



### Concord Carnival stallholder equipment list

All stallholders are reminded that Council **DOES NOT** provide power at the event, and you must bring any power supply that you need. However, all stallholders **MUST** tell us about all the equipment they will be bringing, and **MUST** complete the form below – even if the only equipment they are bringing is a mobile phone.

It is very important that all stallholders tell us about any equipment they are bringing on site that needs to be connected to a gas bottle or electric power supply. Event Managers will then be able to assess any risks and consider the best place to position your stall. All stalls will also be checked on event day for compliance with health and safety requirements.

You will need to complete the form below with an accurate list of equipment and the specification of power requirements for each item you will be using within your stall. You should also tell us about any generators or gas bottles you will be bringing to site. You should include everything you can think of, including mobile phones and EFPOS machines. If you have no equipment at all, then just write 'none' on the form, complete your details, and sign and date it.

	Electric					Gas
Stall equipment and quantity	Plug type: Amps (A)	Power output: Watts (W)	lead/cable rating: Amps (A)	lead/cable length: metres (m)	generator rating: kilovolts (kV)	Bottle size (Kg)
Stall name:						
Stallholder name:			Stallholder mobile:			
I confirm the details above signed:			date:			

- Stall equipment: - this is a simple description of each item e.g. – coffee machine
- Quantity: - how many of each item do you have?
- Plug type: - if the item uses electrical power what type of plug does it have?
- Power output: - how many watts does it use?
- Lead/cable rating: - what is the rating of any cables you bring - how many amps?
- Lead/cable length: - how long are any cables you bring – how many metres?
- Generator rating: - what is the rating of any generators you bring - how many kilovolts?
- Gas bottles: - what is the size of any gas bottles you bring - how many kilograms?

To help you complete the form, the following pages of information covers the majority of standard items used by most stalls. There is also an example of a completed form for a food stall. This information is relevant to electrical items that are designed and manufactured to run off standard Australian power and have not been modified after manufacture. All electrical equipment must be fit for purpose and tested and tagged.

If you have any queries, please contact [events@canadabay.nsw.gov.au](mailto:events@canadabay.nsw.gov.au)

## Understanding your electrical equipment and appliances

### ELECTRICAL ITEMS WITH 10AMP PLUG

10amp items and plugs are the most common type and are the same as those found in homes and offices.

They can either be a double insulated device with two pins (Figure A) or a single insulated device with an earth pin (Figure B)

Figure A



Figure B



### ELECTRICAL ITEMS WITH 15AMP PLUG

15amp plugs have a larger earth pin as shown below. The two active and neutral pins are the same size as a 10 amp plug

15 Amp plug



Larger earth pin



15 Amp plug

### ELECTRICAL ITEMS WITH 20 AMP PLUG

20 Amp plugs have a larger earth active and neutral pin as shown below

20Amp plug



Each pin is larger



20 Amp plug with collar

## HOW TO FIND THE WATTS (W) OF AN ITEM WITH A 10AMP PLUG

For items that have any type of 10Amp plug you should also provide the watts (W) if possible.

This information is often provided on the back, side or underside of the item. For example below is a Panasonic Blu-Ray player (Figure A). On the back of the player is an information panel (Figure B)

Figure A



Figure B



The watts are shown on the panel as W – so in this case the item uses 32W

If the item does not have an information panel or does not clearly show watts, you should simply write “Not known”.

## EXAMPLE POWER SPECIFICATION FOR FOOD STALL

Using the example of a food stall that will have a coffee machine, a grinder, a Blu-ray player, a television screen, two cash registers, a gas barbeque and 2 types of generator, how would the form look when completed?

Stall equipment and quantity	Electric					Gas
	Plug type: Amps (A)	Power output: Watts (W)	lead/ cable rating: Amps (A)	lead/cable length: metres (m)	generator rating: kilovolts (kV)	Bottle size (Kg)
Coffee Machine x 1	20A	4800 Watts	20A	10m		
Grinder x 1	10A	400 Watts	10A	10m		
Blu Ray player x 1	10A	32 Watts	10A	15m		
Television Screen x 1	10A	450 Watts	10A	15m		
Cash Register x 2	10A	Not known	10A	10m		
Barbeque x 1						4.5kg
Cromtech generator x 1					2.4kw	
Honda EU22i generator x 1					2kva	

Simple description of items and quantity

What type of plug does the item have?

Information on watts (W) not shown on the Cash Register so is 'not known'