ	AA-	\$2,100,000.00	1826	5.36%	27/09/24	Floating Rate Notes
15/12/24	NTTC	AA-	\$2,000,000.00	366	1.00%	27/08/21	Fixed Rate Bond
15/06/25	NTTC	AA-	\$2,000,000.00	363	1.10%	11/05/21	Fixed Rate Bond
18/08/25	Commonwealth Bank	AA-	\$1,500,000.00	364	4.20%	18/08/22	Fixed Rate Bond
24/08/26	ANZ (Suncorp) Covered	AAA	\$2,000,000.00	728	3.25%	20/04/22	Fixed Rate Bond
1	AMP	BBB+	\$13,000,000.00		5.20%		AMP
1	AMP	BBB+	\$0.00		3.00%		AMP
	Macquarie Bank	A+	\$1,507,305.10		4.79%		Macquarie CMA
	Commonwealth Bank 30/09/24	AA-	\$3,500,000.00		4.35%		CBA BOS
	30/09/24 TOTAL INVESTMENTS at 31/08/2024		\$186,357,305.10 \$182,982,283.62				
	Net Increase/(Decrease) in Investments		\$3,375,021.48				
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FINANCIAL CONSIDERATIONS

The adopted budget for 2024/25 forecasts interest earnings of \$6,850,000. Investment income earned for January 2025 amounted to \$816,841.85 which is in line with the revised monthly phased budget. As a result of holding more funds than anticipated and market rates remaining strong, the budget for investment interest, has been revised up to \$8,350,000 an increase of \$1,500,000.

LEGISLATIVE AND POLICY CONSIDERATIONS

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2021 and Council's Investment Policy. Section 212 of the Local Government (General) Regulation 2021 states:

- (1) The responsible accounting officer of a council:
 - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;
 - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
 - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.



ITEM 12.4 SIX MONTHLY REPORT ON PROGRESS - JULY TO DECEMBER 2024

Reporting Manager Corporate Planner

Attachments: 1. Six-monthly report on progress - July to December 2024

(Provided in Attachment Booklet)

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the six-monthly progress report for the period July to December 2024 be received and noted.

PURPOSE

To submit to Council the six-monthly progress report for the period July to December 2024 in accordance with section 4.9 of the Integrated Planning and Reporting Guidelines provided by the NSW government under section 406 of the of the Local Government Act 1993.

REPORT

The Local Government Act 1993 requires that the General Manager must provide a progress report to Council, 'with respect to the principal activities detailed in the Delivery Program, at least every six months.' The report on progress ensures that Council and the community are kept informed of the activities that Council is undertaking to deliver its commitment towards achieving the community's aspirations, as articulated in the Community Strategic Plan (CSP), Our Future 2036.

The six-monthly report on progress for July to December 2024 is attached to this report. It documents the status of the capital infrastructure projects and operational activities for 2024-25 that are listed in the Delivery Program 2022-2026 and Operational Plan 2024-25.

As at 31 December 2024, 92% of Council's overall program was either complete (16%) or on schedule (76%). Commentaries are provided in the report for projects that are being delivered on an amended schedule as a result of delays.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

Goal CL 4: The City of Canada Bay community is well informed and eager to engage in

issues and decisions that impact them

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

There are no risk considerations associated with this report.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

LEGISLATIVE AND POLICY CONSIDERATIONS

This six-monthly report on progress is made to fulfil the Integrated Planning and Reporting requirements of the Local Government Act 1993.



ITEM 12.5 SECOND QUARTER BUDGET REVIEW - OCTOBER TO DECEMBER

2024

Reporting Manager Chief Financial Officer

Attachments: 1. Quarterly Budget Review Statement December 2024 (Provided in Attachment Booklet)

2. Capital Works Program December 2024 (Provided in Attachment Booklet)

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the second quarter Budget Review for 2024/25, including the variations as identified in the report and attachments be adopted.

PURPOSE

To inform Council on the results of the second quarter budget review and what material changes to the annual budget have occurred from October 2024 to December 2024. Revised year end forecasts are based on financial performance and trends over the first half of the year.

EXECUTIVE SUMMARY

As at the end of Quarter 2, Council is forecasting an operating budget surplus of \$1,982k.

Budget adjustments proposed in this review will positively impact the forecast operating result (excluding capital items) by \$1,753k. Operating income has been revised up by \$2,006k with increased Operating Expenditure of \$253k being brought to account. Details relating to material revisions are provided in the report attachments.

The Quarterly Budget Review Statement, is compiled for information of Council and the community, and provides a summary of Council's financial position at the end of each quarter as to its progress against both the original Operational Plan and the last revised budget, as well as any recommended revisions identified as part of the budget review process.

The Operating Budget result has improved from the adopted budget surplus of \$200k to a surplus of \$1,982k, excluding capital income and reserves movements. Overall, the consolidated budget position incorporating the Capital Budget has not changed from a balanced budget.

Significant material Operational Plan revisions arising in the December 2024 quarter forecast are as follows:

Increase in Income: \$2,006k (Excluding Capital Grants and Contributions)

- Forecast increase in Rates and Annual Charges of \$294k. This increase is attributable to better than anticipated Ordinary Rates from supplementary levies (\$159k), Stormwater Management Fees (\$7k) and domestic waste income (\$128k).
- Forecast increase in User Fees and Charges of \$372k. This increase is attributable to better than anticipated planning fees (\$40k), rating certificates(\$18K), use of public space fees (\$45K), Kokoda Track income (\$34K), and fire safety statement fees (\$66k). Forecast revenue from the Leisure Centres has been revised up by \$178k.
- Forecast increase in interest and investment revenue of \$200K, resulting from favourable market conditions and more funds available to invest than anticipated. The investment portfolio held \$194m at the end of December 2024. Average investment returns on the portfolio of 4.7% are being achieved.
- Forecast increase in Other Revenues of \$820k. This increase is attributable in the main to better than anticipated income from parking compliance and enforcement of \$600K.



Unbudgeted funding amounting to \$90K was also received from the State Government to support Council work in relation to proposed Emergency Services reforms. Council also received payment from the Concord Oval building contractor of \$110K, which will be used to rectify landscaping and complete the art installation.

• Forecast increase in operating grants and contributions of \$268k. This increase is attributable to the following grants, \$93k for Five Dock Temporary Place Making, \$50k for Plug and Play, \$118k for Yarralla Bay and Rhodes Flood Study, and other smaller community grants.

Increase in Expenditure: \$253K

- Forecast decrease in employee benefits and on-costs of \$412k. Salary savings across the organisation of \$412k.
- Forecast increase in materials and services of \$664k. Additional costs associated with further engagement of planning consultants to respond to Planning NSW directions (\$120k), additional costs (\$383k) associated with new projects partly funded by successful grant applications as referenced above, additional costs for Concord Oval Landscaping (\$90k).

Increase in Capital Grants and Contributions: \$5,537k

- Capital Grants and Contributions are partly utilised to fund the current year's Capital Works
 Program and the remainder reserved to fund new facilities and infrastructure planned for the
 future.
- Affordable Housing contribution from DA2024/0108 34 Sibbick Street Russell Lea is expected to be received by 30/06/2025. UP \$454k.
- Affordable Housing contribution from DA2023/0181 1-9 Marquet Street Rhodes is expected to be received by 30/06/2025. UP \$5.023m.
- Forecast S7.4 developer contributions have increased from \$0 to \$574k, UP \$574k. Funds have been invested and reserved.
- Grants received in previous financial years for projects carried forward to 2025/26 have been brought to account in line with the achievement of milestones approved under the various funding agreements. DOWN \$763k.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

BACKGROUND/DISCUSSION

The quarterly review of the 2024/25 Budget for the period October 2024 to December 2024 has been completed. Actual results for the second quarter are assessed to determine the need for revisions to the original budget. Explanations are included for recommended changes and any impact on Council's original Operational Plan, Delivery Program or Long Term Financial Plan.

The Budget is comprised of two components:

- Continuing Operations Budget
- Capital Budget

A copy of the Quarterly Report is attached to this report.

Council's Original Budget for 2024/25, provided for an Operational surplus of \$200k which was revised up to \$229k in the first quarter budget review.



The second quarter review of Council's 2024/25 Budget forecasts a projected year end result of a surplus of \$1,982k.

A summary of the Budget along with variations associated with the "Proposed December Variations" recommended as part of this review are included in the report attachment.

TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.

FINANCIAL CONSIDERATIONS

The consolidated budget summarised below incorporates the Operational Budget and Capital Budgets. The Funding movements section details transfers to and from Cash Reserves.

			September	December	December
		Original	Quarter	Quarter	Quarter
Operation	nal	Budget	Budget	Changes	Budget
Income	Rates and Annual Charges	71,159,509	71,313,215	294,000	71,607,215
	User Fees and Charges	21,590,288	21,945,589	372,175	22,317,764
	Interest	7,058,000	8,390,000	220,000	8,610,000
	Other Revenue	6,747,581	6,821,890	819,526	7,641,416
	Other Income/Rental Income	4,445,619	4,452,277	31,990	4,484,267
	Grants and Contributions-Operational	6,506,285	8,162,264	268,329	8,430,593
	Total operating income	117,507,282	121,085,234	2,006,020	123,091,254
Expense	Employee Costs	50,555,359	50,479,462	(412,232)	50,067,230
	Borrowings	587,337	587,337	0	587,337
	Materials & Services	41,457,389	43,788,819	663,882	44,452,701
	Depreciation	17,527,678	18,827,678	0	18,827,678
	Other Expenses	7,179,682	7,172,927	1,382	7,174,309
	Net Loss from disposal of assets	0	0	0	0
	Total operating expenditure	117,307,445	120,856,223	253,032	121,109,254
Operational result - surplus/(deficit)		199,837	229,012	1,752,988	1,981,999
Capital					
Income	Grants And Contributions-Capital	12,875,218	39,830,492	5,536,746	45,367,238
	New Loans	0	0	0	0
	Proceeds From The Disposal Of Assets	501,000	501,000	1,026,000	1,527,000
	Total Capital Income	13,376,218	40,331,492	6,562,746	46,894,238
Expense	Capital Expenditure	76,402,173	86,960,630	349,692	87,310,322
	Capital Expenditure - Principal Loan	791,543	791,543	0	791,543
	Capital Expenditure - Other	199,315	497,323	1,195,000	1,692,323
	Total capital expenditure	77,393,031	88,249,497	1,544,692	89,794,189
Capital re	sult - surplus/(deficit)	(64,016,813)	(47,918,004)	5,018,054	(42,899,950)
Funding N	Movements				
	Add Back Depreciation & Amortisation -	17,527,678	18,827,678	0	18,827,678
	Transfer From Reserve	55,234,439	61,921,455	660,415	62,581,871
	Transfer To Reserve	8,945,141	33,060,141	7,431,457	40,491,598
Total Fund	ding Movements	63,816,976	47,688,992	(6,771,042)	40,917,951
Net result	- surplus/(deficit)	(0)	(0)	0	(0)



This review recommends a number of changes to the Continuing Operations Budget and provides revised estimates for the full year. In some cases, the recommended changes to the budget are movements of funds across functions or activities of Council. The overall consolidated budget movement over the first quarter is zero, which maintains unrestricted cash reserves at budget forecast balances.

Material variations highlighted during the quarter are detailed in the Quarterly Budget Review Statement attachment.

Capital Works Program

The Capital Budget includes the Capital Works Program comprising new and renewal infrastructure projects, planned purchases and disposals of major equipment, loan repayments and allocations to reserves. The capital expenditure program is funded from developer contributions, grants, funds drawn down from reserves and specific purpose income such as the Stormwater Management Charge.

The following table summarises variances to the original budget for Capital Expenditure:

Туре	Original Budget	Carry Overs	September Variations	December Variations	Proposed Budget
Capital Expenditure	76,601,488	9,839,764	1,016,701	1,544,686	\$89,002,639
Loans	791,543	0	0	0	791,543
Total Capital	77,393,031	9,839,764	1,016,701	1,544,686	89,794,182

The above table shows the net movement in the Capital Expenditure Program, increasing by \$1.5m.

Full details of the recommended variations to forecast budgets are shown in the second quarter Budget Review Capital Works Program in Attachment 2 to the report.

Council received an update on the Rhodes Recreation Centre project at its Meeting of 3 December 2024. Council was advised that the estimated construction cost was \$80m which is funded within total monetary contributions of \$97m payable by the developer. The Second Quarter Budget Review includes an adjustment of \$750,000 to the allocated \$36m budget to reflect final constructions costs of \$80.82m

This review also includes provision of \$1.025m to cover operational readiness works relating to IT systems and furniture and fittings, property leasing and facilities management. It is anticipated that this work will continue through to September 2025 and require a further allocation in 2025/26 of \$475k. The total operational readiness budget of \$1.5m is also funded from the \$97m of monetary contributions payable by the developer.

Planning for the Rhodes Recreation Centre Public Art Project, fully funded within the \$97m developer contributions in the amount of \$676k has also commenced with \$100,000 allocated in this budget review to facilitate tendering for the curation and delivery of this part of the project.

Cash & Investments

The Statement of Investments as at 31 December 2024 will be presented at the Council Meeting of 18 February 2025. At the end of the second quarter, Council's Cash and Investments amounted to \$193,868,874.54. By comparison, at the end of the second quarter in December 2023, Cash and Investments amounted to \$154,823,717.87. These funds are invested in accordance with Council's Investment Policy.

A detailed Statement of Cash and Investments is incorporated in Attachment 1 to the report.



Cash flows from rate collections over the first six months of the 2024/25 financial year amount to approximately \$43.3 million of the \$71 million rate debtor. This represents 59% of the total collectible compared to 58% for the same period last year.

Financial Assistance Grant

The budget also accounts for the ongoing payment in advance of the Financial Assistance Grant. The advance payment of Financial Assistance Grant would usually be paid in June 2025.

Failure to receive this grant will result in the forecast result being unachievable.

Financial Impact

The second quarter review forecasts a revised operating budget surplus of \$1,982k. \$1.2m of this surplus has been reserved for future asset renewal expenditure.

The capital program has been updated to reflect current budget phasing, with an increase of \$1.5m in expenditure. The impact of these combined funding movements results in the revised capital works program being adjusted up from \$88.3m to \$89.8m.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021.

It is my opinion that the Quarterly Budget Review Statement for City of Canada Bay Council for the quarter ended 31/12/2024 indicates that Council's projected financial position as at 30 June 2025 will be satisfactory at the year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. This opinion focuses on Council's projected short-term liquidity position at year end. It does not extend to an opinion relating to Council's long-term financial position.

Evan Hutchings - Responsible Accounting Officer.

LEGISLATIVE AND POLICY CONSIDERATIONS

Clause 203(2) of the Local Government (General) Regulation 2021 requires that at the end of each quarter, a Budget Review Statement be prepared and submitted to Council that provides the latest estimate of Income and Expenditure for the current financial year.



ITEM 12.6 COUNCILLOR ENGAGEMENT WITH RESIDENTS IN COMMERCIAL

LOCATIONS

Reporting Manager Manager Governance and Risk

Attachments: Nil

RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY

That the process for Councillors to access Council's insurance coverage when making bookings at commercial locations to undertake community engagement activities, as detailed in this report, be approved and implemented.

PURPOSE

This report is in response to a Notice of Motion and subsequent resolution regarding facilitating formal arrangements for Councillors to engage with residents in commercial locations, where booking of a site within the complex is required (e.g. Rhodes Waterside), as part of their role as a Councillor.

REPORT

At its meeting on 12 November 2024, Council adopted the following Notice of Motion by Cr Charles Jago:

That:

- 1. The General Manager investigate options to facilitate formal arrangements to enable Councillors to meet with residents in commercial locations as part of their Councillor responsibilities.
- 2. The Investigation referred to in 1 above include, but not limited to, consideration of the following:
 - Insurance coverage for Councillors under Council's policy(s)
 - Conditions requiring Councillors being responsible for any payment required by the venue
 - Prohibiting campaigning by Councillors in conjunction with such arrangements

Following this resolution, Council's insurer, Statewide Mutual, was requested to provide details of appropriate coverage and how this coverage could be facilitated. Statewide Mutual confirmed that Councillors are covered under Council's Public Liability / Professional Indemnity policy for activities performed as part of their duties, including community engagement activities.

Where bookings with commercial venues require confirmation of insurance coverage the following should be noted:

- A Council staff member with necessary authority would be required to sign off the agreement as Councillors cannot sign documents on behalf of the Council.
- The Council's ABN and applicable insurance documentation would be required to accompany the agreement.



Due to the nature of the proposed bookings and the administrative impact the process may create, it is considered appropriate that reasonable limitations be placed on the application of the process by any one Councillor. Accordingly, at those sites that require insurance certificate sign-off, it is proposed that:

- Approval of only one booking per location per day be permitted.
- Each Councillor be limited to 6 (six) bookings in a calendar year
- Councillors must cover any venue fees associated with such arrangements

To ensure the implementation of an approval process does not restrict a Councillor's ability to engage with the community, it is proposed that the approval process will only apply to activities held at commercial venues where the supply of insurance coverage documentation is a requirement.

It is also important to note that, so as to comply with the conditions of the insurance policy, these activities must be conducted in the capacity of the councillor as an elected member. Therefore, campaigning is prohibited, which includes but is not limited to, the display and distribution of electoral material during these activities.

STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 1: Connected Community

Goal CC 3: Provide the community with equitable access to a range of programs, services,

and facilities

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

LEGISLATIVE AND POLICY CONSIDERATIONS

There are no legislative or policy considerations associated with this report.



13 NOTICES OF MOTION

ITEM 13.1 NOTICE OF MOTION - CR CIRILLO - AFFORDABLE HOUSING AND

ADVERSE DOMESTIC SITUATIONS

Submitted by: Councillor Maria Cirillo

MOTION

That:

- Council Officers undertake an investigation, including a review of Council's Affordable
 Housing Policy and Affordable Housing Management Guidelines, on the potential and
 feasibility to enable families or individuals escaping adverse domestic situations access to a
 number of Council owned Affordable Housing dwellings.
- 2. A report be prepared and submitted to Council following the investigation referred to in 1 above.

BACKGROUND FROM COUNCILLOR MARIA CIRILLO

Council owns twenty-six (26) properties that are allocated to providing affordable housing and these properties are managed in accordance with its Affordable Housing Policy and Affordable Housing Management Guidelines. Twenty of these properties are available to members of the community generally who satisfy the eligibility criteria specified in the Policy and Guidelines. The remaining six properties are designated as priority housing for nurses at Concord General Repatriation Hospital who also meet the eligibility criteria. If any of these six (6) units are not taken up by Concord General Repatriation Hospital nursing staff, they are offered to the affordable housing market.

This is an extremely valuable mechanism for Council to contribute to addressing the demands for affordable housing, with Council's stock of affordable housing projected to increase significantly in the next five to ten years.

According to the Australian Human Rights Commission, family and domestic violence is the single biggest driver of homelessness in Australia. In recent times the prevalence of domestic violence has received increased and warranted attention. Domestic violence and unsafe living conditions are impacting the wellbeing of many individuals and families, and safe and secure housing is a fundamental need for survivors of abuse.

It is my belief that Council may be able to contribute to providing solutions. In consideration of this, I propose that Council Officers investigate the potential and feasibility of amending the Affordable Housing Policy and Guidelines with a view to allocating several Council's current or future Affordable Housing dwellings to individuals and families escaping domestic violence.

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14 NOTICES OF MOTION OF RESCISSION

The Notice of Motion of Rescission RE: Item 17.1 Lease – Iron Cove Cafe - Council Meeting 21 May 2024 (min no 091/24). submitted by Councillors Mansford, Ferguson and Cirillo is listed as Item 17.3 in Confidential Matters to be considered in Closed Session.

15 MATTERS OF URGENCY

16 QUESTIONS WITH NOTICE



17 CONFIDENTIAL MATTERS

RECOMMENDATION

That

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act, 1993* for the reasons specified:

ITEM 17.1 REVIEW OF THE ABORIGINAL CULTURAL HERITAGE STUDY AND MANAGEMENT STRATEGY

This matter is considered to be confidential under Section 10A(2) - (h) of the Local Government Act, as it deals with information concerning the nature and location of a place or an item of Aboriginal significance on community land.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to facilitate the optimum outcome for the community.

ITEM 17.2 TENDER FOR MANAGEMENT AND OPERATIONS OF DRUMMOYNE AND CABARITA SWIMMING CENTRES

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

ITEM 17.3 NOTICE OF RESCISSION - RE: ITEM NO. 17.1 LEASE – IRON COVE CAFE - COUNCIL MEETING 21 MAY 2024 (MIN NO 091/24)

This matter is considered to be confidential under Section 10A(2) - (d) (i) and (g) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

- 2. Pursuant to section 10A(1), 10(2) and 10A(3) of the Local Government Act, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the Local Government Act.
- 3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the Local Government Act.
- 4. The resolutions made by the Council in Closed Session be made public after the conclusion of the closed session and such resolutions be recorded in the minutes of the Council meeting.

BACKGROUND/DISCUSSION



In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
 - (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is considered that the business listed in the recommendation is of a kind referred to in section 10A(2) of the Local Government Act 1993 and, under the provisions of the Act and the Local Government (General) Regulation 2021, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the City of Canada Bay Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.



18 CONFIDENTIAL RESOLUTIONS

In accordance with Part 14 of the Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson as soon as practicable. The resolution must be recorded in the publicly available minutes of the meeting.