

# ORDINARY COUNCIL MEETING

## AGENDA

Notice is hereby given that an Ordinary Council Meeting will be held at the:

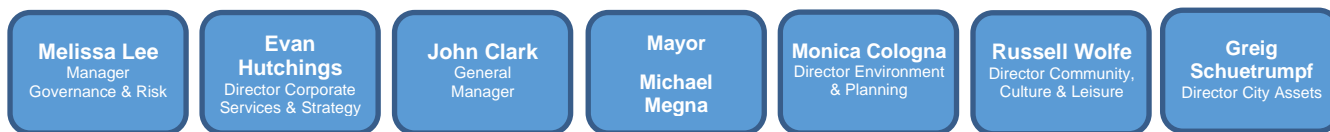
Council Chambers, City of Canada Bay Civic Centre, Drummoyne

**Tuesday, 20 May 2025**

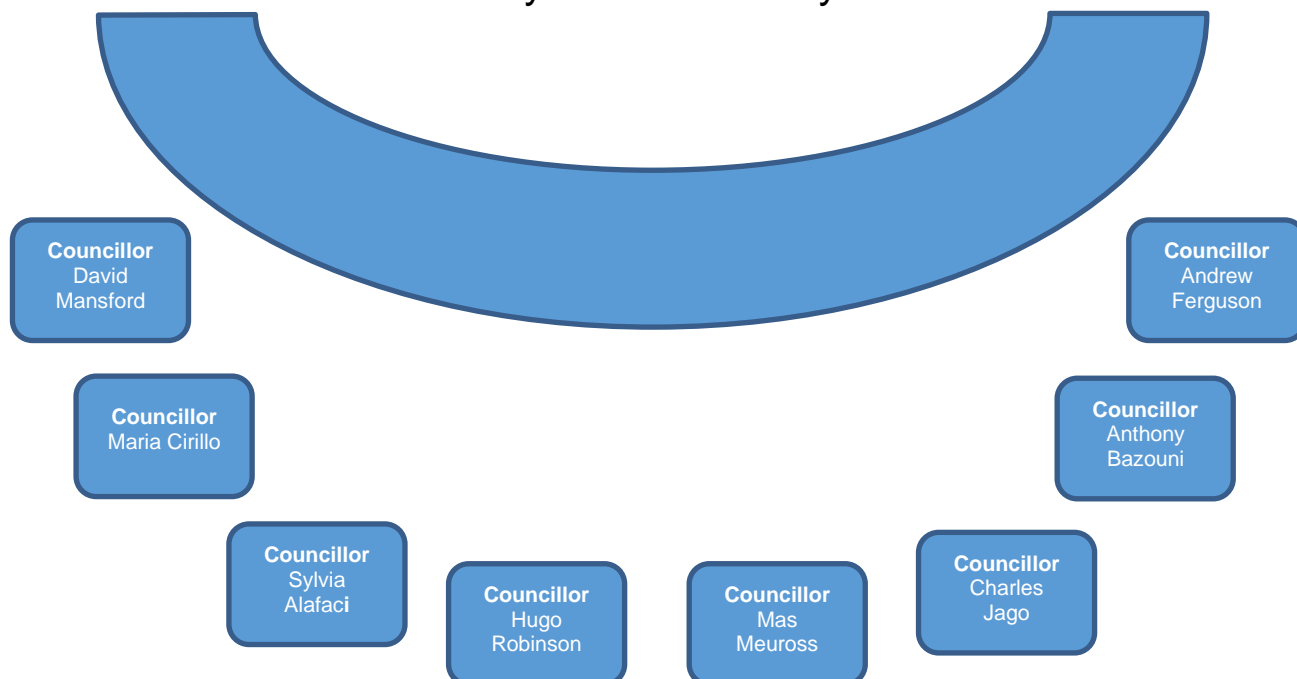
Beginning at 6:00 PM for the purpose of considering and determining matters included in this agenda.



**John Clark**  
**General Manager**



## Councillors City of Canada Bay



### Statement of Ethical Obligations

The Mayor and Councillors are bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the City of Canada Bay and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

## Agenda for an Ordinary Council Meeting

to be held on Tuesday 20 May 2025

at the Council Chambers, City of Canada Bay Civic Centre, Drummoyne

Commencing at 6:00 PM

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## **1 ACKNOWLEDGEMENT OF COUNTRY**

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The City of Canada Bay acknowledges the Wangal clan, one of the 29 tribes of the Eora nation and the traditional custodians of this land.

The City's Council pays respect to Elders past and present and extends this respect to all Aboriginal people living in or visiting the City of Canada Bay.

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## **2 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

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In accordance with clauses 6.3, 6.4 and 6.5 of Council's Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

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## **3 CONFIRMATION OF MINUTES**

### **3.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 15 APRIL 2025**

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#### **RECOMMENDATION**

That the minutes of the Ordinary Council Meeting of 15 April 2025 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

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## **4 DISCLOSURES OF INTERESTS**

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In accordance with Part 16 of Council's Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

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**5 MAYORAL MINUTE(S)****ITEM 5.1 MAYORAL MINUTE - FEDERAL MEMBER FOR REID**

Submitted by: Councillor Michael Megna (Mayor)

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**MOTION**

That Council congratulate newly re-elected Member for Reid, Sally Sitou.

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**BACKGROUND**

At this month's Federal election, Sally Sitou was re-elected to the seat of Reid to represent our local community in Federal Parliament.

I contacted Sally on election night to give her my personal congratulations and to thank her for her ongoing support for our community and would like to take the opportunity at tonight's meeting to extend congratulations on behalf of Council.

The City of Canada Bay has always had a great working relationship with our Federal Members of Parliament and that has certainly continued with Sally Sitou since her election to the seat of Reid in 2022. I look forward to continuing to work together to further the ambitions of our community and making our area a better place to live.

I would like to note Sally's support for our area during the election campaign, and thank her for her commitment to Federal funding for Queen Elizabeth Park, The LIVVing Room at Timbrell Park and to ongoing funding for the Kokoda Track Memorial Walkway.

On behalf of Council, I congratulate Ms Sitou, with whom we look forward to working with for the benefit of our community.

**ITEM 5.2                      MAYORAL MINUTE - UPDATE ON WALKER STREET PEDESTRIAN BRIDGE, RHODES**

Submitted by:              Councillor Michael Megna (Mayor)

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**MOTION**

That:

1. Council note the progress made towards delivery of the Walker Street pedestrian bridge, including ongoing negotiations with Billbergia and the State Government.
  2. Council support the continued work by staff to finalise a preferred funding and delivery strategy, including consideration of a VPA, grant funding, or Council funding options.
  3. Staff provide a presentation on this matter at a future Councillor Workshop.
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**BACKGROUND**

On 8 April this year, along with Stephanie Di Pasqua – State Member for Drummoyne and Christine McDonald – Superintendent Burwood Police Area Command, I attended a meeting with Annie Lin and members of the Rhodes Community group regarding the potential overhead pedestrian bridge in Walker Street in Rhodes. I have also been responding to questions from other members of the Rhodes Community and I wanted to provide an update on the work being done by Council on the matter.

In June last year, I put a Mayoral Minute to Council which outlined the history of the project and advocated for Council to continue to negotiate with relevant parties to secure a positive community outcome. Since this item was put, I have met with many members of the Rhodes community to discuss this issue, and Council has been in regular discussions with Billbergia and Transport for NSW.

For context, Council granted development consent to Billbergia to build the bridge in 2019. Negotiations between Council and Billbergia on the construction and ownership of the bridge have been ongoing for several years.

Constructing and maintaining the bridge will cost a considerable amount. If the bridge is to be delivered through a formal agreement between Council and the developer, we must ensure that the benefits to the community are fair and balanced. Council staff are currently working with the NSW Government to secure permission for the bridge to the train station and agree on a reasonable access fee to do this. The commercial benefit of the bridge to the developer, particularly given it would link directly to their shopping centre, is also being reviewed.

Usually, when developers build public infrastructure like this, they are allowed to build larger developments in return. In this case, a State Government planning policy has already increased the size of what Billbergia can build by 30%. This means the new development could end up being almost twice the originally approved height and size. With that in mind, we need to carefully consider whether any further allowances are reasonable.

It is important to note that, parallel to the negotiations on this project, Council is making a major investment in the area around the train station. This includes upgrades to public spaces, better walking and cycling links, and improvements to transport connections. Council's total contribution will be several million dollars. It is anticipated that new footpaths, roads, cycleway, bus stops and new public spaces will be delivered by over the next six to twelve months, transforming the station precinct in relation to safety and presentation.

In discussion with the community there are mixed views on whether increases in density like this are looked upon favourably. A planning agreement will include public consultation which will help guide the decision in terms of the community's preferences.

Council has a strong focus and is committed to delivering key infrastructure in Rhodes to support and enhance safety and amenity for the Rhodes community. For example, three new pedestrian crossings have been delivered with a further two new pedestrian crossings in Council's forward delivery plan. Further, the signalisation of three road intersections and one pedestrian crossing is being investigated, along with the feasibility of implementing reduced speed limits. New and upgraded pedestrian and cycling footpath works have recently been delivered in Rhodes and Uhrs Point, with these works to continue along Walker Street as part of the significant upgrade work between Gauthorpe Street and Union Square. Major work at McIlwaine Park was also recently completed, providing the community with enhanced foreshore access and outdoor facilities, in addition to new and upgraded playground and amenities.

We are currently looking at different funding options—whether the bridge could be delivered through an agreement with the developer, by applying for government grants, or by using Council funds. Council last met with Billbergia to discuss this on 6 May 2025 and conversations are continuing to find a solution.

I know the delivery of this infrastructure is of huge importance to locals in Rhodes and I want to assure the community that every effort has been made, and will be made, to deliver the best outcome for Rhodes and for the wider Canada Bay community.

**Michael Megna**

MAYOR



## **6 PUBLIC FORUM**

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In accordance with Part 5 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and no more than two matters listed for consideration on the agenda (Public Address).

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## **7 ITEMS RESOLVED BY EXCEPTION**

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In accordance with Part 13 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

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## **8 EXECUTIVE SERVICES DIRECTORATE REPORTS**

Nil

## 9 ENVIRONMENT AND PLANNING DIRECTORATE REPORTS

### ITEM 9.1 DA DETERMINATIONS BY THE LOCAL PLANNING PANEL AND STAFF UNDER DELEGATION

**Reporting Manager** Manager Statutory Planning

**Attachments:** Nil

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#### RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING

That Council receive and note the information contained in the report on development application determinations by the Local Planning Panel, and Staff, under delegation for the period 1 April 2025 to 30 April 2025.

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#### PURPOSE

This report outlines development application (DA) determinations by the Canada Bay Local Planning Panel (CBLPP) and Staff under delegation for the period from 1 April 2025 to 30 April 2025.

#### EXECUTIVE SUMMARY

This report provides Development Application statistical data in accordance with Council's resolution of 6 February 2018 on applications received, determined, and applications considered by the Canada Bay Local Planning Panel (CBLPP).

#### STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and responds deftly to evolving community needs

#### BACKGROUND/DISCUSSION

This report provides DA statistical data in accordance with Council's resolution of 6 February 2018 on applications received, determined and applications considered by the Canada Bay Local Planning Panel (CBLPP).

#### Items for CBLPP Meeting on 30 April 2025

The following applications were listed for consideration at the CBLPP meeting on 26 March 2025:

- DA2024/0199 - 13 and 15-17 Lyons Road, Drummoyne – Alterations and additions to the Oxford Hotel – *Refused as per Recommendation.*

#### Items for CBLPP Meeting on 28 May 2025

At the time of writing this report, the following applications are listed for consideration at the CBLPP meeting on 30 April 2025:

- DA2025/0073 – 317 Victoria Place, Drummoyne - Alterations and additions, new swimming pool, lift and change of use to a single dwelling house.

#### Development Applications - Determined

The following Development Applications have been determined by staff under delegation between 1 April 2025 to 30 April 2025:

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
DA2025/0031	20.02.2025	14 Brisbane Avenue, Rodd Point	Demolition of existing structures and construction of new two-storey dwelling house with sub-basement level and swimming pool	Approved 02.04.2025
DA2025/0036	24.02.2025	56 Myall Street, Concord West	Single storey extension to rear of existing dwelling and in-ground swimming pool	Approved 04.04.2025
DA2025/0064	04.04.2025	19-19A Roseby Street, Drummoyne	Proposed retail tenancy fit out to Shop 71 and 72 for Bonds Outlet	Approved 04.04.2025
DA2025/0039	28.02.2025	33-41 Blaxland Road, Rhodes	Stratum subdivision of 11 lots into 5 lots as per the description on the stratum subdivision plan	Approved 07.04.2025
DA2024/0216	14.11.2024	13 Collingwood Avenue, Cabarita	Construction of two storey dwelling house with pool and spa	Approved 11.04.2025
DA2025/0006	16.01.2025	7 Curtin Place, Concord	Installation of fibreglass swimming pool, associated landscaping and construction of tiled area	Refused 11.04.2025
DA2025/0058	31.03.2025	135 Cabarita Road, Cabarita	Demolition of existing garage and replacement with a brick double garage	Approved 16.04.2025
DA2025/0075	16.04.2025	19-19A Roseby Street, Drummoyne	Internal fitout of the office use at Level 4, Suite 406	Approved 16.04.2025
DA2024/0241	12.12.2024	73 Barnstaple Road, Russell Lea	Demolition of existing dwelling and construction of new two storey dwelling with basement	Approved 17.04.025
DA2025/0053	25.03.2025	5 Janet Street, Russell Lea	New carport and driveway crossover for existing single storey dwelling house	Approved 17.04.2025

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT	DATE DETERMINED & DECISION
DA2025/0015	29.01.2025	28 Cavell Avenue, Rhodes	Demolition of existing buildings, tree removal and remediation works	Approved 17.04.2025
DA2025/0056	28.03.2025	4 Eaton Place, Chiswick	Proposed swimming pool and associated barriers	Refused 17.04.2025
DA2025/0018	04.02.2025	42B Drummoyne Avenue, Drummoyne	Change of use, garage to habitable space with separate entry and bathroom, new addition to ground floor, change flat carport roof to pitched	Approved 17.04.2025
DA2025/0012	23.01.2025	26 Swannell Avenue, Chiswick	Construction of a two-storey dwelling	Refused 24.04.2025
DA2025/0043	05.03.2025	9-11 Leeds Street, Rhodes	Alterations and signage to a previously approved specialised retail premises	Approved 24.04.2025
DA2025/0027	21.02.2025	102 Cabarita Road, Cabarita	The demolition of all existing structures and construction of a new two storey dwelling house, swimming pool and associated works	Approved 28.04.2025
DA2024/0199	23.10.2024	13 and 15-17 Lyons Road, Drummoyne	Alterations and additions to the Oxford Hotel	Refused – LPP 30.04.2025

Total Number of DAs Determined = 17

### Development Applications - Lodged

The following Development Applications were lodged with Council during the same period, 1 April 2025 to 30 April 2025:

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2025/0057	01.04.2025	41 Burns Crescent, Chiswick	Demolition of an existing dwelling house and construction of a dwelling house, boat house, boat ramp, swimming pool, stormwater infrastructure and associated landscaping
DA2025/0059	03.04.2025	50 Consett Street, Concord West	Construction of a single carport over the existing driveway

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
DA2025/0063	03.04.2025	25 The Parade, Drummoyne	Installation of in ground fibreglass swimming pool
DA2025/0060	03.04.2025	55 Zoeller Street, Concord	Removal of 14 trees, 9 x Mediterranean Cypress, and 5 x Spineless Yucca
DA2025/0064	04.04.2025	19-19A Roseby Street, Drummoyne	Proposed retail tenancy fit out to Shop 71 and 72 for Bonds Outlet
DA2025/0062	04.04.2025	2 Duchess Avenue, Rodd Point	Demolition of existing dwelling and related structures, and construction of new two-storey dwelling with basement and related landscaping
DA2025/0066	04.04.2025	9/27-29 George Street, North Strathfield	Proposed Fit-out and Use of Existing Premises as Health and Wellness Studio
DA2025/0061	07.04.2025	39 Barnstaple Road, Five Dock	First floor extension to existing dwelling
DA2025/0067	08.04.2025	26 Elphinstone Street, Cabarita	Demolition of the existing structures and proposed construction of a two-storey dwelling
DA2025/0065	08.04.2025	6 Leeds Street, Rhodes	Alterations and additions to an existing storage premises including internal fitout
DA2025/0069	08.04.2025	1/1 Teviot Avenue, Abbotsford	Alteration to the top level of a residential apartment unit. Demolition of the existing eastern wall of the living room to allow minor extension of the living room onto the existing terrace by 2.5m eastwards
DA2025/0068	10.04.2025	107 St Georges Crescent, Drummoyne	Remedial works to reconstruct the collapsed front boundary wall. The new wall will be reconstructed to match the existing structure, with the identical height, finish and colour. The existing landscaping will be retained unchanged.
DA2025/0070	10.04.2025	28 Merville Street, Concord West	Construction of a attached garage, swimming pool and outdoor BBQ area
DA2025/0073	15.04.2025	317 Victoria Place, Drummoyne	Alterations and additions, new swimming pool, lift and change of use to a single dwelling house
DA2025/0075	16.04.2025	19-19A Roseby Street, Drummoyne	Internal fitout of the office use at Level 4, Suite 406
DA2025/0074	16.04.2025	31 Great North Road, Five Dock	First floor addition including alterations to an existing dwelling
DA2025/0072	17.04.2025	36 Currawang Street, Concord West	Demolition of existing single storey home and construction of a dual occupancy with

DA NO	DATE LODGED	PROPERTY	DESCRIPTION OF DEVELOPMENT
			attached garage, torrens title subdivision and associated landscaping and retaining walls
DA2025/0077	23.04.2025	8 Nelson Road, North Strathfield	Alterations and additions to an existing single storey, heritage listed house include the demolition of an existing garage and garden sheds
DA2025/0071	24.04.2025	5 Gipps Street, Drummoyne	Removal of tree in private property, in Conservation Area
DA2025/0080	30.04.2025	40 Nirranda Street, Concord West	Swimming pool

Total Number of DAs Lodged = 20

### Variations to development standards

There were no variations made to a development standard (e.g. Building Height, Floor Space Ratio) under the provision of Clause 4.6 of the *Canada Bay Local Environmental Plan, 2013* for the period 1 April 2025 to 30 April 2025.

### Land and Environment Court Appeals

The following provides an update on Land and Environment Court appeals as at 30 April 2025:

DA/APPEAL NO	PROPERTY	DESCRIPTION OF DEVELOPMENT	CURRENT STATUS
DA2023/0189	9 Seabrook Avenue, Russell Lea	Class 1 appeal against the refusal of a development application for Swimming pool and alterations to existing garage and front fence	2 April 2025, appeal upheld with amended plans
DA2024/0072	123 Peninsula Drive, Breakfast Point	Class 1 appeal against the deemed refusal of Integrated development under the Water Management Act for internal alterations and additions to existing heritage building, construction of two new structures, basement, swimming pool and related landscaping	S34AA listed for 7 May 2025
DA2024/0138	49 Nield Avenue, Rodd Point	Class 1 appeal against the refusal of a development application for the demolition of a dwelling and construction of a two-storey dwelling over basement carpark, swimming pool and related landscaping	S34AA listed for 19 June 2025
DA2025/0009	14 Mons Street, Russell Lea	Class 1 appeal against the refusal of a development application for the alterations and additions to an existing	S34AA listed for 25 August 2025

DA/APPEAL NO	PROPERTY	DESCRIPTION OF DEVELOPMENT	CURRENT STATUS
		dwelling house, including a first-floor addition.	
DA 2024/0180	6 Norman Street, Five Dock	Class 1 appeal against the refusal of development application for the demolition of existing dwelling and construction of a two-storey dwelling with swimming pool, basement and related landscaping works.	S34AA listed for 9 September 2025
DA2024/0183	65 Byrne Avenue, Russell Lea	Class 1 appeal against the refusal of a development application for the demolition of all structures and construction of an attached two-storey dwelling	Appeal received 23 April 2025, with hearing dates yet to be set. First directions hearing listed for 22 May 2025
DA2024/0203	1 and 7 Ramsay Road and 5-7 Harrabrook Avenue, Five Dock	Class 1 appeal against the refusal of a development application for a boundary adjustment, demolition of the existing structures and construction of a residential flat building and shop top housing development and associated car parking	Appeal received 23 April 2025, with hearing dates yet to be set. First directions hearing listed for 22 May 2025

There are six (6) active appeals before the Land and Environment Court.

### FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

### LEGISLATIVE AND POLICY CONSIDERATIONS

This report is provided for Council's information in response to the Council resolution of 6 February 2018.

**ITEM 9.2                      PLANNING PROPOSAL - LOFTUS STREET, BURTON STREET AND GIPPS STREET, CONCORD****Reporting Manager      Manager Strategic Planning****Attachments:              Nil**

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**RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING**

That:

1. Council note that the proponent for the Planning Proposal for the Site at 3B-11 Loftus Street, 1-5 Burton Street, 10-12 Gipps Street, Concord (PP2024/0008) has advised that the Proposal will be withdrawn.
  2. Council note that on 28 April 2025, the Housing Delivery Authority declared a project on the site as State Significant Development (SSD) with a concurrent rezoning.
  3. Council's precinct-wide planning proposal to implement Stage 2 of the Parramatta Road Corridor include a proposed local clause that prohibits additional overshadowing of Concord Oval between 11am and 2pm in midwinter.
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**PURPOSE**

To provide an update on the status of the Planning Proposal for land at 3B-11 Loftus Street, 1-5 Burton Street, 10-12 Gipps Street, Concord (PP2024/0008).

**EXECUTIVE SUMMARY**

At the meeting of 15 April 2025, Council resolved to defer consideration of a Planning Proposal for land at 3B-11 Loftus Street, 1-5 Burton Street, 10-12 Gipps Street, Concord, to receive and consider additional information from the applicant.

Since this time, the NSW Government's Housing Delivery Authority has declared a project on the site as State Significant Development with a concurrent rezoning and the applicant has withdrawn the Planning Proposal submitted to Council.

Whilst a rezoning of the site will now be considered by the Department of Planning, Housing and Infrastructure, Council is also progressing a separate Planning Proposal to implement Stage 2 of the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS) that also includes the site. It is recommended that Council's Planning Proposal to implement Stage 2 of the PRCUTS include a local clause that prohibits additional overshadowing of Concord Oval between 11am and 2pm midwinter.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 3:              Vibrant Urban Living

Goal VUL 1:            Creative vibrant local village centres and community hubs



## BACKGROUND/DISCUSSION

### Background

On 15 January 2025, Council received a Planning Proposal (the Proposal) for land at 3B -11 Loftus Street, 1-5 Burton Street, 10-12 Gipps Street, Concord. The site is within the Stage 2 area of the Burwood-Concord Precinct of the *Parramatta Road Corridor Urban Transformation Strategy* (PRCUTS).

The Proposal was seeking to redevelop the site, bounded by Loftus Street and the eastern ends of Burton Street and Gipps Street, Concord, through an amendment to *Canada Bay Local Environmental Plan 2013*.

The Proposal would have resulted in a development that would significantly overshadow Concord Oval, creating impacts for Council, the community and the users of the Oval. The Council report recommended that an alternative maximum Height of Building standard and maximum Floor Space Ratio Standard be applied to the land to limit the extent of overshadowing of the Oval.

On 15 April 2025, Council resolved:

*That:*

*Consideration of the Planning Proposal for the Site at 3B-11 Loftus Street, 1-5 Burton Street, 10-12 Gipps Street, Concord (PP2024/0008) be deferred for the receipt and consideration of additional information from the applicant."*

On 24 April 2025, Council Officers met with the proponent to discuss a revised concept for the site.

On 28 April 2025, the Housing Delivery Authority declared a project for the Site as State Significant Development (SSD) with a concurrent rezoning. Council has limited involvement with the assessment or approval of State Significant Development and may make a submission during the public exhibition period. The Expression of Interest submitted to the Housing Delivery Authority involved a project comprising 387 dwellings in three residential flat buildings. This is equivalent to the original Planning Proposal (which will result in overshadowing of Concord Oval).

On 7 May 2025, the proponent advised that they intend to withdraw the Proposal submitted to Council and proceed with the State Significant Development application and concurrent rezoning for the site.

### Strategic context

Council is currently revising the PRCUTS Stage 2 Planning Proposal (refer to Figure 2) to satisfy the conditions of the Gateway determination, including to *"Review the proposed densities for the land subject to the planning proposal (in consultation with the Department) and update the planning proposal to support the delivery of more homes near the future Sydney Metro stations at Burwood North and Five Dock."*

The Review will establish design principles, which will be applied across the Precinct to establish the upper limit of additional uplift and appropriate urban form. These principles and relevant development standards and controls will apply to the subject site as it is also located within the Stage 2 area of PRCUTS.

### Concord Oval

Concord Oval is an important public open space that should not be subject to compromised solar access. The Oval is part of the Concord Community and Sports Precinct and was reopened in 2022 after extensive State Government-funded renovations (as part of the Parramatta Road Urban Amenity Improvement Program). It is a state-of-the-art community facility and key local asset providing recreational amenity for the LGA and future residents. It is important that proposed built form around the Oval respects the open space and does not create adverse impacts or overshadowing of the Oval.

Council has a written agreement with West Tigers that requires the playing field to be maintained to a professional standard and for Council to undertake all maintenance and repairs at Council's expense to ensure the standard is maintained.

The approach to protecting solar access to important public open space has a precedent in Rhodes, where several parks are protected under the Canada Bay Local Environmental Plan (LEP). Similarly, Willoughby Council has adopted a site-specific sun access strategy for Chatswood Oval in Chatswood, which is located close to an area of significant height and density. The Willoughby LEP prohibits additional overshadowing of the oval between the hours of 11am and 2pm midwinter. Similarly, a Planning Proposal at 600-660 Elizabeth Street in Redfern recently received a Gateway Determination and will ensure any new development on the site does not overshadow Redfern Park and Oval between 9am and 3pm all year round. Redfern Oval, similar to Concord Oval, provides training facilities for an A-League Rugby League Club.

### **TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

The PRCUTS Stage 2 Planning Proposal is likely to proceed in advance of a State Significant development application for the site. It is anticipated that Council's Planning Proposal will be able to be exhibited towards the end of this year, at which time it will be placed on public exhibition for a period of 28 days in accordance with the Gateway condition and the *Canada Bay Community Participation Plan*. At this point it will become a matter that a State significant Development will need to address, including any additional clause that prohibits overshadowing of Concord Oval 11am-2pm midwinter. Inclusion of such a clause will help mitigate risks associated with DPHI assessment of the State Significant development application for the site.

### **FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

### **LEGISLATIVE AND POLICY CONSIDERATIONS**

The Housing Delivery Authority has declared a project on the site as State Significant Development with a concurrent rezoning. Councils have no involvement with the assessment or determination of State Significant Developments. However, Council would have the opportunity to make a submission during the public exhibition period and an endorsed Council position regarding overshadowing of Concord Oval would add weight to a Council submission.

**ITEM 9.3 INTERIM HERITAGE ORDER FOR 535 LYONS ROAD WEST, FIVE DOCK****Reporting Manager** Manager Strategic Planning

**Attachments:**

1. **Attachment A: Heritage assessment report** (*Provided in Attachment Booklet*) [⇒](#)
2. **Attachment B: Interim Heritage Order document** (*Provided in Attachment Booklet*) [⇒](#)

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**RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING**

That:

1. An Interim Heritage Order be made for 535 Lyons Road West, Five Dock, in accordance with the conditions under the Ministerial Order published in the Government Gazette on 12 July 2013.
  2. The Chairperson of the Heritage Council be notified of the Interim Heritage Order.
  3. The affected property owner/s be notified of the Interim Heritage Order and provided with information about Interim Heritage Orders and their effect, and the reasons why an Order was made for 535 Lyons Road West, Five Dock.
  4. The NSW Land Registry Services be advised of the gazettal.
  5. Within seven days of the Order appearing in the Government Gazette, a notice of the Interim Heritage Order be published for the attention of members of the public.
  6. The heritage assessment be reported back to Council within 6 months of gazettal of the IHO for the purpose of determining if 535 Lyons Road West should be listed as local heritage item in Schedule 5 of Canada Bay Local Environmental Plan 2013.
- 

**PURPOSE**

To recommend that an Interim Heritage Order be made for 535 Lyons Road West, Five Dock. This property contains a house built in 1912 and is an unusual example of concrete construction.

**EXECUTIVE SUMMARY**

The potential heritage values of the camerated concrete house at 535 Lyons Road West, Five Dock, were identified in a heritage study that was undertaken during the preparation of a masterplan for the Five Dock Precinct which surrounds the Five Dock Metro station. The assessment of heritage significance subsequently undertaken found that the house has heritage value sufficient to warrant heritage listing. The house, built in 1912 during the Federation period, demonstrates the use of an innovative camerated concrete construction method, and is one of only 23 camerated concrete houses in Sydney.

As the potential heritage values of the site are considered to be under threat due to future redevelopment of the Five Dock Precinct, it is recommended that an Interim Heritage Order be made for the property. An Interim Heritage Order would provide temporary protection for 535 Lyons Road West whilst further consideration is given to whether the property should be listed as a heritage item. An Interim Heritage Order means a person cannot damage, destroy, alter or move the house without approval from Council.

## STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 3: Promote the City as an attractive, welcoming place to do business

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and responds deftly to evolving community needs

Goal VUL 1: Creative vibrant local village centres and community hubs

## BACKGROUND/DISCUSSION

On 16 May 2023 Council adopted a Local Planning Study for Five Dock and resolved to prepare a Planning Proposal for the Five Dock Planning Study Area. It is envisaged that the area surrounding the new metro station in Five Dock will undergo significant change arising from the proposed change to zonings, planning standards and controls. These changes will result in many of the existing buildings being demolished and replaced with the new development. The dwelling at 535 Lyons Road West will therefore be under significant threat from demolition.

To inform the planning proposal for the Five Dock precinct, a number of specialist consultants were engaged. A heritage consultant (GML Heritage) was engaged to provide guidance in relation to urban form and development controls where potential future development could impact heritage places in, and within the vicinity of, the Five Dock Precinct. During the review, Council's consultant recommended that 535 Lyons Road West be further investigated to determine whether the property warranted inclusion/listing as local heritage items in the *Canada Bay Local Environmental Plan* (LEP).

Due to the future redevelopment of the Five Dock precinct, there may be a threat to the potential heritage values of the site. An independent heritage consultant (Kempt and Johnson Heritage) was engaged to undertake an assessment of heritage significance. They provided the following statement of significance:

*The house at 535 Lyons Road West, Five Dock, built in 1912, is of State historical significance as one of Henry A. Goddard's Camerated Concrete houses, built in the period after 1910 when the Camerated Concrete Land, Building & Investment Company had released a prospectus, on land owned by a major investor in the company A.G. Friend, a prominent local businessman and owner of the house "Moreton" (since demolished) which was located on the northern side of what is now Lyons Road West, opposite the site. The house demonstrates the suburban development of Five Dock in the late Federation period.*

*The house has local historical association with both Henry A. Goddard, whose Camerated Concrete Land Building & Investment Co. designed and built the house and the owner of the land, A.G. Friend, local businessman and a major investor in the Camerated Concrete Land Building & Investment Co. Henry Goddard Builder and contractor Henry Arthur Goddard had patented the "camerated concrete" construction method in 1905, and built his business around Concord and Burwood, becoming an alderman of Concord Council from 1904 and enjoying stints as Mayor of Concord in 1908, 1909 and 1920. In 1926 Concord Council honoured Goddard by renaming Yaralla Park for him and commissioning a brick gateway and arch bearing the name 'Goddard Park'.*

*Goddard's major investor, Arthur Gilbert Friend, was one of the first to purchase the patent rights for Goddard's Camerated concrete construction method and outlined his use of the Goddard patent in a 1910 testimonial in Goddard's prospectus for his Camerated Concrete company. A.G. Friend was managing director of W.S. Friend & Co from 1903 (and a partner from 1897), the grandson of the company's founder W.S. Friend. W.S. Friend & Co.'s Abbotsford factory produced tinplate, wire nails and other fasteners. The Friend family had considerable land holdings in Five Dock and Croydon, including the subject site.*

*The house is of State aesthetic and technical significance as a Camerated concrete house, unique for its corner windows, which illustrates the use of an innovative patented concrete construction method in the Federation period. The house is also of aesthetic significance for symmetrical design, unusual windows, facade pattern, central chimney, decorative details, etc) It has been carefully and well designed, and does not follow a "pattern book" like many other houses.*

*The house is rare as one of only 23 known remaining camerated concrete houses constructed in Sydney, and the only remaining one of these houses in Five Dock, and is rare for its innovative design.*

*The house is representative of the small group of known remaining Camerated Concrete houses in Sydney being in: Croydon (19), Five Dock (this one) and Concord (3) built in the Federation period, and the only remaining one in Five Dock.*

An Interim Heritage Order (IHO) would provide temporary protection for 535 Lyons Road West to allow time for further consideration of heritage listing and to undertake further heritage assessment. An interim heritage order means a person cannot damage, destroy, alter or move any structure on the site, including the house, without approval from Council. However, subject to consent, sympathetic alterations and additions could be carried out.

It is acknowledged that the current owner of the site purchased a property that was not a heritage item, and an IHO could impede the owner's desires for the site and potentially have a financial impact. The affected owner or occupier can appeal to the Land and Environment Court against Council's making of the IHO. An appeal must be made within 28 days after the Order takes effect.

### **Interim Heritage Orders**

Interim Heritage Orders (IHO) are provided for by Part 3 of the *Heritage Act 1977* which enables the imposition of an IHO over a property to provide a temporary protection measure against the demolition of a potential heritage item. It provides time to further assess the heritage significance of a potential item and then, if confirmed to be significant, to take the appropriate steps to list the place as a heritage item.

An IHO is a temporary measure (maximum of 12 months) that prohibits demolition of a building or structure, to provide time to determine if the building or place should be listed as a heritage item in Council's Local Environmental Plan. Applications for renovation or for adaptive re-use of the property may still be approved, however they are restricted from being able to permit complete demolition of the property under an IHO.

An IHO has no effect until such time as it has been published in the NSW Government Gazette. This part of the IHO process can take several weeks. No notice is required to be given to the property owner that an IHO is proposed to be placed over their property. However, they must be notified once the IHO has been published in the Government Gazette. The owner of a property who has had an IHO imposed over their property can appeal to the Land and Environment Court but only if that appeal is made within 28 days of the IHO coming into effect.

Within six months of imposing an IHO, councils are required to resolve to list the property under its LEP (i.e. resolve to forward a Planning Proposal to NSW Planning, Housing and Infrastructure for a Gateway Determination), or the IHO is automatically lifted.

Council is required to include a summary of all decisions for the year regarding Interim Heritage Orders in its Annual Report and to provide a copy to Heritage NSW.



On 12 July 2013, the Minister for Heritage authorised all local councils in NSW to make IHOs under s.25 of the Heritage Act, subject to a number of conditions. This was part of the State Government's commitment to devolve decision making to the appropriate level, and to promote local decision making by councils on local heritage matters. Previously, only the Minister could make Interim Heritage Orders. The delegation included a *Schedule of Conditions for Councils to Make Interim Heritage Orders*, which are articulated in the Local Government Heritage Guidelines issued by Heritage NSW. These conditions are listed below and a comment is provided against each demonstrating adherence to each condition.

Conditions for Councils to Make IHOs	Officer Comment
1) A council must not make an Interim Heritage Order (IHO) unless:	<i>Canada Bay Local Environmental Plan 2013 (LEP)</i> is in force and contains a schedule of heritage items (Schedule 5). The list of heritage items was derived from several heritage studies. Provisions for the management of heritage items are contained in clause 5.10 of the LEP and in Part C of <i>Canada Bay Development Control Plan</i> .
a) an environmental planning instrument containing a schedule of heritage items derived from a heritage study and provisions for the management of those items is in force in the Local Government Area;	
b) it has considered a preliminary heritage assessment of the item prepared by a person with appropriate heritage knowledge, skills and experience employed or retained by the council and considers that:	A preliminary heritage assessment has been prepared by a suitably qualified and experienced heritage professional. (Attachment A)
i. the item is or is likely to be found, on further inquiry and investigation, to be of local heritage significance;	The preliminary heritage assessment concludes that 535 Lyons Road West is of heritage significance.
ii. the item is being or is likely to be harmed;	The house at 535 Lyons Road West is under threat due to the renewal of the Five Dock precinct envisaged by Council's precinct planning for land in the vicinity of the new metro station in Five Dock. The site is also under threat due to the NSW Government's policy in relation to low and mid-rise housing that encourages additional density in this location. Regardless of this however, without a heritage listing, the house could be demolished with consent at any time
iii. the IHO is confined to the item determined as being under threat;	The IHO is confined to 535 Lyons Road West, Five Dock.
c) where the IHO is made over land which includes an item which is likely to be found, on further inquiry and investigation, to be of significance to Aboriginal people, a council must refer the proposal to make an IHO to the Heritage Office for assessment regarding significance and community consultation, before the IHO is made. Council must comply with the recommendations of the Heritage Office made in its assessment prepared pursuant to the referral.	It is not anticipated that the site is likely to be found be of significance to Aboriginal people.
2) A council must not make an IHO where:	
a) the item is listed on:	
i) an environmental planning instrument as an item of environmental heritage;	535 Lyons Road West, is not listed in the heritage schedule of the LEP.

ii) the item is within a conservation area identified in an environmental planning instrument;	535 Lyons Road West is not located within a heritage conservation area.
b) the item is covered by i) an order under s.130 or s.136 of the Heritage Act 1977;	The property is not covered by an order under section 130 or section 136 of the Heritage Act.
ii) the council has previously placed an interim heritage order on the item;	An IHO has not previously been placed on the property.
c) the Court has granted development consent in relation to the item, that permits the item to be harmed, and the development consent is still in force.	The Court has not granted development consent for demolition of the existing house at 535 Lyons Road West.
3) A council must not make an IHO in relation to item(s) that are located on land: a) that is Crown land;	The property is not Crown land.
b) which is being developed by or on behalf of the Crown;	The property is not being developed by or on behalf of the Crown.
c) which is subject to a development declared to be State Significant Development under the Environmental Planning & Assessment Act 1979.	The property is not subject to a declared State Significant Development.
4) A council must not make an IHO in respect of an item (which includes a building, work, relic, or place) that is subject to an approval, consent, licence, permit, permission or any other form of authorisation that requires or permits the item to be harmed and that is issued by the Crown, an officer or employee of the Crown or a Minister.	The property is not subject to an approval, consent, licence, permit, permission or authorisation issued by the Crown.
5) An Interim Heritage Order made by a council must contain the following condition: (a) "This Interim Heritage Order will lapse after six months from the date it is made unless the local council has passed a resolution before that date; (b) in the case of an item which, in the council's opinion, is of local significance, to place the item on the heritage schedule of a local environmental plan (LEP) with appropriate provisions for protecting and managing the item; and (c) in the case of an item which in the Council's opinion, is of State heritage significance, to nominate the item for inclusion on the State Heritage Register."	The wording has been incorporated into the draft Interim Heritage Order. (Attachment B)
6) A council must ensure that the authorisation is carried out in accordance with guidelines issued from time to time by the Heritage Council and/or Heritage Office.	The making and processing of the IHO would be undertaken in accordance with the NSW Local Government Heritage Guidelines for IHOs under delegation by Councils. The assessment of the heritage significance for 535 Lyons Road West, Five Dock, was undertaken in accordance with the current Heritage NSW guideline for assessing heritage significance. Any further assessment of heritage significance will be similarly undertaken in accordance with the guidelines.

7) A council must publish annually in its State of Environment Report or Annual Report a summary of all decisions regarding IHOs for that year and provide a copy to the NSW Heritage Office.	This would be undertaken if Council resolves to make the IHO.
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The above conditions specify the circumstances in which councils can use the Ministerial delegation. There are further matters for consideration and actions required to make the Interim Heritage Order which are articulated in the NSW Local Government Heritage Guidelines. If Council resolves to make the Interim Heritage Order, Council must:

- a. publish the Order in the Gazette;
- b. notify the Chairperson of the Heritage Council and each person who is an affected owner or occupier about the Order as soon as possible;
- c. inform the affected owner of the IHO and provide written advice to them of the effect of the Order and the reasons why the Order was made;
- d. within seven days of the Order appearing in the Government Gazette, publish a notice of the making of the Order in a manner that the Council is satisfied is likely to bring the notice to the attention of members of the public in the area in which the item is situated;
- e. undertake further assessment of the heritage values of 535 Lyons Road West; and,
- f. advise the NSW Land Registry Services of the gazettal immediately following gazettal of the Interim Heritage Order.

### **TIMING, CONSULTATION AND RISK CONSIDERATIONS**

Should Council resolve to make an Interim Heritage Order:

- The Interim Heritage Order must be published in the NSW Government Gazette.

Immediately following the IHO being published in the Gazette:

- The Chairperson of the Heritage Council must be notified of the Interim Heritage Order.
- The affected property owner/s must be notified of the Interim Heritage Order and provided with information about Interim Heritage Orders and their effect, and the reasons why an Order was made 535 Lyons Road West, Five Dock.
- The NSW Land Registry Services must be advised of the gazettal immediately following gazettal of the Interim Heritage Order.
- Within seven days of the Order appearing in the Government Gazette, Council must publish a notice of the making of the Order in a manner that the Council is satisfied is likely to bring the notice to the attention of members of the public in the area in which the item is situated.

Within 6 months:

- Further assessment of the heritage values of 535 Lyons Road West, Five Dock must be completed.
- Council officers must report back to Council on the findings of the completed heritage significance assessment, with a recommendation as to whether or not the site should be made a local heritage item by listing in Schedule 5 of *Canada Bay Local Environmental Plan 2013*.
- Council must resolve whether or not to list the site as a local heritage item in Schedule 5 of *Canada Bay Local Environmental Plan 2013*. If Council resolves not to list the site, the IGHO will automatically lapse after 6 months.



Soon after Council's 6 month resolution:

- A Planning Proposal for the amendment of Schedule 5 of *Canada Bay Local Environmental Plan 2013* to include 535 Lyons Road West, Five Dock, as a local heritage item must be forwarded to the Department of Planning, Housing and Infrastructure for a Gateway Determination in order to start the process for amending the current LEP.

Within 12 months:

- The Heritage Schedule of *Canada Bay Local Environmental Plan 2013* must have been amended to include 535 Lyons Road West, Five Dock, as the IHO lapses 12 months after it is made.

## **FINANCIAL CONSIDERATIONS**

There are costs associated with advertising of the Gazette notice and advising NSW Land Registry Services of the gazettal.

Should the property owner appeal Council's decision to make the IHO, there will be legal costs associated with defending the Appeal.

## **LEGISLATIVE AND POLICY CONSIDERATIONS**

The relevant legislation is:

- the *Heritage Act 1977* provides for the making of Interim Heritage Orders; and
- the *Environmental Planning and Assessment Act 1979* includes provisions to inform the making of Local Environmental Plans.

**ITEM 9.4 DRAFT ENVIRONMENTAL STRATEGY 2025****Reporting Manager** Manager Sustainability and Waste

**Attachments:**

1. Draft Environmental Strategy (*Provided in Attachment Booklet*) ➡
2. Draft Environmental Strategy Snapshot (*Provided in Attachment Booklet*) ➡
3. 2020 Environmental Strategy Achievements (*Provided in Attachment Booklet*) ➡

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**RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING**

That:

1. Council endorses the draft *Environmental Strategy* and Snapshot, attached to the report, for public exhibition for a period of at least 28 days.
  2. Following the public exhibition period, a report be prepared and submitted to Council on any submissions received, and any subsequently proposed amendments to the draft *Environmental Strategy*.
  3. The General Manager be authorised to make minor editorial amendments for clarity or correction of drafting errors prior to the exhibition of the draft *Environmental Strategy*.
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**PURPOSE**

Council's previous *Environment Strategy* was adopted in 2021. An extensive review of the strategy and action plan has been undertaken to report on progress towards the adopted targets, to ensure that Council continues to meet community expectations. Based on recent community engagement and alignment with current national and state policies, the previous *Environment Strategy's* themes, goals and targets have been updated to ensure the City of Canada Bay is a liveable, climate resilient, ecologically sustainable city.

This report seeks Council endorsement to place the updated draft Strategy on public exhibition.

**EXECUTIVE SUMMARY**

The Draft *Environmental Strategy* is Council's overarching document that outlines environmental actions and targets to manage the City of Canada Bay's sustainable and thriving environment. 125 community members responded to Council's community engagement survey on Collaborate and outlined the environmental issues that matter to them. Climate change, biodiversity and litter/water pollution were key important issues raised. Following feedback from this survey, together with a review of Council priorities, and analysis of the national and international climate and environment context, the theme 'Resource Efficient Community' from the 2020 Environmental Strategy has been split into two sections in the updated draft Strategy: Net Zero Community and Circular Economy; to place greater emphasis on these areas. It is recommended that Council endorse the draft *Environmental Strategy* for public exhibition.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 2: Sustainable and Thriving Environment

Goal STE 1: Reduce greenhouse gas emissions

Goal STE 2: Increase urban tree canopy

Goal STE 3: Reduce waste to landfill through avoidance and increased recycling and reuse

Goal STE 4: Enhance and protect native flora and fauna to support local biodiversity

Goal STE 5: Improve access to, and enhance the quality of, the City's foreshore and waterways

## BACKGROUND/DISCUSSION

The draft *Environmental Strategy* is an overarching document that encompasses the policies, plans and programs that the City of Canada Bay is undertaking to manage the local environment. The draft strategy seeks to build on the delivery strategies outlined in Council's long term community plan, *Our Future 2036*, and sets the environmental direction by identifying key themes, goals and targets.

### Community engagement and research

To better understand community priorities for the local environment, Council officers undertook broad preliminary community engagement. 125 people responded to Council's survey on the Collaborate platform inviting feedback on environmental priorities for the area. Findings are consistent with other community feedback Council receives at events and other engagements.

Overall, this feedback found that local parks, waterways and wildlife were highly valued by the community. Waste, rubbish and pollution were identified as important issues, including the impact of river pollution on waterway health, nesting birds, and other wildlife.

When asked to rank a range of environmental issues, community responses indicated the order of importance as:

1. Climate change
2. Biodiversity and wildlife conservation
3. Litter/water pollution
4. Recycling/waste management
5. Energy

### Themes, goals and targets

The environment themes in the updated draft strategy have been developed by distilling community feedback and aspirations, reviewing Council priorities, and analysis of the national and international climate and environment context.

Themes, goals and targets that will enable Council and the community to repair and restore the local environment and enhance city resilience have been identified. In this update, the theme Resource Efficient Community from the 2020 *Environment Strategy* has been split into two sections: Net Zero Community and Circular Economy. This allows greater emphasis on these two important commitments, highlighting Council's commitment to net zero and circular economy. Achievements from the 2020 Environmental Strategy can be found in the attachments.

The updated draft *Environmental Strategy* sets out the following community themes:

#### Connected to Nature

Fostering a strong connection to nature is vital for enhancing individual well-being, strengthening community cohesion, and supporting environmental sustainability. Access to nature provides significant benefits to physical and mental health, whilst improving biodiversity.

Council will work with the Canada Bay community to regenerate nature through protecting biodiversity, growing the urban forest and maintaining healthy waterways.

Council is on track to meet existing targets, with an increase in public tree planting, vegetation communities, canopy cover and swim sites since 2020. The new proposed biodiversity targets are replacing existing targets that were focused on not decreasing species and seek to work towards increasing species.

#### *Proposed targets*

- Increased native plant diversity and animal species within the LGA (New)
- Improved habitat connectivity within identified biodiversity corridors (New)
- 25% increase community involvement in caring for nature by 2030 (New)
- 15% of residents in green grid areas are participating in *Backyards for Biodiversity* by 2030 (New)
- Increase tree canopy cover from 18.2% across the city to 25% by 2040 (Existing)
- Parramatta River remains swimmable (Existing)

### Resilient City

A resilient city connects people through opportunities for active involvement in city life with equitable access to services, facilities and opportunities. A resilient city proactively plans and creates urban environments that can withstand extreme weather events and longer-term climate impacts.

Council will work to build the city's capacity through Caring for Country practices, building and water climate resilience, and planning for urban resilience.

The new proposed targets for the new Net Zero Community theme highlight Council's commitment to holistic resilience. They also reference recently adopted Council plans and frameworks that have been prepared after the 2020 strategy was adopted.

#### *Proposed targets*

- Implement the *Reconciliation Action Plan* (New)
- Implement the *Climate Resilience Framework by 2029* (New)
- Planning controls address resilience to natural hazards (New)
- No net increase on average annual household water consumption based on 2017–18 levels (Existing)

### Net Zero Community (New)

In the 2020 *Environment Strategy*, Council committed to reaching net zero emissions by 2050. In order to achieve this, Council needs to transition to renewable energy, transition to zero emissions transport, continue to reduce resource use, move to zero waste to landfill, and transition to a circular economy.

Council is on track to meet existing targets, with an increase in cycling pathways, trips by bike and walking, and an increase in public electric vehicle chargers evident since 2020. The proposed new and updated targets focus on energy efficiency, including electrification and measuring the impact of new Circular Economy theme actions on emissions reduction.

#### *Proposed targets*

- Double rooftop solar by 2030, from 32, 983kW in 2024 (New)
- Increase energy efficiency (total MJ energy consumed from gas and electricity) from 2,292 million MJ (New)
- Commence measurement of emissions from waste and impact of circular economy actions (New)
- Net zero emissions by 2050, 54% less than 2016-17 by 2035 (Existing)
- Increase percentage of trips made by active transport (Existing)
- 20% of trips made by walking by 2036 (Existing)
- 5% of trips made by cycling by 2036 (Existing)

- 30% increase in total kilometres of active transport paths from 2019 baseline by 2030 (Existing)
- Increase electric vehicles (EVs) in Canada Bay from baseline 1,150 EVs registered in 2024 (Existing)

#### Circular Economy (New)

Council will support the community by improving Council waste and resource recovery collection services, continued promotion of recycling, encouraging repair instead of replacement, and exploring innovative solutions like waste-to-energy technologies. Council will also seek to address issues like illegal dumping and litter, which harm the environment and waste valuable resources.

Council is on track to meet existing targets, with a decrease in waste to landfill and illegal dumping incidents evident since 2020. The proposed new targets go into more detail on how to reduce waste and litter, and how to create a circular economy, aligning with Council's *Resource Recovery and Waste Strategy 2021* targets.

#### *Proposed targets*

- Increase diversion of waste from landfill from 38% to 60% by 2027 (New)
- Reduce waste to landfill per person by 20% by 2030 (New)
- Reduce contamination in recycling to below 10% by 2028 (New)
- Maintain above 90% community satisfaction with waste collection services (New)
- Reduce the frequency of illegal dumping incidents in designated hotspots each year, compared to baseline year (New)
- Measure and report on the emissions impact of waste (New)
- By 2027, create and adopt a Roadmap to embed Circular Economy in Council operations and community programs (New)
- By 2027, Council's community programs are starting to embed circular economy principles, including repair and reuse principles when delivering community education (New)
- Reduce priority litter by 30% from 2024 baseline (New)
- Reduce cigarette butt litter by 30% from 2024 baseline (New)
- Increase investment in litter by 30% from baseline (New)
- Increase volunteer participation by 25% compared to baseline in 2024 (New)
- Continue participating in regional opportunities to reduce unintentional litter entering Parramatta River (New)

#### Leading by example

The draft *Environmental Strategy* also sets out corporate targets for Council operations. Council routinely monitors performance against the plan, targets and actions, and publicly reports to the community through the Annual Report.

Council is committed to ethical and effective decision making, to ensure a sustainable, financially secure, and resilient future for our city. Good environmental governance is about ensuring Council's culture, processes, systems, policies and practices deliver resilience for the long term.

There are three pathways for environmental change for Council: control; influence; and concern. In terms of decision making and responsibility, Council may have direct decision making (control), or shared responsibility (influence), or little control or influence (concern). Council will lead by example as a local role model for environmentally sustainable practices through Council's facilities, services, events and governance, whilst also influencing and advocating for the community on regional, national and global issues.

Council is on track to meet existing targets with a decrease in operational emissions and fuel consumption, and an increase in Council renewable energy since 2020. The proposed new targets build on goals from the previous strategy to allow for continuing monitoring and reporting.

#### *Proposed targets*

- Achieve a 25% increase in staff participation in nature stewardship event days (New)
- Increase the number of trees by planting over 2,500 trees per year (New)
- Improve and report on Council's climate resilience maturity, compared to 2024 baseline in Council's *Climate Resilience Plan* (New)
- Divert more materials from landfill in Council Operations and Report on Circular Economy outcomes (New)
- All Council facilities and offices maintain recycling and implement a food waste recovery service no later than 2030 (New)
- By 2027, procurement in Council's top five spend categories assesses environmental impacts (Energy, Water, Waste, Nature) and considers these in the assessment (New)
- All Council procurement specifications for civil works, construction and street furniture considers a request for locally sourced recycled content products to support the circular economy (New)
- Achieve 100% compliance from stalls at flagship Council events in eliminating banned single-use plastics in line with State Government legislation (New)
- Increase recycling and/or reduce waste to landfill at selected Council events (New)
- Carbon offsets purchased for Council flagship events (New)
- Net-zero emissions by 2030, 61% less than 2017-18 by 2025 for scope 1 and 2 (Existing)
- Phase out gas in Council operations by 2030, 80% less than 2021-22 by 2026 (New)
- 100% renewable electricity for Council operations (New)
- Net-zero emissions from Council fleet by 2030 (New)
- 25% reduction in potable water use based on 2013 consumption (Existing)

It is evident that the community is very engaged in environmental issues, and the updated draft Strategy reflects this feedback and builds on the 2020 Strategy. It is recommended that Council endorse the draft *Environmental Strategy* for public exhibition to seek further feedback from the community around the updated targets, goals and actions.

### **CONSULTATION AND RISK CONSIDERATIONS**

If endorsed, the draft *Environmental Strategy* be placed on exhibition for a period of 28 days, reported back to Council following exhibition for final endorsement.

Consideration should be taken regarding targets. The updated draft Strategy proposes targets that provide a balance between aspirational and achievable outcomes.

The targets set out in the draft *Environmental Strategy* are also made within the context of changing Federal and State Government legislation and policies. There is a risk that if Council does not resolve to adopt the strategy targets that the City of Canada Bay will not be meeting legislative requirements (outlined below).



## FINANCIAL CONSIDERATIONS

The actions within the draft *Environmental Strategy* will be funded through the operating budget approved by Council annually. It is intended that projects will be supplemented, where appropriate, with resourcing from grant applications and strategic partnerships.

## LEGISLATIVE AND POLICY CONSIDERATIONS

The draft *Environmental Strategy* ensures we are aligned with Federal and State Government legislation and policy.

- Australia's *Strategy for Nature 2024-2030* combines existing work across the country and guides the development of new and innovative approaches to implementing the Global Biodiversity Framework in the six priority areas most relevant to addressing the key drivers of biodiversity decline in Australia between now and 2030.
- The *Australian Climate Change Act 2022* sets Australia's greenhouse gas emissions reduction targets as reducing Australia's net greenhouse gas emissions to 43% below 2005 levels by 2030 and reducing Australia's net greenhouse gas emissions to zero by 2050.
- Australia's *Circular Economy Framework* aims to double Australian circularity by 2035 – transforming how we use, reuse, and regenerate resources across the economy.

*NSW Local Government Act 1993* establishes mandatory planning and reporting obligations. The Guiding Principles for Councils within the *Local Government Act 1993*, Chapter 3, s8A, oblige councils to consider the long term and cumulative effects of actions on future generations and the principles of ecologically sustainable development.

- *NSW Environmental Planning and Assessment Act 1979 (EP&A Act)* recognises the critical role of councils in strategic planning for their local area.
- The *NSW Climate Change (Net Zero Future) Act 2023* legislates emissions reduction targets in NSW and establishes an independent Net Zero Commission.
- The *Net Zero Plan Stage 1: 2020–2030* sets out how the NSW Government will deliver on net zero targets over the next decade.
- *NSW Circular Economy Policy* is about changing the way we produce, assemble, sell and use products to minimize waste, and to reduce our environmental impact.
- The *NSW Waste and Sustainable Materials Strategy* outlines the actions NSW EPA will take such as phasing out single use plastics, recycled content procurement, and mandating good and garden organics separation.
- *NSW State Disaster Mitigation Plan* has actions to improve NSW manages the risk of natural hazard.
- *NSW Climate Adaptation Strategy* has key decision-making principles and objectives for adaptation surround climate change risk.

**ITEM 9.5 CITY OF CANADA BAY - ENVIRONMENT ADVISORY COMMITTEE MINUTES - 17 APRIL 2025****Reporting Manager** Manager Sustainability and Waste**Attachments:** 1. Environment Advisory Committee Minutes - April 2025 [↓](#)

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**RECOMMENDATION OF DIRECTOR ENVIRONMENT AND PLANNING**

That the Minutes of the Environment Advisory Committee held on 17 April 2025, attached to the report be noted.

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**PURPOSE**

The purpose of the report is to present the minutes of the City of Canada Bay Environment Advisory Committee meeting held on 17 April 2025.

**REPORT**

This report provides Council with the minutes of the City of Canada Bay Environment Advisory Committee from the meeting held on 17 April 2025 (refer to Attachment 1).

The Committee's role is to advise Council and make recommendations on sustainability and waste issues as they relate to Council's operations, with a focus on the implementation of and achievement of targets in Council's Community Strategic Plan, *Our Future 2036*.

The Committee received a presentation providing an overview highlighting key projects and programs, following by a workshop on committee member expectations and priorities for this term.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 2: Sustainable and Thriving Environment

Goal STE 1: Reduce greenhouse gas emissions

Goal STE 2: Increase urban tree canopy

Goal STE 3: Reduce waste to landfill through avoidance and increased recycling and reuse

Direction 5: Civic Leadership

Goal CL 3: Council works with partners to actively shape the City's future

Goal CL 4: The City of Canada Bay community is well informed and eager to engage in issues and decisions that impact them

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

There are no timing/consultation and/or risk considerations associated with this report.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

Council has adopted an *Environmental Strategy* and *Resource Recovery and Waste Strategy*.





## Environment Advisory Committee Agenda

Thursday 17 April 2025 6.30pm – 8.30pm

Drummoyne Civic Centre - Halliday Room

Dinner Provided (from 6.30pm)

**Committee List:** Councillor Charles Jago (ClrJ), Councillor David Mansford (ClrM), Alessio Maiese (AM), Belinda Snape (BS), Chanelle-Marie Nader (CN), Edward O'Brien (EO), Emma Pryor (EP), Jansen Li (JL), Mavis Clements (MC), Nicole Capanna (NC), Rolf Muller (RM), Sally Ash (SA), Thomas Lawson (TL), Tony Manning (TM)

### APOLOGIES:

**COUNCIL COMMITTEE STAFF:** Belinda Koytz (BK), Ju'eta Amir (JA), Aidan Salvatore (AS), Monica Cologna (MKC)

**CHAIR:** Councillor Charles Jago (ClrJ)

### ITEMS:

**Announcements/Introductions (10mins)**

Clr Jago

**Code of Conduct and Charter**

Monica Cologna

**Council Presentation (30mins)**

Belinda Koytz

JA and BK delivered a presentation providing an overview of the Environmental Strategy adopted in 2020 and highlighting some key projects and programs.

**Questions (15mins)**

Ju'eta Amir

RM asked about increasing the walkability and improving transport in the City of Canada Bay Council. BK advised that a collaborative Federal, State and Local government effort is required to improve transport and the walkability of Metropolitan Sydney. BS enquired about the capability of in ground worm farms in relation to Council's Compost Capers program. BK noted that they had been considered. RM asked about actions from the committee being considered by Council. BK reiterated that the committee's primary purpose is an advisory committee and that tracking these committee outcomes can be difficult. BK noted that committee feedback is important and can provide Council with community insights.

**Planning Workshop (30mins)****Clr Jago**

ClrJ opened discussions to EAC members about expectations and priorities for the duration of the committee in 2025. The priorities raised by the group include the following topics:

- Climate – energy efficiency, gas, EVs and active transport, urban heat, urbanisation
- Biodiversity and Biosecurity - pest management, bushland, species diversity, canopy and trees
- Water – stormwater, litter, water quality
- Waste and resource recovery – circular economy, recycling, reuse

**Priorities (15mins)**

ClrJ requested feedback regarding potential presentations for future Environment Advisory Committee Meetings. RM and MC noted that more work is required with educating the public on environmental issues in the LGA. BS and MC expressed interest in waste and resource recovery presentations. EP shared interest in presentations relating to social cohesion, resilience and the public health aspects associated with environmental matters. BK ended discussion by confirming that the priorities and some of the ideas discussed above will form the upcoming agendas.

**General Business (15mins)****ALL****1. Meeting dates for 2025**

Thursday 26 June 2025  
Thursday 21 August 2025  
Thursday 23 October 2025  
Thursday 4 December 2025

**Standing Items****Next Meeting – Thursday 26 June 2025**

## 10 CITY ASSETS DIRECTORATE REPORTS

### ITEM 10.1 CITY OF CANADA BAY LOCAL TRAFFIC COMMITTEE MINUTES - 10 APRIL 2025

**Reporting Manager** Manager Roads and Traffic

**Attachments:**

1. Traffic Committee Agenda - 10 April 2025 (*Provided in Attachment Booklet*) [📄](#)
2. Traffic Committee Minutes - 10 April 2025 (*Provided in Attachment Booklet*) [📄](#)

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#### RECOMMENDATION OF DIRECTOR CITY ASSETS

That the minutes and recommendations of the City of Canada Bay Traffic Committee Meeting held 10 April 2025, attached to the report, be adopted.

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#### PURPOSE

To report the City of Canada Bay Local Traffic Committee minutes of 10 April 2025 to Council.

#### REPORT

The report contains the minutes for the City of Canada Bay Local Traffic Committee held on 10 April 2025 for Council's adoption.

#### STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

Direction 4: Infrastructure and Transport

Goal IT 2: Manage traffic and parking to minimise congestion and increase road safety

#### FINANCIAL CONSIDERATIONS

There are no financial considerations associated with the report.

#### LEGISLATIVE AND POLICY CONSIDERATIONS

The City of Canada Bay Local Traffic Committee meetings are held in line with Transport for NSW guidelines.

**ITEM 10.2 CABARITA PARK - ACCESSIBILITY****Reporting Manager** Manager Open Space**Attachments:** Nil

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**RECOMMENDATION OF DIRECTOR CITY ASSETS**

That:

1. Council notes the actions taken to investigate and improve accessibility within Cabarita Park as detailed in the report.
  2. A masterplan for Cabarita Park, including consideration of the Council Officer's investigation relating to accessibility, be prepared and submitted to Council for consideration.
- 

**PURPOSE**

This report responds to Council's resolution from its meeting on 16 April 2024 titled *Cabarita Park Shelters – Accessibility*.

**EXECUTIVE SUMMARY**

At Council's meeting on 16 April 2024, it was resolved;

*That Council:*

1. *Officers investigate, and prepare and submit a report to Council on the feasibility of making the existing shelters in Cabarita Park accessible for all with the provision of pathways.*
2. *Circulate to Councillors the Cabarita Park Accessibility Audit Report with recommendations, dated 7 December 2022, noting that this Report provides recommendations in respect of a broad range of access and disability issues that need urgent attention including to the Picnic Shelter in the north side of the park.*
3. *Arrange a Councillor workshop to review these recommendations and the recommendations of staff to address these issues comprehensively subject to the budget.*

This report outlines the findings of the relevant investigations undertaken to respond to the above resolution and recommends to Council to prepare a masterplan for Cabarita Park.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 1: Connected Community

**BACKGROUND/DISCUSSION**

Cabarita Park is an iconic foreshore park, providing picnic shelters and summer houses for the community to congregate.

Within the 2023/24 operational program, a project was delivered that upgraded three existing shelters and installed two new shelters to meet accessibility requirements. As a result of the project, five out of seven picnic shelters within the park meet accessible standards. This is complimented with the southern summer house (B in Fig 1 below) being connected to the existing circulation network and accessible parking bays.

Fig 1 below identifies the location of the new and upgraded shelters, summer houses and existing marked accessible parking spaces.

Shelters E and F were unable to be upgraded to connect to an accessible circulation network due to the topography and proximity to known archaeological items. Similar site constraints limit the accessibility to the existing northern summer house (A in Fig 1).



Figure 1 – Shelters and Summer Houses in Cabarita Park

In accordance with Part 3 of the resolution, officers have undertaken a review of the recommendations of the *Cabarita Park Accessibility Audit Report* (the Report, confidential and provided to Councillors under a separate cover). The Report assesses compliance with current standards. The Report presents a consultant's perspective and has not been adopted or endorsed by Council. Retrospectively upgrading existing infrastructure to be compliant with current regulations can result in suboptimal outcomes. The Report also provides recommendations that relate to access to individual pieces of infrastructure, without considering the future need or holistic planning across the Cabarita Park area.

The Report identifies five key priorities for Council to address including soft fall within the playground, the amenities building near the main playground, connecting paths, wayfinding and emergency vehicle access. The playground item was addressed through a project in 2024 that included the installation of rubber soft fall and installed accessible play equipment additional to the Report's recommendation. The four remaining priorities require holistic planning of the park due to the scale and interdependencies of works required.

The officer's review applied a prioritisation methodology that enables upgrades to be prioritised based on available resources and budget to ensure the most important accessibility issues are addressed in priority order. The review found that most of the Report's recommendations should be addressed through a master planning approach. The following examples are provided to provide context to the officer recommendation;

- Recommendation 3.1 relates to the installation of external lighting for pathways and alike. This recommendation doesn't consider whether the circulation network is compliant with equal access requirements nor whether the circulation network connects to park infrastructure. A masterplan will design an equal access circulation network and can include recommendations for pathway lighting.

- Recommendation 7.2 relates to the width of curved sections of footpaths. Prior widening, Council should assess the overall compliance of the footpath to determine whether other non-compliances exist and whether the footpath is appropriately located to best service the needs of park users. This process is best undertaken through a master planning.
- Recommendation 8.2 relates to the installation of stair nosing however the footpath leading to these stairs may be required to be relocated to align to a new equal access circulation network, making the stairs redundant. The masterplan will identify the circulation network to determine whether the stairs remain or are relocated.

A masterplan for Cabarita Park will enable Council to consider accessibility throughout the park holistically. The masterplan will undertake the required analysis, including the recommendations of the Access Report, to determine an accessible circulation network throughout the park. The masterplan will enable Council and the community to determine how this iconic Park will be managed and enhanced over the next 10 to 20 years.

There are items identified in the Report that will be addressed during the 2025/26 financial year. These works include components of item 2.2 such as relocation of a bollard to increase the footpath width, item 10.2 to install luminance banding on glazing, item 12.1 to lower signage to a compliant height and item 13.3 to relocate signage. Items identified to be addressed in 2025/26 will be funded through existing programs and have been identified to unlikely require rework with the proposed master planning work.

A presentation regarding this resolution was presented to the Access and Inclusion Committee on 24 April 2025. Feedback received from the Committee has refined the officer's recommendations. In accordance with the resolution the matter was also presented to a Councillor workshop on 13<sup>th</sup> May 2025.

### **TIMING**

The masterplan for Cabarita Park forms part of the draft 2025/26 Operational Plan.

### **FINANCIAL CONSIDERATIONS**

The 2023/24 project to provide accessibility upgrades to the shelters was co-funded by Council and through a NSW Government grant.

The masterplan outlined in this report is schedule to be delivered with budget allocated within the draft 2025/26 Delivery and Operational Plan.

### **LEGISLATIVE AND POLICY CONSIDERATIONS**

The delivery of the shelter upgrades and the preparation of a masterplan for Cabarita Park aligns to the directions within Council's Disability Inclusion Action Plan (DIAP).



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**ITEM 10.3 CITY OF CANADA BAY FLOOD RISK MANAGEMENT COMMITTEE MEETING MINUTES****Reporting Manager** Acting Manager, Strategic Asset Services and Innovation**Attachments:**

1. Exile Bay Flood Risk Management Committee Minutes 9 May 2025 (*Provided in Attachment Booklet*) [⇒](#)
2. Draft Exile Bay Flood Risk Management Study and Plan (*Provided in Attachment Booklet*) [⇒](#)

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**RECOMMENDATION OF DIRECTOR CITY ASSETS**

That:

1. The minutes of the City of Canada Bay Flood Risk Management Committee meeting held 9 May 2025, attached to the report (Attachment 1), be noted.
  2. The draft Exile Bay Flood Risk Management Study and Plan attached to the report (attachment 2), be placed on public exhibition for community feedback.
- 

**PURPOSE**

To submit the City of Canada Bay Flood Risk Management Committee meeting minutes of 9 May 2025 to Council for consideration, including providing an update on the draft Exile Bay Flood Risk Management Study and Plan which is an item in the committee minutes.

**REPORT**

The minutes of the Flood Risk Management Committee meeting held 9 May 2025 are attached to this report for the consideration of Council. An item within the minutes is the draft Exile Bay Flood Risk Management Study and Plan.

In July 2020, Council adopted the Exile Bay flood study which identified existing flooding risk within the Exile Bay catchment area.

Following this flood study, work on the Exile Bay Floodplain Risk Management Study (FRMS) commenced in mid-2020, this involved investigation of the existing flooding risks, the consequences of flooding on the community and measures to mitigate flood risks. In preparation of this study, consultation with the community was held between August to September 2023, which sought input from residents on their experiences with flooding.

The draft Exile Bay Floodplain Risk Management Study and Plan (FRMS&P) outlines the preferred range of mitigation measures that are to be considered for future implementation to manage existing, future and residual flood risk.

As part of the draft FRMS&P, six key flooding areas were identified along with investigation of depth of flooding, flood hazard, flood function, number of properties flooded, evacuation, duration of flooding and additional risk factors.

A suite of flood modification measures have been put forward in the draft FRMS&P, to help mitigate flooding risk within the key areas of concern. The shortlisted range of mitigation measures are located on Figure 1 and Table 1, which includes measures to benefit upstream and downstream areas via options such as cascading berms within Council parks to retain floodwater, and several drainage upgrades along key locations.

Overall, the recommended flood management measures for the draft FRMS&P are categorised under property modification measures such as updates to Council's development control plan; response modification measures such as having a local flood plan led by NSW SES; and the shortlisted flood mitigation measures discussed above.

At the recent Flood Risk Management Committee meeting held on 9 May 2025, voting members indicated support for the draft FRMS&P to be placed on public exhibition to seek community feedback.

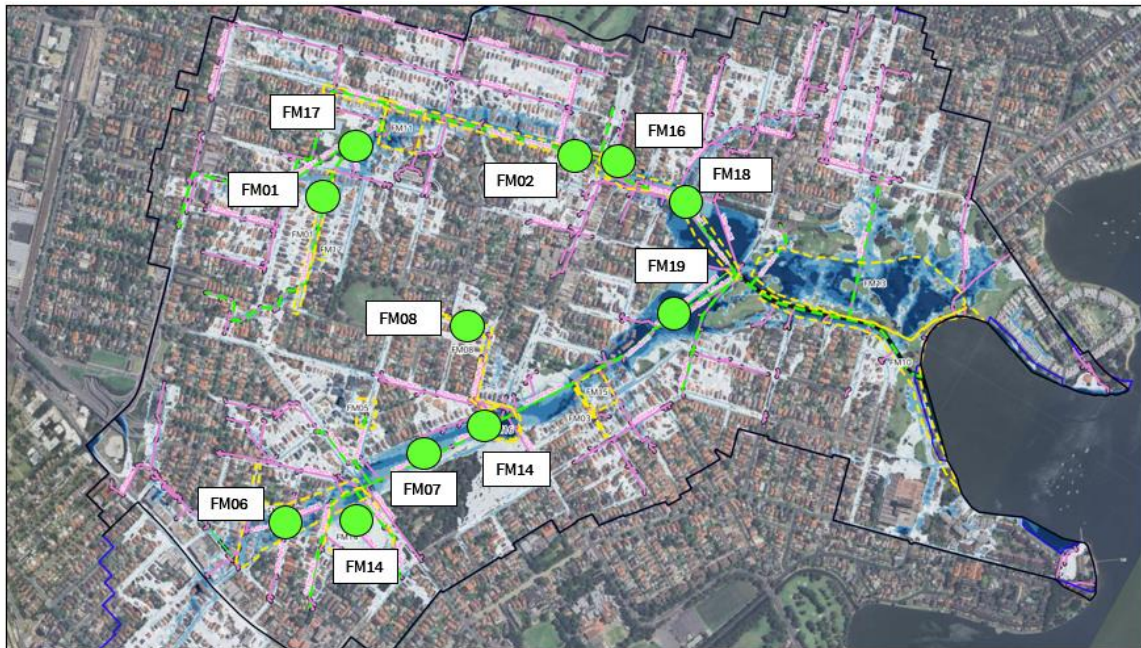


Figure 1: Map of shortlisted mitigation measures based on detailed analysis of key flooding areas.

Ref.	Mitigation Measure	Impact on road flooding	Impact on property flooding	Impact on risk to life	Technical Feasibility	Community Acceptance	Economic Value	Environmental Impact	Total Score	Rank
FM16	Improve Conveyance along Davidson Avenue, Majors Bay Road and Brewer Street Intersection	1	1	1	1	3	2	-1	8	1
FM04	Clearing of debris along main flowpaths	1	1	1	-1	2	0	1	5	2
FM17	Cascading Berms in Central Park	2	2	-2	-1	1	3	-1	4	3
FM14	Cascading berms in Goddard Park, Queen Elizabeth and Rothwell Park	1	1	-1	-1	1	2	-1	2	4
FM18	Lowering of Brewer Street near Pamela Place	-1	1	0	1	1	-1	0	1	5
FM19	Lowering Greenlees Avenue and Greenlees Park	1	1	1	1	1	-3	-1	1	5
FM02	Davidson Avenue Drainage Upgrade (benefit extends to Brewer Street)	1	2	1	-1	1	-2	-1	1	5
FM01	Macnamara Avenue Drainage Upgrade	1	1	1	-1	1	-2	-1	0	8
FM08	Shackel Avenue Drainage Upgrade	1	1	1	-1	1	-2	-1	0	8
FM06	Coles Street Drainage Upgrade	1	1	1	-3	1	-2	-1	-2	9
FM07	Queen Elizabeth Park Drainage Upgrade	1	1	1	-1	1	-3	-1	-1	10

Table 1: Shortlisted mitigation measures with ranking based on impact to road, property, risk to life, technical feasibility, community acceptance, economic value and environmental impact.



**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 4: Infrastructure and Transport

Goal IT 1: Manage local assets to ensure they continue to meet community needs and address climate adaptation

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

Subject to Council's endorsement, the draft FRMS&P will be placed on public exhibition for a minimum period of 28 days with any submissions received reported back to the Flood Risk Management Committee and further to Council.

This process intends to hold in-person community consultation session/s with technical officers during the public exhibition period to ensure that community input and/or concerns are understood and considered. Targeted consultation will also occur with any resident groups that have previously raised concern with Council regarding flooding risk to their properties through the same process.

**FINANCIAL CONSIDERATIONS**

The prioritisation of the proposed mitigation measures will be subject to community input and future feasibility studies to inform the implementation program.

Funding and timing of the mitigation measures will also be reliant on grant funded financial support from the NSW Government under the *Floodplain Management Program - Implementation Stream*, supported by Council's Annual Stormwater Drainage Program.

There are no immediate financial considerations associated with this report.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

Council has responsibilities under Section 733 of the *Local Government Act 1993*, the *NSW Flood Risk Management Manual 2023* and the *NSW Flood Prone Land Policy*.

**11 COMMUNITY CULTURE AND LEISURE DIRECTORATE REPORTS****ITEM 11.1 MEMBERSHIP OF THE WELCOMING CITIES NETWORK****Reporting Manager** Manager Library and Community Services**Attachments:** Nil

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**RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE**

That:

1. In recognition of the benefits of sharing knowledge with other councils on the good practice principles of building socially and culturally inclusive communities, Council join the Welcoming Cities Network (free membership level).
  2. The General Manager be authorised to execute any documentation required to join the Welcoming Cities Network (free membership level).
- 

**PURPOSE**

For Council to consider joining the Welcoming Cities Network via a free membership.

**EXECUTIVE SUMMARY**

The Welcoming Cities Network is an initiative that supports councils to promote and share information to improve social cohesion and inclusivity across culturally diverse communities. There is an opportunity for City of Canada Bay to join this Network. It is recommended that Council join the Network as a free member to gain access to and share resources with other councils on building socially and culturally inclusive communities.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 1: Connected Community

Goal CC 1: Foster an inclusive community where diversity is welcomed and celebrated

**BACKGROUND/DISCUSSION**

Welcoming Cities is an initiative of Welcoming Australia, supported by the Scanlon Foundation. It is a national network of cities, shires, towns and municipalities who are committed to an Australia where everyone can belong and participate in social, cultural, economic and civic life. Currently, the Network has 94 members representing 53% of the Australian population.

Many councils have joined the Welcoming Cities Network to show their support for an inclusive and cohesive community.

Benefits of membership include:

- Provides Council with access to evidence-based research, resources, policies and case studies to facilitate inclusion.
- Provides opportunities to facilitate multi-sector partnerships for community inclusion projects.
- Provides recognition for projects that demonstrate leading practice and innovation. This includes media and publicity opportunities.

Membership of Welcoming Cities is free, with a premium paid option available for members that would like to make use of further resources and support. The free membership provides access to member groups, knowledge sharing platforms, and promotional materials. It is recommended that Council access the free membership. Sharing of resources with members of the network will help support the work of Council's Community Development team to strengthen the social and cultural inclusivity of our community.

**FINANCIAL CONSIDERATIONS**

There are no financial implications from this initiative. Council would be joining with a free membership.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

There are no legislative or policy considerations.

**ITEM 11.2 COMMUNITY GRANTS 2025-2026****Reporting Manager** Manager Library and Community Services

**Attachments:**

1. **Attachment 1: 2025-26 Community Grants - Funding Recommendations** (*Provided in Attachment Booklet*) [⇒](#)
2. **Attachment 2: City of Canada Bay Community Grant Guidelines 2025** (*Provided in Attachment Booklet*) [⇒](#)

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**RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE**

That:

1. Council approve the recommendations for funding under the 2025-2026 Community Project Grants Program to a total amount of \$75,578, as specified in the 2025-2026 Community Grants – Funding Recommendations (Community Project Grants Program) (Attachment 1)
2. Council approve the recommendations for funding under the 2025-2026 Environmental Grants Program to a total amount of \$24,081, as specified in the 2025-2026 Environmental Grants – Funding Recommendations (Environmental Grants Program) (Attachment 1)
3. Council approve the recommendations for funding under the 2025-2026 Event Grants Program to a total amount of \$58,506, as specified in the 2025-2026 Event Grants – Funding Recommendations (Event Grants Program) (Attachment 1)
4. Funding recipients be invited to attend the City of Canada Bay Community Grants Presentation Ceremony on 24 July 2025
5. Council writes to unsuccessful organisations advising of the outcome of their applications, including the provision of feedback.

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**PURPOSE**

To provide Council with information regarding the 2025-2026 Community Grant applications and to recommend approval for funding applications.

**EXECUTIVE SUMMARY**

This report advises Council of the applications received under the 2025-2026 Community Grants Program and makes recommendations for funding allocations.

The Community Grants Program provides for three streams of funding:

- **Community Project Grants:** Social Connection Grants up to \$2,000; and Community Development Grants up to \$7,500.
- **Environmental Grants:** Support Grants up to \$1,000; and Development Grants up to \$3,000.
- **Event Grants:** Small Event Grants up to \$2,500; Medium Event Grants up to \$7,500; and Major Event Grants funding up to \$15,000 (with a matched contribution from the applicant).

Council received:

- 42 **Community Project Grant** applications seeking a total of \$146,674. A funding allocation of \$75,578 to 30 organisations (covering 31 projects) is recommended.
- 13 **Environmental Grant** applications seeking a total of \$27,631. A funding allocation of \$24,081 to 12 organisations (covering 13 projects) is recommended.
- 18 **Event Grant** applications seeking a total of \$89,571. A funding allocation of \$58,506 to 13 organisations is recommended.

- An additional 2 event grant applications were received totalling \$30,000 but have since been withdrawn by the applicant.

The report includes a recommendation that part of the unallocated budget (\$1,678) from the Event Grants Program be reallocated to fully fund one Community Project Grant application. The project recommended to receive funding is shown in Attachment 1.

## STRATEGIC DIRECTION

This report supports Our Future 2036 outcome area:

### Direction 1: Connected Community

- Goal CC 1: Foster an inclusive community where diversity is welcomed and celebrated
- Goal CC 2: Celebrate, recognise, and honour Aboriginal and Torres Strait Islander Cultures
- Goal CC 3: Provide the community with equitable access to a range of programs, services, and facilities
- Goal CC 4: Promote a community where residents feel safe and enjoy good health
- Goal CC 5: Provide open space, facilities, and programs that promote active lifestyles

### Direction 2: Sustainable and Thriving Environment

- Goal STE 1: Reduce greenhouse gas emissions
- Goal STE 2: Increase urban tree canopy
- Goal STE 3: Reduce waste to landfill through avoidance and increased recycling and reuse
- Goal STE 4: Enhance and protect native flora and fauna to support local biodiversity
- Goal STE 5: Improve access to, and enhance the quality of, the City's foreshore and waterways

### Direction 3: Vibrant Urban Living

- Goal VUL 2: Improve access to local art, culture and creative activities

## BACKGROUND/DISCUSSION

The City of Canada Bay Community Grants Program aims to provide financial assistance to not-for-profit organisations, community groups and schools to undertake projects which benefit the City of Canada Bay community.

The 2025-2026 Program was open from 5 February to 31 March 2025. An information session was held by Council staff on 18 February 2025 for any applicant requiring support to submit an application.

The Community Grants Program provides three streams of funding:

- **Community Project Grants:**
  - Social Connection Grants up to \$2,000 to increase participation in community activities; improve connections and social networks; and increase the social and physical wellbeing of residents; or
  - Community Development Grants up to \$7,500 to address issues that cause disadvantage and inequities; strengthen networks and partnerships between community organisations and groups; and improve access to community services and resources.

- **Environmental Grants:**
  - Support Grants up to \$1,000 to expand on exiting environmental projects; or
  - Development Grants up to \$3,000 for implementation of new environmental projects
- **Event Grants:**
  - Small Event Grant up to \$2,500 (for example, less than 500 attendees); or
  - Medium Event Grant up to \$7,500 (for example, less than 1,000 attendees); or
  - Major Event Grant up to \$15,000 and requiring a matched contribution (for example, over 1,000 attendees)

Council received:

- 42 **Community Project Grant** applications seeking a total of \$146,674. A funding allocation of \$75,578 to 30 organisations (covering 31 projects) is recommended.
- 13 **Environmental Grant** applications seeking a total of \$27,631. A funding allocation of \$24,081 to 12 organisations (covering 13 projects) is recommended.
- 18 **Event Grant** applications seeking a total of \$89,571. A funding allocation of \$58,506 to 13 organisations is recommended.

An additional 2 event grant applications were received totalling \$30,000 but have since been withdrawn by the applicant.

### Assessment of Community Grant Applications

Applications for funding came from a wide range of community groups reflecting the broad appeal of this program and the diversity of initiatives underway that support and grow the community. Applications broadly covered all outcome areas in *Our Future 2036*.

Each application has been assessed according to eligibility and assessment criteria as set out in the City of Canada Bay Community Grant Guidelines 2025 (Attachment 2). The eligibility criteria include:

- All applicants must be not-for-profit organisations or a not-for-profit group which has an incorporated not-for-profit organisation acting as an auspice. In addition, schools are eligible for the Environmental Grant;
- Funding will be provided where projects align with the outcomes or issues identified in Council's strategies including: *Our Future 2036*, *Our Creative City* and the Disability Inclusion Action Plan;
- Projects must be based within the City of Canada Bay area or provide services and activities for residents of the City of Canada Bay;
- Applicants must have acquitted previous funding; and
- Events must be free or have a significant portion of the event that is free to the general public.

All applications were assessed in line with the *City of Canada Bay Community Grants Policy* and the *City of Canada Bay Community Grants Guidelines*. Recommendations have been made based on the findings of assessments from the Place Management Team, Sustainability and Waste Team and the Library and Community Services Team.

### **Funding Recommendations**

The recommended funding amount and requested fee waivers for use of a Council venue are detailed in Attachment 1. It is recommended a total of \$158,165 be awarded for the Community Grants Program in 2025-2026 across the following streams:

- Community Project Grants: \$75,578 (funded from 2024-25 operating budget - third quarter budget review)
- Environmental Grants: \$24,081 (funded from 2024-25 operating budget)
- Event Grants: \$58,506 (funded from 2024-25 operating budget - third quarter budget review)

In total, it is recommended that 57 applications receive funding. In each case, the applications meet the eligibility criteria, will be of benefit to the local community and will help to deliver the outcome areas of Council's strategies and plans including *Our Future 2036*.

A total of 11 applications were not awarded funding under the Community Project Grants Program and 5 applications for the Event Grants Program, for reasons outlined in the 2025-2026 Community Grants – Funding Recommendations (Attachment 1).

### **Venue and Other Fee Waivers**

16 community grant applications recommended for funding requested venue, open space and other fee waivers. Subject to Council resolving to approve the recommendations for funding, these will be approved by the General Manager under delegation, pursuant to the provisions contained in Council's Revenue Policy.

The organisations requesting venue or open space fee waivers as part of the recommended funding are:

- 2<sup>nd</sup> Abbotsford Port Neptune Sea Scouts
- CASS Care Ltd
- Dancing Hearts Services Incorporated
- Early Years Intercultural Association
- Ebenezer Mission Ltd
- Findex Community Fund (Adam Brewer)
- Lifestart Disability Services
- PURE Korean Traditional Art
- SHER Foundation Ltd
- Sydney East Community College
- The Australian Hokien Huay Kuan Arts Group
- Together Two Limited
- Your Music Incorporated

In addition, the following organisations are requesting event booking and traffic management administration fee waivers from Council:

- Drummoynes Public School
- Five Dock Public School
- Russell Lea Public School



**Presentation Ceremony**

Funding recipients will be invited to a ceremony proposed to take place at the Club Five Dock RSL on 24 July 2025.

**FINANCIAL CONSIDERATIONS**

The total amount of funding recommended for the 2025-2026 Community Grant Program is \$158,165 (excluding fee waivers for venue and open space hire, event booking and traffic management administration). This amount has been allowed for in the 2024-2025 budget, subject to a proposed change in the third quarter budget review, which Council will consider in a separate report to the 20 May 2025 Council meeting.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

Section 356 of the Local Government Act 1993 provides that a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

**ITEM 11.3                      DISABILITY INCLUSION ACTION PLAN 2021-2025 - EXTEND PLAN TO 2026****Reporting Manager      Manager Library and Community Services****Attachments:              Nil**

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**RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE**

That the term of City of Canada Bay's Disability Inclusion Action Plan 2021-2025 be formally extended from 30 June 2025 to 30 June 2026.

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**PURPOSE**

To request Council formally extend the duration of the Disability Inclusion Action Plan 2021-2025 from 30 June 2025 to 30 June 2026.

**EXECUTIVE SUMMARY**

This report requests Council extend the implementation of the Disability Inclusion Action Plan (DIAP) 2021-2025 for a year until 30 June 2026.

The extension will allow:

- The preparation of the next DIAP to align with the focus areas of the NSW State Government's NSW Disability Inclusion Plan (yet to be released at the time of preparing this report).
- The next DIAP to better align with the DIAP timeframes of most other local councils. The next DIAP is required to be reviewed and completed by 1 July 2026.
- The completion of additional actions within the current DIAP. By June 2024, Council completed or was on track to complete 77% of the actions. An additional year will provide time to complete additional actions.

Council remains committed to removing barriers and upholding the rights of people living with a disability. An extension of Council's DIAP will ensure continuity, with a plan remaining in place while Council transitions to its next iteration of the DIAP.

The proposal to extend the current DIAP has been discussed with representatives from the NSW Department of Community and Justice, the lead agency with the portfolio to create inclusive communities. The Department raised no issues with this proposal.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 1:              Connected Community

Goal CC 1:              Foster an inclusive community where diversity is welcomed and celebrated

## **BACKGROUND/DISCUSSION**

### **Disability Inclusion Action Plan requirements**

The NSW Disability Inclusion Act 2014 requires councils to have a Disability Inclusion Action Plan (DIAP) in place. A DIAP addresses the ongoing needs, issues, barriers, and concerns of people with a disability and those who support them. It contains actions to fulfil Council's commitment to making our city an accessible and inclusive place for everyone in the community.

A DIAP is to be reviewed every four years. DIAP reviews commenced in 2017, with a review planned for 1 July 2021. However, due to the impact of COVID-19, an option was provided by the NSW Department of Communities and Justice to renew DIAPs by 1 July 2022. The deadline was later extended again to 30 November 2023. Consequently, most councils delayed the review of their DIAPs.

The City of Canada Bay Council had prepared a revised DIAP which was ready for adoption in September 2021 and therefore chose not to utilise the provided extension at the time. On 28 September 2021, Council adopted the Disability Inclusion Action Plan (DIAP) 2021-2025, which put us out of alignment with most other Councils.

The current City of Canada Bay DIAP is due to expire on 30 June 2025. The requirement from the NSW Department of Communities and Justice is that Council's DIAP has to be reviewed and a new DIAP in place by 1 July 2026. A one-year extension of our existing plan will bring Council into alignment with this timeframe.

### **Rationale to extend current DIAP**

Extending the implementation period of Council's DIAP for a year to 30 June 2026 will allow Council to better prepare for the next DIAP.

Council DIAPs are required to be aligned with the focus areas in the NSW Disability Inclusion Action Plan (State Plan). The State Plan for 2021-2025 is currently being reviewed by the NSW Department of Community and Justice, with the new plan has yet to be released. Extending the current City of Canada Bay DIAP will allow Council to incorporate any changes to the State Plan focus areas into the new plan.

In addition, the new DIAP will align with the DIAP timeframes from most other local councils (as City of Canada Bay did not require the extension in 2021).

The formal extension of the DIAP to 30 June 2026 will ensure a plan remains in place over the next 12 months as we transition to a new four-year DIAP schedule. This extension will ensure continuity and continue to provide a framework to Council to implement actions that remove barriers and uphold the rights of people with a disability.

As at June 2024, 77% of the current City of Canada Bay DIAP actions have been completed or are on track to be completed by 30 June 2025. An extension of the current DIAP will allow further actions to be completed prior to the conclusion of the Plan.

Council will work towards preparing a new DIAP and will commence engagement with our community in the coming year. This will provide additional opportunities to assist staff to understand the needs of our community.

### **TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

The proposal to extend the current DIAP has been discussed with representatives from the NSW Department of Community and Justice, the lead agency with the portfolio to create inclusive communities.

No issues were raised however the NSW Department of Community and Justice has requested to be kept up to date on Council's decision.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report. Council will continue to work to complete the DIAP actions. No new actions or changes to the Plan are proposed.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

The extension of the current DIAP to 30 June 2026 will bring Council's DIAP into line with legislative requirements, regulations and guidelines, with a new DIAP to be prepared by 1 July 2026.

NSW Disability Inclusion Act 2014

NSW Disability Inclusion Regulations 2014

NSW Disability Inclusion Action Planning Guidelines

**ITEM 11.4 CITY OF CANADA BAY RHODES COMMUNITY COMMITTEE MEETING MINUTES - 10 APRIL 2025****Reporting Manager** Manager Place and Events**Attachments:** 1. City of Canada Bay Rhodes Community Committee Meeting Minutes - 10 April 2025 [↓](#)

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**RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE**

That the minutes of the City of Canada Bay Rhodes Community Committee meeting held on 10 April 2025, attached to the report be noted.

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**PURPOSE**

To present the minutes of the City of Canada Bay Rhodes Community Committee meeting.

**REPORT**

This report provides Council with the minutes of the City of Canada Bay Rhodes Community Committee from the meeting held on 10 April 2025.

The Committee's role is to facilitate community representation, provide an avenue for two-way communication between Council and the community, and to inform strategic matters affecting the Rhodes peninsula.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 3: Vibrant Urban Living

Goal VUL 1: Creative vibrant local village centres and community hubs

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and responds deftly to evolving community needs

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

There are no timing, consultation or risk considerations associated with this report.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

The City of Canada Bay Rhodes Community Committee Charter was endorsed by Council at the ordinary meeting held on 12 November 2024.

# **CITY OF CANADA BAY RHODES COMMUNITY COMMITTEE MEETING**

## **MINUTES**

Held in the Meeting Space, The Connection, Rhodes

**Thursday, 10 April 2025**



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**Minutes of the City of Canada Bay Rhodes Community Committee Meeting****Held on Thursday, 10 April 2025****At the Meeting Space, The Connection, Rhodes****Commencing at 6:00 PM****Present:**

Mayor Michael Megna	Chair
Cr Sylvia Alafaci	Councillor
Geoff Coffill	Community Member
Robert Eastham	Community Member
Glenn Hellyer	Community Member
Jing Hong	Community Member
Denise McGarry	Community Member
David Nguyen	Community Member
Soojin Park	Community Member
Nicole Thio	Community Member
Dominic Wong	Community Member
Cloe Zang	Community Member

**Officers in attendance:**

Monica Cologna	Director – Environment & Planning
Rachel Hensman	Manager – Place Management
Evan Hutchings	Director – Corporate Services & Strategy
Saskia Vromans	Place Manager Rhodes
Russell Wolfe	Director – Community, Culture & Leisure

**NOTES**

The meeting commenced at 6:05pm and concluded at 6:55pm.



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## 1 ACKNOWLEDGEMENT OF COUNTRY

The City of Canada Bay acknowledges the Wangal clan, one of the 29 tribes of the Eora nation and the traditional custodians of this land.

The City's Council pays respect to Elders past and present and extends this respect to all Aboriginal people living in or visiting the City of Canada Bay.

## 2 APOLOGIES

Sarah Davidson Community Member

Chiral Yadava Community Member

## LEAVE OF ABSENCE

Nil

## 3 RHODES COMMUNITY COMMITTEE CHARTER

*Note: Saskia Vromans, Place Manager Rhodes provided an overview of the Rhodes Community Charter including:*

- Committee Purpose and Core Objectives
- Committee term and membership composition
- Meeting frequency and schedule
- Committee contact
- Noting operational issues/ maintenance requests to be reported through general council communication channels, directly by phone on 9911 6555 or by email to [council@canadabay.nsw.gov.au](mailto:council@canadabay.nsw.gov.au)

## 4 RHODES COMMUNITY COMMITTEE INDUCTION

*Note: Evan Hutchings, Director Corporate Services & Strategy delivered an induction on Council's Code of Conduct and rules for managing conflicts of interest, including:*

- Committee Governance Overview
- Media Protocol
- General Conduct Obligations
- Conflicts of Interest (Pecuniary & Non-Pecuniary)
- Gifts & Benefits
- Access to Information
- Code of Conduct Complaints

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**5 DISCLOSURES OF PECUNIARY AND NON-PECUNIARY INTEREST**

Nil

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**6 RHODES COMMUNITY COMMITTEE MEMBERS INTRODUCTIONS**

*Note: Saskia Vromans, Rhodes Place Manager facilitated introductions of Committee members and Council staff.*

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**7 REPORTS**

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**ITEM 7.1 RHODES RECREATION CENTRE UPDATE**

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**RESOLVED**

1. That the City of Canada Bay Rhodes Community Committee members note the presentation.

*Note: Russell Wolfe, Director Community Culture & Leisure and Rachel Hensman, Manager Place & Events presented an update on Council's new Rhodes Recreation Centre including:*

- *Current image renders of building design and spaces*
- *Planned facilities and services*
- *Projected opening date*

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**ITEM 7.2 RHODES PLANNING UPDATE**

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**RESOLVED**

1. That the City of Canada Bay Rhodes Community Committee members note the presentation.

*Note: Monica Cologna, Director Environment and Planning presented an update including:*

- *Overview and background of the NSW Government adopted Rhodes Place Strategy and identified State Infrastructure*
- *City of Canada Bay Rhodes East Public Domain and Street Design Plan*
- *State Government Planning Reforms – Affordable Housing Bonus*

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**8 GENERAL BUSINESS**

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**ITEM 8.1 DATE OF THE NEXT MEETING**

*Note: 6-7:30pm on 10 July 2025 at The Connection, Rhodes*

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CHAIRPERSON

**ITEM 11.5 CITY OF CANADA BAY ACCESS AND INCLUSION COMMITTEE MEETING MINUTES - 24 APRIL 2025****Reporting Manager** Manager Library and Community Services**Attachments:** 1. City of Canada Bay Access and Inclusion Committee Meeting - 24 April 2025 [↓](#)

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**RECOMMENDATION OF DIRECTOR COMMUNITY CULTURE AND LEISURE**

That the minutes of the ordinary meeting of the City of Canada Bay Access and Inclusion Committee held on 24 April 2025, attached to the report be noted.

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**PURPOSE**

To present the minutes of the City of Canada Bay Access and Inclusion Committee, so that they may be noted.

**REPORT**

This report provides Council with the minutes of the City of Canada Bay Access and Inclusion Committee meeting held on 24 April 2025.

The Committee's role is to advise and make recommendations on access and inclusion issues as they relate to Council's operations, with a focus on the implementation and achievement of targets in Council's Disability Inclusion Action Plan.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 1: Connected Community

Goal CC 1: Foster an inclusive community where diversity is welcomed and celebrated

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

There are no timing, consultation or risk considerations associated with this report.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

The City of Canada Bay Access and Inclusion Committee Charter was endorsed by Council at the ordinary meeting held on 12 November 2024.

# **CITY OF CANADA BAY ACCESS AND INCLUSION COMMITTEE MEETING**

## **MINUTES**

Held at Concord Library, Concord.

**Thursday, 24 April 2025**



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**Minutes of the City of Canada Bay Access and Inclusion Committee Meeting****Held on Thursday, 24 April 2025****At the Concord Library, Concord.****Commencing at 2:00 PM****Present:**

Mayor Michael Megna	Chairperson
Maria Cirillo	Councillor
Jack Nolan	Life Member
Coral Arnold	Community Member
Nicole Bradshaw	Community Member
Jill Hodder	Community Member
Jennifer Koutoulas	Community Member
Tailoi Ling	Community Member
Joanna Najdzion	Community Member
Corrine Pisanu	Community Member
Robyn Ryan	Community Member
Jennifer Smith	Community Member (Teams)

**Officers in attendance:**

Mary Ciantar	Community Development Officer
Tania Gamble	Community Development Manager
Evan Hutchings	Director Corporate Services and Strategy (Teams)
Rachael Jones	Community Development Support Officer
Michael Longworth	Coordinator Open Space, Planning & Recreation
Russell Wolfe	Director Community, Culture & Leisure

**NOTES**

The meeting commenced at 2pm and concluded at 4pm.

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## 1 ACKNOWLEDGEMENT OF COUNTRY

The City of Canada Bay acknowledges the Wangal clan, one of the 29 tribes of the Eora nation and the traditional custodians of this land.

The City's Council pays respect to Elders past and present and extends this respect to all Aboriginal people living in or visiting the City of Canada Bay.

## 2 APOLOGIES

### APOLOGIES

Jeanette O'Hara	Life Member
Scott Taylor	Community Member
Philip Edney	Manager, Library and Community Services

### LEAVE OF ABSENCE

Nil

## 3 INTRODUCTIONS

---

*Note: Mary Ciantar, Community Development Officer, facilitated introductions of committee members and Council staff.*

## 4 COMMITTEE INDUCTION

### 4.1 Committee Charter

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*Note: Mary Ciantar, Community Development Officer, presented an induction on the Committee Charter. The Charter has been circulated to all members.*

### 4.2 Code of Conduct & Conflicts of Interest

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*Note: Evan Hutchings - Director Corporate Services and Strategy, delivered an induction on Council's Code of Conduct and rules for managing conflicts of interest. Council's Code of Conduct has been circulated to all members.*

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**5 DISCLOSURES OF PECUNIARY AND NON PECUNIARY INTEREST**

Nil

**6 CONFIRMATION OF MINUTES****6.1 Minutes of the City of Canada Bay Access and Inclusion Committee Meeting held 20 June 2024**

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**RESOLVED**

1. That the minutes of the City of Canada Bay Access and Inclusion Committee Meeting of 20 June 2024, copies of which were previously circulated, are hereby confirmed as a true and accurate record of proceedings of that meeting.
- 

*Note: The minutes were acknowledged and adopted.*

**7 MATTERS ARISING FROM PREVIOUS MINUTES**

*Note: Nicole Bradshaw, Community Member, requested further information regarding accessibility of electric vehicle charging stations in the Canada Bay area. Relevant Council staff are to be invited to the next Access and Inclusion meeting to discuss.*

*Community members requested access to the Pedestrian Access and Mobility Plan (PAMP). Council staff to circulate PAMP to members.*

**8 REPORTS****ITEM 8.1 OVERVIEW OF CURRENT DISABILITY INCLUSION ACTION PLAN (DIAP)**

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**RESOLVED**

1. That the City of Canada Bay Access and Inclusion Committee members note the update on the Disability Inclusion Action Plan.
- 

*Note: Mary Ciantar, Community Development Officer, presented an update on the current DIAP (2021 – 2025). Consideration is being given to extend this DIAP to June 2026.*

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**ITEM 8.2 CABARITA PARK ACCESSIBILITY BRIEFING**

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**RESOLVED**

1. That the City of Canada Bay Access and Inclusion Committee members note the current initiatives being undertaken to coordinate improvements for Cabarita Park.

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*Note: Michael Longworth, Coordinator Open Space, Planning and Recreation, presented an overview on planning for Cabarita Park. Preparation for a Master Plan will commence in coming months.*

*Community members discussed the accessibility priorities for the park including shelter upgrades, pathway improvements and navigation to the toilets.*

**9 GENERAL BUSINESS**

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**ITEM 9.1 TOILET FACILITIES IN HENRY LAWSON PARK**

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*Note: Jack Nolan, Community Member, presented information that there are no toilet facilities in Henry Lawson Park.*

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**ITEM 9.2 JACK NOLAN'S SERVICE TO THE CITY OF CANADA BAY**

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*Note: Mayor Michael Megna, Chairperson of the Access and Inclusion Committee, noted Jack's ongoing commitment to access and inclusion in the City of Canada Bay and thanked him for over 30 years of service to the community. Jack is a Life Member of the City of Canada Bay Access and Inclusion Committee.*

**12 CORPORATE SERVICES AND STRATEGY DIRECTORATE REPORTS****ITEM 12.1 153 PARRAMATTA ROAD, FIVE DOCK VPA****Reporting Manager** Manager Property Strategy and Leasing**Attachments:** 1. Draft VPA - 153 Parramatta Road, Five Dock (*Provided in Attachment Booklet*) [↗](#)

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**RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY**

That:

1. Council approves the draft Voluntary Planning Agreement for 153 Parramatta Road Five Dock between the City of Canada Bay and Deicorp Projects (Five Dock) Pty Ltd, attached to the report at Attachment 1.
  2. The General Manager be authorised to execute the draft Voluntary Planning Agreement for 153 Parramatta Road, Five Dock and sign all documents necessary to register the draft Voluntary Planning Agreement on the title to the land to which it relates subject to all outstanding matters being finalised to Council's satisfaction.
- 

**PURPOSE**

The purpose of this report is to seek Council's approval to enter into the draft Voluntary Planning Agreement (draft VPA) for 153 Parramatta Road, Five Dock (the Site) as exhibited.

**EXECUTIVE SUMMARY**

On 20 August 2024 Council resolved to place the draft VPA for the site on Public Exhibition. The draft VPA progressed to public exhibition from 7 March 2025 to 6 April 2025.

No submissions were received.

This report seeks Council's endorsement and approval to enter the draft VPA for the Site as exhibited.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

Direction 3: Vibrant Urban Living

Goal VUL 4: Ensure the built environment respect the unique neighbourhood character and responds deftly to evolving community needs

Direction 1: Connected Community

Goal CC 5: Provide open space, facilities, and programs that promote active lifestyles

## BACKGROUND/DISCUSSION

On 20 August 2024 Council resolved to place the draft VPA for the Site on Public Exhibition. The draft VPA progressed to public exhibition from 7 March 2025 to 6 April 2025.

The Site is located within the Parramatta Road Corridor Urban Transformation Strategy (PRCUTS). The PRCUTS was adopted in 2016 with the objective to revitalise a 20km stretch of Parramatta Road between Granville in the west and Camperdown in the east (the Corridor) over the next 30 years into a “multi use corridor with improved transport choices, better amenity and balanced growth of housing and jobs”.

The Site is bordered by Parramatta Road, Queens Road to the north, William Street to the west and Rosebank College to the east. The existing site comprises industrial/warehousing uses. The site will be conveniently located to (2) two of the proposed metro stations with Concord Oval (Burwood North) to the west of the site and Five Dock to the east.

Council prepared a planning proposal to amend the Canada Bay Local Environmental Plan (2013) to implement Stage 1 of the PRCUTS. The planning proposal generally envisages higher densities in the precincts. The planning proposal is supported by a Stage 1 Infrastructure Strategy to enable delivery of supporting infrastructure in the precincts.

The Infrastructure Strategy identified a requirement for specified development blocks in the Burwood and Kings Bay Precincts to provide for on-site infrastructure (e.g. open space, through-site links, etc.). In some instances, dedication of private land is required, in other instances land is to remain in private ownership after delivery of the infrastructure. This draft VPA seeks to secure the infrastructure required in the strategy for this site.

A summary of the draft VPA requirements from the infrastructure Strategy and the feasibility of the development were assessed by Atlas Economics (2022), as follows.

Table 1

Site	Site area (sqm)	FSR	Overall GFA	Community Infrastructure	Land Required	Ownership	Estimated Capex
<b>153 Parramatta Road (Site 31)</b>	31,421	3:1	94,945	Public domain	1,604	Dedication	\$1,324,137
				New road	4,694	Dedication	\$3,415,656
				Public open space	2,290	Dedication	\$2,325,183
				Private pedestrian link	845	Privately owned	\$1,123,571
							<b>\$8,188,547</b>

The Site was appraised as being marginal to feasible with an 18% development margin after allowing for the above community infrastructure to be delivered by the developer, requirement for Affordable Housing to be dedicated to Council at 4% of Gross Floor Area and s7.11 developer contributions. Since PRCUTS an additional Housing Productivity Contribution will be applied in the order of \$10,000 per dwelling.

After this study, the developer has sought to increase developable floor space under the State Environmental Planning Policy 2021 (**Housing SEPP**) 2023 affordable housing amendments.

### **Revised Proposed Development -State Significant Development**

On 14 December 2023 the NSW Government amended the State Environmental Planning Policy (Housing) 2021 (**Housing SEPP**), to increase the supply of affordable housing.

The key changes to the Housing SEPP include:

- a scalable floor space ratio (FSR) bonus where a minimum 10 % of Gross Floor Area (GFA) is affordable housing. A maximum 30% uplift in FSR may be achieved where 15% or more of GFA is affordable housing. Where 15% affordable housing is not achieved, the bonus is scaled down to reflect the smaller offering. The bonus applies to a range of residential development types including build to rent and mixed-used developments such as shop-top housing. The bonus applies to the whole of the development and not just the residential component.
- a scalable height bonus for residential flat buildings and shop-top housing only. A maximum 30% increase in building height may be achieved where 15% of GFA is affordable housing and the bonus is scaled down to the minimum 10% affordable housing requirement.
- the State Significant Development assessment pathway will apply to infill affordable housing development where the residential development component has a capital investment value (CIV) of more than \$75 million in Greater Sydney.

Deicorp Projects (Five Dock) Pty Ltd Pty Ltd (the developer) proposed to increase developable floor space under the new Housing SEPP provisions. The developer is proposing a 30% increase of floor area in return for an additional 15% of floor area to be used for Affordable Housing for a minimum 15-year period. This is in addition to the 4% to be dedicated to Council. These amendments are summarised in Table 2 below. The Department of Planning is the consent authority as a State Significant Development (SSD).

**Table 2 – Key Planning Control Amendments**

	<b>PRCUTS</b>	<b>Housing SEPP Amendment Provisions</b>
<b>FSR</b>	3.1	4.095:1
<b>Zoning</b>	MU1 - Mixed Use	MU1 Mixed Use
<b>Dwellings</b>	Est. 870	1185
<b>GFA</b>	Approx. 93,300	128,173
<b>Affordable Housing Contribution</b>	4% of Gross Floor Area (GFA) to Council	4% of Gross Floor Area (GFA) to Council plus 15% for a minimum 15 years retained by Developer and managed by Community Housing provider

### ***Draft Voluntary Planning Agreement***

The draft VPA has been reviewed by Council's legal advisors and drafted based on Council's standard document template. The objectives of the draft VPA are to facilitate dedication of new open space, new roadworks and easements for publicly accessible through site pedestrian links in addition to site setbacks along Parramatta Road and Queen Street.

### **New Open Space**

William Street Park 2290 sqm to be dedicated to Council after embellishment as shown in Diagram 2 to the east of William Street and south of Queen Street as shown in Diagram 1 item1. The development application identified the placement of an electricity substation/kiosk within the southwestern corner of the proposed park. Whilst this is not the preferred location of Council Officers, investigations confirmed the kiosk supplies public utilities such as street lighting and not the development itself. Placement of the kiosk in other locations within the development is not supported by the Developer for both access and technical requirements.





**Public Consultation**

The draft VPA was placed on public exhibition from 7 March 2025 to 6 April 2025. The public consultation included:

- Exhibit 359 page views
- 273 unique site visitors
- 71 document downloads
- 1 person following on Collaborate for updates

**Submissions**

Council received no submissions in response to the public notification of the VPA.

**Finalisation of the Draft Agreement**

It is recommended that the General manager be authorised to execute the agreement subject to Council's approval of the agreement. Council Officers will review the costings of the contribution works and may increase the required bank guarantee amounts for any price escalation or identified omissions since the preparation of the draft document

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

The draft VPA contains conditions that mitigate the risk to Council, including but not limited to the following:

- requirements for land remediation if any including site auditor sign-off
- bank guarantees to 100% of works value.
- release of occupation certificate only upon satisfaction of obligations of the VPA being met to Council's satisfaction.
- requirements for registration of the Voluntary Planning Agreement on title until all conditions are satisfied.

**FINANCIAL CONSIDERATIONS**

The draft VPA proposes public benefit including assets to be dedicated to Council to be recognised as revenue upon practical completion and acceptance of works by Council.

Contribution works are estimated to be more than \$8m and 4% of dwellings will be dedicated to Council as affordable housing.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

The draft VPA proposes public benefit including assets to be dedicated to Council to be recognised as revenue upon practical completion and acceptance of works by Council.

**ITEM 12.2                      PROPOSED LAND CLASSIFICATION OF RHODES RECREATION CENTRE****Reporting Manager    Manager Property Strategy and Leasing****Attachments:**            1.    Plan "PT32" [↓](#)

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**RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY**

That:

1.    Council notes no submissions were received during the notification period undertaken for classification of the Rhodes Recreation Centre located at 6 Gauthorpe Street, Rhodes.
  2.    Resolves to classify the land, being the Rhodes Recreation Centre (marked "PT32" in the plans attached to the report) located at 6 Gauthorpe Street, Rhodes as Operational Land in accordance with Section 31(2) of the Local Government Act 1993 upon its transfer to Council.
- 

**PURPOSE**

The purpose of this report is to recommend the classification of the Rhodes Recreation Centre and associated service delivery areas as Operational land under the Local Government Act 1993.

**EXECUTIVE SUMMARY**

Council is to soon receive ownership of what is to be known as the Rhodes Recreation Centre (the Centre) located at 6 Gauthorpe Street, Rhodes

Section 25 of the Local Government Act 1993 (the Act) requires all public land to be classified, the classifications of which are prescribed by Section 26 of the Act, namely being either Community or Operational.

Council at its meeting of 18th March 2025 resolved to commence the public notification process for a proposed Operational classification of the land.

This report advises the outcome of the public consultation period, being that no submissions were received and recommends that the land be classified, by way of resolution pursuant to Section 31(2) of the Act, as Operational.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 1:            Connected Community

Goal CC 5:            Provide open space, facilities, and programs that promote active lifestyles

Goal CC 3:            Provide the community with equitable access to a range of programs, services, and facilities

Direction 3:            Vibrant Urban Living

Goal VUL 1:            Creative vibrant local village centres and community hubs

## BACKGROUND/DISCUSSION

The City of Canada Bay (Council) entered into a Voluntary Planning Agreement (VPA) with Walker Street Development Pty Ltd and Billbergia Pty Ltd (Developer) in 2014 for the Rhodes West Station Precinct.

This agreement provides Council with ownership of what is to be known as the Rhodes Recreation Centre (the Centre) located at 6 Gauthorpe Street, Rhodes (marked "PT32") in the attached plan. The Centre comprises an Early Childhood Education and Care Centre, Recreation Centre, Community Spaces, including wet room, Café, Allied Health commercial areas and a Car Park which Council will own, manage and/or offer as tenancies.

It is anticipated that Council will take possession of the Centre following transfer from the Developer in July 2025.

Section 25 of the Local Government Act 1993 (the Act) requires all public land to be classified, the classifications of which are prescribed by Section 26 of the Act, namely being either Community or Operational. If a newly acquired lot is to be classified as Operational land (as the first classification) Council can resolve to do this within 3 months of receipt of the parcel and any time prior to its receipt. Statutory advertising is required before this resolution can occur.

Given the operational nature of the Centre which includes the leasing of commercial areas, it is deemed that an operational classification is appropriate as it provides Council with the required flexibility to deal with the land.

Council at its meeting of 18 March 2025 resolved that:

1. *In accordance with section 34 of the Local Government Act 1993, Council undertakes public Notification of its intention to classify the Rhodes Recreation Centre, Marquet and Walker Streets as Operational Land*
2. *A further report be prepared and submitted to Council on the outcomes of the public notification process.*

As a result of the public consultation period, no submissions were received. It is therefore recommended that Council resolve to formally classify the land, by way of resolution pursuant to Section 31(2) of the Act, as Operational.

## TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

The public notification period commenced on 25 March 2025 and concluded on 25 April 2025 enabling the public to make written submissions on the property being classified as Operational Land.

- 1) Section 31(2) permits Council to resolve to classify land prior to or within three months after its acquisition of the land;
- 2) Section 34 requires public notice to be given of classification or reclassification by Council resolution; including:
  - Terms of proposed resolution and description of the land concerned; and
  - A period of not less than 28 days during which submissions can be made to Council.

Upon closure of the notification period no submissions were received and in compliance with the Local Government Act 1993, Council can now resolve to classify the Centre as Operational.

## FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

The following sections of the Local Government Act 1993 are relevant:

- a) Section 25 requires all public land to be classified as either community or operational
- b) Section 31(2) permits Council to resolve to classify land prior to or within three months after its acquisition of the land;
- c) Section 34 requires public notice to be given of classification or reclassification by Council resolution; and
- d) Section 34(3) requires the public notice to specify a period of not less than 28 days during which submissions may be made to the Council.

Section 31 of the Local Government Act 1993 places a time restriction on the Council resolution to classify the land.

The Act requires Council to pass a resolution to classify a property within three months of acquisition other the land automatically reverts to Community land.

SECTION A-A

THIS PLAN IS BASED ON PLANS BY  
SJB ARCHITECTS  
DWG No.: [A-O-0601-CAD(B)]  
DATE: 07.11.2022

LOT 36- FUTURE ACCESS LOT  
LOT 37- LEVEL 3 PLANT ROOM LOT

NOT INCLUDED AS  
PART OF THIS CC

OWER D CORE STRUCTURE TO LEVEL 03 -  
INCLUDED IN CC3A

(2A) —EASEMENT FOR ACCESS VARIABLE WIDTH (LIMITED IN STRUTUM)  
 (2A1) — EASEMENT FOR ACCESS VARIABLE WIDTH (LIMITED IN STRUTUM)  
 (2B) —EASEMENT FOR GARBAGE PURPOSES VARIABLE WIDTH (LIMITED IN STRUTUM)  
 (2B1) —EASEMENT TO ACCESS AND USE LITS VARIABLE WITH (LIMITED IN STRUTUM)  
 (2C) —EASEMENT FOR ACCESS AND LIFTS VARIABLE WITH (LIMITED IN STRUTUM)  
 (2C1) —EASEMENT FOR ACCESS AND LIFTS VARIABLE WITH (LIMITED IN STRUTUM)

**SCHEDULE OF WHOLE OF LOT EASEMENTS**  
 EASEMENT FOR CONSTRUCTION PURPOSES  
 EASEMENT FOR CRANE JOB SWING  
 EASEMENT FOR NOISE VIBRATION AND DUST  
 EASEMENT FOR CONSTRUCTION OPERATION PURPOSES  
 EASEMENT FOR CONNECTION TO SERVICES  
 EASEMENT FOR SUPPORT & SHELTER  
 EASEMENT FOR SERVICES  
 EASEMENT FOR FIRE STAIRS AND PASSAGES  
 EASEMENT TO ACCESS SHARED FACILITIES

SURVEYOR

Name:  
Date:

Reference: 185-21C-0318

PLAN OF  
PROPOSED SUBDIVISION OF LOT 101  
IN DP 624798 AND EASEMENT WITHIN LOT 102  
DP 624798

**TLGA:** CANADA BAY  
**Locality:** RHODES  
**Reduction Ratio:** 1: 6000  
 Lengths are in metres

Registered

D.P. DRAFT  
ISSUE 8: 04

**ITEM 12.3 CASH AND INVESTMENTS REPORT - APRIL 2025****Reporting Manager** Chief Financial Officer**Attachments:** 1. Investment Report April 2025 (*Provided in Attachment Booklet*) [⇒](#)**RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY**

That the Cash and Investments Report for April 2025, attached to the report, be received and noted.

**PURPOSE**

To present Council's Investment portfolio performance for April 2025.

**EXECUTIVE SUMMARY**

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2021 and Council's Investment Policy.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

**BACKGROUND/DISCUSSION**

This report incorporates the April 2025 Cash and Investments Reports, for Council's consideration.

Certification - Responsible Accounting Officer

Evan Hutchings as the Responsible Accounting Officer have certified that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2021 and Council's Investment Policy.

**TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS****Summary position as of 30 April 2025**

The Cash at Bank and Cash Investments are summarised below:

Month	Cash At Bank	Cash Investments	Total Cash
30 April 2025	\$21,405,225.81	\$187,907,738.97	\$209,312,964.78

The detailed Schedule of Investments held, for April 2025 are also provided over the next page.

STATEMENT OF CASH INVESTMENTS							
Maturity Date	Bank/Issuer	Long Term Rating	Fair Value	Term	Interest	Issue Date	Investment Type
01/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	266	5.00%	08/08/24	Term Deposits
08/05/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	246	5.00%	04/09/24	Term Deposits
15/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	246	4.95%	11/09/24	Term Deposits
19/05/25	ING	A	\$3,000,000.00	367	5.23%	17/05/24	Term Deposits
29/05/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	253	5.00%	18/09/24	Term Deposits
05/06/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	91	4.70%	06/03/25	Term Deposits
05/06/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	258	4.98%	20/09/24	Term Deposits
12/06/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	91	4.65%	13/03/25	Term Deposits
12/06/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	217	5.05%	07/11/24	Term Deposits
17/06/25	State Bank of India, Sydney Branch	BBB-	\$2,000,000.00	91	5.00%	18/03/25	Term Deposits
19/06/25	Suncorp Bank	AA-	\$3,000,000.00	366	5.24%	18/06/24	Term Deposits
26/06/25	Suncorp Bank	AA-	\$2,000,000.00	240	5.06%	29/10/24	Term Deposits
26/06/25	Bank of Queensland	A-	\$2,000,000.00	223	5.15%	15/11/24	Term Deposits
26/06/25	Bank of Queensland	A-	\$2,500,000.00	154	4.90%	23/01/25	Term Deposits
03/07/25	Bank of Queensland	A-	\$2,000,000.00	216	5.17%	29/11/24	Term Deposits
03/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	365	5.45%	03/07/24	Term Deposits
03/07/25	Bank of Queensland	A-	\$2,500,000.00	161	4.93%	23/01/25	Term Deposits
10/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	371	5.45%	04/07/24	Term Deposits
17/07/25	National Australia Bank (NAB)	AA-	\$3,000,000.00	377	5.45%	05/07/24	Term Deposits
18/07/25	ING	A	\$2,500,000.00	365	5.33%	18/07/24	Term Deposits
24/07/25	Suncorp Bank	AA-	\$2,000,000.00	253	5.11%	13/11/24	Term Deposits
31/07/25	National Australia Bank (NAB)	AA-	\$2,500,000.00	366	5.30%	30/07/24	Term Deposits
08/08/25	ING	A	\$2,000,000.00	365	5.04%	08/08/24	Term Deposits
14/08/25	Suncorp Bank	AA-	\$3,000,000.00	210	5.00%	16/01/25	Term Deposits
26/08/25	ING	A	\$2,000,000.00	368	4.90%	23/08/24	Term Deposits
04/09/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	371	4.90%	29/08/24	Term Deposits
11/09/25	ING	A	\$2,500,000.00	372	4.93%	04/09/24	Term Deposits
18/09/25	State Bank of India, Sydney Branch	BBB-	\$2,500,000.00	154	4.85%	17/04/25	Term Deposits
25/09/25	Suncorp Bank	AA-	\$2,000,000.00	287	5.06%	12/12/24	Term Deposits
16/10/25	ING	A	\$2,000,000.00	364	5.03%	17/10/24	Term Deposits
30/10/25	ING	A	\$2,000,000.00	366	5.10%	29/10/24	Term Deposits
06/11/25	National Australia Bank (NAB)	AA-	\$2,000,000.00	275	4.80%	04/02/25	Term Deposits
13/11/25	Suncorp Bank	AA-	\$3,000,000.00	204	4.62%	23/04/25	Term Deposits
04/12/25	Suncorp Bank	AA-	\$2,000,000.00	301	4.78%	06/02/25	Term Deposits
18/12/25	Suncorp Bank	AA-	\$4,000,000.00	239	4.64%	23/04/25	Term Deposits
22/01/26	Suncorp Bank	AA-	\$3,000,000.00	378	4.88%	09/01/25	Term Deposits
29/01/26	Suncorp Bank	AA-	\$3,000,000.00	281	4.53%	23/04/25	Term Deposits
05/02/26	National Australia Bank (NAB)	AA-	\$2,000,000.00	366	4.72%	04/02/25	Term Deposits
16/02/26	National Australia Bank (NAB)	AA-	\$2,000,000.00	364	1.04%	16/02/21	Term Deposits
31/08/26	ING	A	\$2,000,000.00	732	4.58%	29/08/24	Term Deposits
10/09/26	ING	A	\$2,000,000.00	741	4.63%	30/08/24	Term Deposits
28/10/26	ING	A	\$2,000,000.00	737	4.74%	21/10/24	Term Deposits
05/11/26	ING	A	\$16,500,000.00	737	4.94%	29/10/24	Term Deposits
20/11/25	Westpac	AA-	\$1,500,000.00	274	1.87%	19/11/21	Tailored Deposit
17/02/26	Westpac	AA-	\$2,500,000.00	364	2.24%	18/02/22	Tailored Deposit
24/02/26	Westpac	AA-	\$2,000,000.00	364	2.31%	25/02/22	Tailored Deposit
03/03/26	Westpac	AA-	\$2,000,000.00	365	2.22%	04/03/22	Tailored Deposit
06/05/25	Royal Bank of Canada	AAA	\$1,000,000.00	89	4.91%	06/05/22	Floating Rate Notes
17/10/25	Suncorp Covered	AAA	\$1,000,000.00	183	4.89%	17/10/22	Floating Rate Notes
09/12/25	Macquarie Bank	A+	\$2,000,000.00	274	4.59%	02/06/21	Floating Rate Notes
13/01/26	Commonwealth Bank	AA-	\$1,500,000.00	274	4.97%	13/01/23	Floating Rate Notes
24/02/26	RACQ Bank	BBB+	\$2,300,000.00	365	5.63%	24/02/23	Floating Rate Notes
15/05/26	Bendigo Adelaide Bank	A-	\$1,000,000.00	452	5.42%	15/05/23	Floating Rate Notes
15/06/26	Teachers Mutual Bank	BBB+	\$850,000.00	455	4.79%	16/06/21	Floating Rate Notes
19/08/26	ING Bank Covered	AAA	\$500,000.00	546	4.55%	19/08/21	Floating Rate Notes
14/09/26	Macquarie Bank	A+	\$1,600,000.00	549	4.97%	14/09/23	Floating Rate Notes
23/12/26	Commonwealth Bank	AA-	\$2,000,000.00	639	4.53%	23/09/21	Floating Rate Notes
22/03/27	ING	A	\$1,000,000.00	728	5.07%	22/03/24	Floating Rate Notes
14/05/27	Bendigo Adelaide Bank	A-	\$800,000.00	819	5.18%	14/05/24	Floating Rate Notes
18/08/27	Commonwealth Bank	AA-	\$1,100,000.00	911	5.19%	18/08/22	Floating Rate Notes
13/09/27	AMP	BBB+	\$1,300,000.00	914	5.39%	13/09/24	Floating Rate Notes
01/11/27	Great Southern Bank	BBB+	\$1,150,000.00	1001	5.26%	01/11/24	Floating Rate Notes
13/01/28	Commonwealth Bank	AA-	\$1,500,000.00	1004	5.22%	13/01/23	Floating Rate Notes
19/01/28	Rabobank	A+	\$1,000,000.00	1002	5.13%	19/01/23	Floating Rate Notes
16/02/28	Westpac	AA-	\$1,000,000.00	1093	5.15%	16/02/23	Floating Rate Notes
09/05/28	Bank of Queensland Covered	AAA	\$1,250,000.00	1184	5.40%	09/05/23	Floating Rate Notes
17/08/28	Commonwealth Bank	AA-	\$1,250,000.00	1277	5.12%	17/08/23	Floating Rate Notes
20/08/29	ING	A	\$1,800,000.00	1642	5.17%	20/08/24	Floating Rate Notes
27/09/29	Suncorp Bank	AA-	\$2,100,000.00	1645	5.02%	27/09/24	Floating Rate Notes
18/03/30	National Australia Bank (NAB)	AA-	\$1,600,000.00	1826	4.94%	18/03/25	Floating Rate Notes
15/06/25	NTTC	AA-	\$2,000,000.00	363	1.10%	11/05/21	Fixed Rate Bond
21/01/30	Westpac	AA-	\$1,800,000.00	1826	4.95%	21/01/25	Fixed Rate Bond
18/08/25	Commonwealth Bank	AA-	\$1,500,000.00	181	4.20%	18/08/22	Fixed Rate Bond
24/08/26	Suncorp Covered	AAA	\$2,000,000.00	546	3.25%	20/04/22	Fixed Rate Bond
	AMP	BBB+	\$10,000,000.00		4.75%		AMP
	AMP	BBB+	\$500.00		2.50%		AMP
	Macquarie Bank	A+	\$2,007,232.98		4.40%		Macquarie CMA
	Macquarie Bank	A+	\$5.99		3.90%		Macquarie CMA
	Commonwealth Bank	AA-	\$12,500,000.00		4.05%		CBA BOS
	30/04/25		\$187,907,738.97				
	TOTAL INVESTMENTS at 31/03/2025		\$187,677,581.25				
	Net Increase/(Decrease) in Investments		\$230,157.72				



**FINANCIAL CONSIDERATIONS**

Council's adopted budget for 2024-25 forecasts interest earnings of \$6.85M. The Budget has been revised up by \$1.3M to \$8.15M in quarter one and to \$8.35M in quarter two. The most recent budget review for the third quarter has the forecast revised up to \$9.21M. Investment income earned for April 2025 amounted to \$734,570.87.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2021 and Council's Investment Policy. Section 212 of the Local Government (General) Regulation 2021 states:

- (1) The responsible accounting officer of a council:
  - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;
    - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
    - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
  - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

**ITEM 12.4                      THIRD QUARTER BUDGET REVIEW - JANUARY TO MARCH 2025****Reporting Manager**   Chief Financial Officer

**Attachments:**

1.   **Quarterly Budget Review Statement for March 2025 (*Provided in Attachment Booklet*)** [↓](#)
2.   **Capital Works Program Quarter 3 2024/25 (*Provided in Attachment Booklet*)** [⇒](#)

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**RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY**

That the third quarter Budget Review for 2024/25, including the variations as identified in the report and attachments be adopted.

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**PURPOSE**

To inform Council on the results of the third quarter budget review and what material changes to the annual budget have occurred from January 2025 to March 2025. Revised year end forecasts are based on financial performance and trends over the first half of the year.

**EXECUTIVE SUMMARY**

As at the end of Quarter 3, Council is forecasting an operating budget surplus of \$2,251k.

Budget adjustments proposed in this review will positively impact the forecast operating result (excluding capital items) by \$269k. Operating income has been revised up by \$1.221m with increased Operating Expenditure of \$952k being brought to account. Details relating to material revisions are provided in the report attachments.

The Quarterly Budget Review Statement, is compiled for information of Council and the community, and provides a summary of Council's financial position at the end of each quarter as to its progress against both the original Operational Plan and the last revised budget, as well as any recommended revisions identified as part of the budget review process.

The Operating Budget result has improved from the adopted budget surplus of \$200k to a surplus of \$2,251k, excluding capital income and reserves movements. Overall, the consolidated budget position incorporating the Capital Budget has not changed from a balanced budget.

Significant material Operational Plan revisions arising in the March 2025 quarter forecast are as follows:

**Increase in Income: \$1,221k (Excluding Capital Grants and Contributions)**

- Forecast increase in User Fees and Charges of \$606k. This increase is attributable to better than anticipated restorations fees (\$700k), leisure centre fees (\$70k), Hall Hire Fees(\$79k), Road Closure fees (\$50k) and with reductions in Development application fees (-\$207k) and parking fees (-\$75k)
- Forecast increase in interest and investment revenue of \$880K, resulting from favourable market conditions and more funds available to invest than anticipated. The investment portfolio held \$194m at the end of March 2025. Average investment returns on the portfolio of 4.63% are being achieved.
- Forecast reduction in Other Income of \$66k. This reduction is attributable to the anticipated rental abatements for Concord Memorial Hall.
- Forecast decrease in operating grants and contributions of \$193k. This decrease is attributable to the following grants, (-\$133k) for Plug and Play, (-\$114k) for Yaralla Bay and Rhodes Flood Study, offset by Childcare Start Strong grants (\$108k) and other smaller community grants.

**Increase in Expenditure: \$952k**

- Forecast increase in employee benefits and on-costs of \$211k.
- Forecast increase in materials and services of \$652k. Additional costs associated with restoration contractors (\$650k), Parramatta River Catchment payment (\$312k) increase in building maintenance costs (\$270k), additional costs for Line Marking (\$90k), additional costs for Customer experience (\$76k), additional costs for condition assessments (\$67k), a reduction in costs for Waste and sustainability (\$473), a reduction in costs (\$268k) associated with projects partly funded by successful grant applications as referenced above.
- Forecast increase in other expenses of \$89k. Additional costs of \$134k for Community grants and community events grants.

**Increase in Capital Grants and Contributions: \$18,509k**

- Capital Grants and Contributions are partly utilised to fund the current year's Capital Works Program and the remainder reserved to fund new facilities and infrastructure planned for the future.
- Affordable Housing contribution from DA2023/0235 – 27 Leeds Street, Rhodes received 30/04/2024. UP \$14.6m.
- Forecast S7.11 and S7.12 developer contributions have increased from \$12.4M to \$19.1m, UP \$6.725M. Funds have been invested and reserved.
- Grants received in previous financial years for projects carried forward to 2025/26 have been brought to account in line with the achievement of milestones approved under the various funding agreements. DOWN \$3.1m.

**STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

**BACKGROUND/DISCUSSION**

The quarterly review of the 2024/25 Budget for the period January 2025 to March 2025 has been completed. Actual results for the third quarter are assessed to determine the need for revisions to the original budget. Explanations are included for recommended changes and any impact on Council's original Operational Plan, Delivery Program or Long Term Financial Plan.

The Budget is comprised of two components:

- Continuing Operations Budget
- Capital Budget

A copy of the Quarterly Report is attached to this report.

Council's Original Budget for 2024/25, provided for an Operational surplus of \$200k which was revised up to \$229k in the first quarter budget review, and again, in the second quarter review to \$1,982k.

The third quarter review reports a projected year end result of a surplus of \$2,353k.

A summary of the Budget along with variations associated with the "Proposed March 2025 Variations" recommended as part of this review are included in the report attachment.

## TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS

Not later than 2 months after the end of each quarter, the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the management plan that the council has adopted for the relevant year, a revised estimate of the income and expenditure for that year.

## FINANCIAL CONSIDERATIONS

The consolidated budget summarised below incorporates the Operational Budget and Capital Budgets. The Funding movements section details transfers to and from Cash Reserves.

		Original Budget	September Quarter Budget	December Quarter Budget	Proposed Changes	Proposed March Quarter Budget
Operational						
Income	Rates and Annual Charges	71,159,509	71,313,215	71,607,215	(7,208)	71,600,007
	User Fees and Charges	21,590,288	21,945,589	22,317,764	605,530	22,923,294
	Interest	7,058,000	8,390,000	8,610,000	880,100	9,490,100
	Other Revenue	6,747,581	6,821,890	7,641,416	1,419	7,642,835
	Other Income/Rental Income	4,445,619	4,452,277	4,484,267	(65,840)	4,418,427
	Grants and Contributions-Operational	6,506,285	8,162,264	8,430,593	(193,044)	8,237,549
	<b>Total operating income</b>	<b>117,507,282</b>	<b>121,085,234</b>	<b>123,091,254</b>	<b>1,220,957</b>	<b>124,312,211</b>
Expense	Employee Costs	50,555,359	50,479,462	50,067,230	210,535	50,277,765
	Borrowings	587,337	587,337	587,337	0	587,337
	Materials & Services	41,457,389	43,788,819	44,452,701	652,161	45,104,862
	Depreciation	17,527,678	18,827,678	18,827,678	0	18,827,678
	Other Expenses	7,179,682	7,172,927	7,174,309	89,091	7,263,400
	Net Loss from disposal of assets	0	0	0	0	0
	<b>Total operating expenditure</b>	<b>117,307,445</b>	<b>120,856,223</b>	<b>121,109,254</b>	<b>951,787</b>	<b>122,061,042</b>
<b>Operational result - surplus/(deficit)</b>		<b>199,837</b>	<b>229,012</b>	<b>1,981,999</b>	<b>269,170</b>	<b>2,251,170</b>
Capital						
Income	Grants And Contributions-Capital	12,875,218	39,830,492	45,367,238	18,508,832	63,876,070
	New Loans	0	0	0	0	0
	Proceeds From The Disposal Of Assets	501,000	501,000	1,527,000	(288,283)	1,238,717
<b>Total Capital Income</b>		<b>13,376,218</b>	<b>40,331,492</b>	<b>46,894,238</b>	<b>18,220,549</b>	<b>65,114,787</b>
Expense	Capital Expenditure	76,402,173	86,470,630	86,820,322	(12,940,118)	73,880,204
	Capital Expenditure - Principal Loan	791,543	791,543	791,543	0	791,543
	Capital Expenditure - Other	199,315	987,323	2,182,323	(364,596)	1,817,727
<b>Total capital expenditure</b>		<b>77,393,031</b>	<b>88,249,497</b>	<b>89,794,189</b>	<b>(13,304,714)</b>	<b>76,489,474</b>
<b>Capital result - surplus/(deficit)</b>		<b>(64,016,813)</b>	<b>(47,918,004)</b>	<b>(42,899,950)</b>	<b>31,525,263</b>	<b>(11,374,687)</b>
Funding Movements						
	Add Back Depreciation & Amortisation -	17,527,678	18,827,678	18,827,678	0	18,827,678
	Transfer From Reserve	55,234,439	61,921,455	62,581,871	(5,553,459)	57,028,411
	Transfer To Reserve	8,945,141	33,060,141	40,491,598	26,240,974	66,732,572
<b>Total Funding Movements</b>		<b>63,816,976</b>	<b>47,688,992</b>	<b>40,917,951</b>	<b>(31,794,433)</b>	<b>9,123,518</b>
Net result - surplus/(deficit)		0	0	0	0	0

This review recommends a number of changes to the Continuing Operations Budget and provides revised estimates for the full year. In some cases, the recommended changes to the budget are movements of funds across functions or activities of Council. The overall consolidated budget movement maintains unrestricted cash reserves at budget forecast balances.

Material variations highlighted during the quarter are detailed in the Quarterly Budget Review Statement attachment.

## Capital Works Program

The Capital Budget includes the Capital Works Program comprising new and renewal infrastructure projects, planned purchases and disposals of major equipment, loan repayments and allocations to reserves. The capital expenditure program is funded from developer contributions, grants, funds drawn down from reserves and specific purpose income such as the Stormwater Management Charge.

The following table summarises variances to the original budget for Capital Expenditure:

Type	Original Budget \$'000	Carry Overs \$'000	September Variations \$'000	December Variations \$'000	March Variations \$'000	Proposed Budget \$'000
Capital Expenditure	76,601	9,840	1,017	1,545	-13,305	75,698
Loans	792	0	0	0	0	792
Total Capital	77,393	9,840	1,017	1,545	-13,305	76,490

The above table shows the net movement in the Capital Expenditure Program, decreasing by \$13.3m.

Full details of the recommended variations to forecast budgets are shown in the third quarter Budget Review Capital Works Program in Attachment 2 to the report.

## Cash & Investments

The Statement of Investments as at 31 March 2025 was presented at the Council Meeting of 15 April 2025. At the end of the third quarter, Council's Cash and Investments amounted to \$191,345,887.13. By comparison, at the end of the third quarter in March 2024, Cash and Investments amounted to \$146,378,802.64. These funds are invested in accordance with Council's Investment Policy.

A detailed Statement of Cash and Investments is incorporated in Attachment 1 to the report.

Cash flows from rate collections over the first nine months of the 2024/25 financial year amount to approximately \$57.4 million of the \$74.4 million rate debtor. This represents 78% of the total collectible compared to 78% for the same period last year.

## Financial Assistance Grant

The budget also accounts for the ongoing payment in advance of the Financial Assistance Grant. The advance payment of Financial Assistance Grant would usually be paid in June 2025.

Failure to receive this grant will result in the forecast result being unachievable.

## Financial Impact

The third quarter review forecasts a revised operating budget surplus of \$2,251k.

The capital program has been updated to reflect current budget phasing, with a decrease of \$13.3m in expenditure. The impact of these combined funding movements results in the revised capital works program being adjusted up from \$89.3m to \$76.5m.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021.

It is my opinion that the Quarterly Budget Review Statement for City of Canada Bay Council for the quarter ended 31/03/2025 indicates that Council's projected financial position as at 30 June 2025 will be satisfactory at the year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. This opinion focuses on Council's projected short-term liquidity position at year end. It does not extend to an opinion relating to Council's long-term financial position.

Evan Hutchings - Responsible Accounting Officer.

**LEGISLATIVE AND POLICY CONSIDERATIONS**

Clause 203(2) of the Local Government (General) Regulation 2021 requires that at the end of each quarter, a Budget Review Statement be prepared and submitted to Council that provides the latest estimate of Income and Expenditure for the current financial year.

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

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City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25**Report by responsible accounting officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 March 2025**

It is my opinion that the Quarterly Budget Review Statement for City of Canada Bay for the quarter ended 31/03/25 indicates that Council's projected financial position at 30/6/25 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_**date: 15/05/2025**Evan Hutchings  
Responsible accounting officer

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Income & expenses budget review statement**

Budget review for the quarter ended 31 March 2025

**Income & expenses - Council Consolidated**

(\$000's)	Original budget 2024/25	Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Revised budget 2024/25	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
<b>Income</b>										
Rates and annual charges	71,109		51	153	294	71,607	(7)	1	71,600	71,559
User charges and fees	21,590			356	372	22,318	606	2	22,924	17,852
Other revenues	6,748			74	820	7,642	1	3	7,643	6,066
Other income	4,446			6	32	4,484	(66)	4	4,418	3,667
Grants and contributions - operating	6,506	385		1,271	268	8,430	(193)	5	8,237	3,957
Grants and contributions - capital	12,875	3,319		23,636	5,537	45,367	18,509	6	63,876	41,739
Interest and investment revenue	7,058			1,332	220	8,610	880	7	9,490	6,914
Net gain from disposal of assets	-					-				
<b>Total income from continuing operations</b>	<b>130,332</b>	<b>3,704</b>	<b>51</b>	<b>26,828</b>	<b>7,543</b>	<b>168,458</b>	<b>19,730</b>		<b>188,188</b>	<b>151,754</b>
<b>Expenses</b>										
Employee benefits and on-costs	50,555	25		(101)	(412)	50,067	211	8	50,278	36,155
Borrowing costs	587					587			587	444
Materials and services	41,407	679	51	1,652	664	44,453	652	9	45,105	28,737
Depreciation and amortisation	17,528			1,300		18,828			18,828	14,250
Other expenses	7,180			(7)	1	7,174	89	10	7,263	5,116
Net Loss from disposal of assets	-					-			-	866
<b>Total expenses from continuing operations</b>	<b>117,257</b>	<b>704</b>	<b>51</b>	<b>2,844</b>	<b>253</b>	<b>121,109</b>	<b>952</b>		<b>122,061</b>	<b>85,568</b>
<b>Net operating result from continuing operations</b>	<b>13,075</b>	<b>3,000</b>	<b>-</b>	<b>23,984</b>	<b>7,290</b>	<b>47,349</b>	<b>18,778</b>		<b>66,127</b>	<b>66,186</b>
<b>Net Operating Result before Capital Items</b>	<b>200</b>	<b>(319)</b>	<b>-</b>	<b>348</b>	<b>1,753</b>	<b>1,982</b>	<b>269</b>		<b>2,251</b>	<b>24,447</b>

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Income & expenses budget review statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	<p><b>Rates and annual charges DOWN \$7K</b></p> <p>Annual charges for Waste reduced by \$7K</p>
2	<p><b>User charges and fees UP \$606K</b></p> <p>Income received from restoration activities greater than anticipated, UP \$700K Income received for the hire of "The Connection Rhodes Meeting Space" for election pre-polling, UP \$79K Reduced Child Care fees payable. Offset by funding from the State government , through the Start Strong Scheme, DOWN \$86K</p> <p>Parking meter fees reduced from \$895K to \$819K, mainly due to decline in takings from on-street parking on Hospital Road, DOWN \$75K</p> <p>Asset application fees, rock anchor approvals and infrastructure approvals fees anticipated to increase from \$244K to \$264K, UP \$20K</p> <p>Fees forecast from Development applications revised down due to a reduction in the number of applications anticipated being lodged. Income reduced from \$777K to \$580K, DOWN \$197K</p> <p>Pre-lodgement advice income reduced from \$46K to \$36K, DOWN \$10K</p> <p>Income from companion animals registration less than anticipated, reduced from 63K to \$40K</p>
3	<p><b>Other revenues UP \$1K</b></p> <p>Mayoral Golf Day event postponed to next financial year. Anticipated events fees revised to \$0. DOWN \$48K Insurance claims - money received for vehicle insurance claims, UP \$45K</p>
4	<p><b>Other income DOWN \$66K</b></p> <p>Flooding and maintenance issues at Concord Memorial hall, bring to account anticipated loss of income DOWN \$66K</p>
5	<p><b>Grants and contributions - operating DOWN \$193K</b></p> <p>Plug and Play received in the amount of \$400K, with \$133K now classified as a capital grant, DOWN \$133K Children's Services Wellbank and Victoria Ave Start Strong Grants Instalment 1 received for period Jan 25 to Sep 25, UP \$108K Yaralla Bay and Rhodes Flood Study, revised phasing, funds will be used in future years, DOWN \$114K Adjustment to income, other Councils will no longer use Council's planning panel, DOWN \$47K Roads to recovery grant adjustment, DOWN \$16K Sydney metro grant, salary subsidy for engineer, grant increased from \$133K to \$142K, UP \$8K</p>
6	<p><b>Grants and contributions - capital UP \$18,509K</b></p> <p>Affordable Housing Scheme - Developer Contributions anticipated funds collected increased from \$22.4M to \$37.3M UP \$14.9M S7.11 Rhodes Developer contributions anticipated funds collected increased from \$9.34M to \$15.015M, UP \$5.675M S7.12 Developer contributions anticipated funds collected increased from \$1.05M to \$1.6M, UP \$550K S7.11 Canada Bay Developer Contributions anticipated funds collected increased from \$2M to \$2.5M, UP \$500K</p> <p>Plug and play - UP \$133K ( operating grant recategorized from operational to capital)</p> <p><b>Re-phased Projects funded from capital grants- where projects are to be completed in future financial years.</b></p> <p>St Lukes Oval Waster Refill Station - DOWN \$10K Regional Cycleway Upgrade - DOWN \$2.829M Powells Creek East Catchment Study - DOWN \$9K Parramatta to Sydney Foreshore Link - DOWN \$305K Howley Park East - DOWN \$249K Upgrade - Timbrell Park - DOWN \$208K Foreshore Access - Deakin Street DOWN \$206K</p>
7	<p><b>Interest and investment revenue UP \$880K</b></p>

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Income & expenses budget review statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

Interest collected from Rates, increased from \$260K to \$280K, UP \$20K

Interest from investments budget allocation increased by \$860K, due in part to additional developer contributions and larger cash balances. UP \$860K

8	<b>Employee benefits and on-costs UP \$211K</b>
	Increased costs associated with Training and Development and Fringe Benefit Tax adjustment.
9	<b>Materials and services UP \$652K</b>
	<p>Plug and Play project, includes various initiatives, both operational and capital. \$133K transferred to capital expenditure , DOWN \$133K</p> <p>Grant funding for Start Strong programs allocated for related materials cost spending increased, UP \$37K</p> <p>Restoration costs increased by \$650K, as a result of increased activity, UP \$650K</p> <p>Anticipated expenditure on Waste and recovery activities, reduced from \$12.42M to \$12.03M, DOWN \$392K</p> <p>Anticipated expenditure on sustainability projects, reduced by \$81K, DOWN \$81K</p> <p>Yaralla Bay and Rhodes Flood study, project re-phased to future financial years, DOWN \$172K</p> <p>Footpath condition assessments, funding required in 24/25. UP \$41K</p> <p>Savings , reduced use consultant DA assessors, DOWN \$27K</p> <p>Payment to Inner West Council - transfer Parramatta River Catchment group UP \$312K</p> <p>Fuel expenses reduced by \$45K</p> <p>Additional building maintenance costs, partly funded from operational savings UP \$270K</p> <p>Additional open space material and services costs, funded from operational savings UP \$125K</p> <p>Additional funds required for road condition assessments, UP \$26K</p> <p>Additional funds required for traffic line marking UP \$90K</p> <p>Insurance savings - DOWN \$37K</p>
10	<b>Other expenses UP \$89K</b>
	<p>Mayoral Golf Day postponed, DOWN \$38K</p> <p>Additional funds for Community and Events and Environmental grant program, UP \$134K</p>

**Quarterly Budget Review Statement**

for the period 01/01/25 to 31/03/25

**Capital budget review statement**

Budget review for the quarter ended 31 March 2025

**Capital budget - Council Consolidated**

(\$000's)	Original budget 2024/25	Carry forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Revised budget 2024/25	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
<b>Capital expenditure</b>										
Open Space	5,355	2,659	459	338	(898)	7,454	(2,734)	1	5,179	3,284
Fleet Services	2,080	340		-	876	3,296	(1,162)	2	2,134	1,581
Property Strategy	-			140	40	180			180	69
Street Tree Program	250					250			250	25
Project Management Office	43,001	3,089	(257)	334	770	47,194	(840)	3	46,097	25,837
Venue Management	56			(2)		54			54	-
Leisure	-	-		-	1,025	1,025	(475)	4	550	166
Roads and Traffic	9,358	965	(202)	250	(179)	10,394	(3,564)	5	6,628	1,618
Place Management	-				100	100	133	6	233	40
Buildings	10,334	1,744		104	(1,277)	10,905	(3,951)	7	6,954	3,453
Library and Community Services	640	47			13	700	(28)	8	672	455
Strategic Assets and Innovation	5,427	780		(779)	138	5,566	(644)	9	4,922	2,520
Information Systems	100	215		499	444	1,258	(40)	10	1,218	532
Health Building and Compliance	-	-			75	75			75	-
Finance	792			133	417	1,342			1,342	909
<b>Total capital expenditure</b>	<b>77,393</b>	<b>9,839</b>	<b>-</b>	<b>1,017</b>	<b>1,544</b>	<b>89,793</b>	<b>(13,305)</b>		<b>76,488</b>	<b>40,489</b>
<b>Capital funding</b>										
Rates & other untied funding	16,408			286	250	16,944	(4,305)		12,639	5,835
Capital grants & contributions	6,235	3,319		923	(494)	9,983	(3,116)		6,867	4,358
Reserves:									-	
- External restrictions/reserves	49,181	2,327		(497)	955	51,966	(3,350)		48,616	26,266
- Internal restrictions/reserves	5,068	4,193		305	(193)	9,373	(2,246)		7,127	3,291
Receipts from sale of assets									-	
- Plant & equipment	500				1,026	1,526	(288)		1,238	739
- Library Books	1					1			1	-
<b>Total capital funding</b>	<b>77,393</b>	<b>9,839</b>	<b>-</b>	<b>1,017</b>	<b>1,544</b>	<b>89,793</b>	<b>(13,305)</b>		<b>76,488</b>	<b>40,489</b>
<b>Net capital funding - surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

City of Canada Bay

## Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

### Capital budget review statement

#### Recommended changes to revised budget

Budget variations being recommended include the following material items:

Notes	Details	
<b>1</b>	<b>Open Space DOWN \$2,734K</b>	
	Outdoor Exercise Equipment Program Budget allocation increased by \$1k	adjustment
	Foreshore Access - Deakin Street Budget allocation reduced by \$412k	re-phase
	Urban Canopy Street Tree Masterplan Budget allocation reduced by \$50k	re-phase
	Urban Canopy Tree Planting Budget allocation reduced by \$38k	adjustment
	Park Signage Audit & Renewal Budget allocation reduced by \$12k	adjustment
	Upgrade - Timbrell Park Sports field Budget allocation reduced by \$829k	re-phase
	Playground Upgrade - Accessibility Improvements Budget allocation reduced by \$63k	adjustment
	Playground upgrade - Central Park Budget allocation reduced by \$172k	re-phase
	Playground Upgrade - Brett Park Budget allocation reduced by \$20k	adjustment
	Playground upgrade - Mcllwaine Park Budget allocation reduced by \$15k	adjustment
	Playground upgrade - Coralie Reserve Budget allocation reduced by \$20k	re-phase
	Playground upgrade - Croker Park Budget allocation increased by \$2k	adjustment
	Water Stations Program Budget allocation increased by \$3k	adjustment
	Pedestrian Access Mobility Plan Program Budget allocation reduced by \$40k	adjustment
	Urban Canopy - Asset Management Budget allocation reduced by \$10k	adjustment
	Livvi's Place - Playground Accessibility Improvements Budget allocation reduced by \$14k	adjustment
	Upgrade - Howley Park East Budget allocation reduced by \$249k	re-phase
	Golf Course Safety Screen Program Budget allocation reduced by \$320k	re-phase
	Upgrade - Utz Reserve Budget allocation reduced by \$285k	re-phase
	Commemorative Garden Restoration - Queen Elizabeth Park Budget allocation reduced by \$128k	adjustment
	Upgrade - Lovedale Place Budget allocation reduced by \$50k	re-phase
	St Lukes Oval Water Refill Station Budget allocation reduced by \$19k	re-phase
	Chiswick Community Garden Budget allocation increased by \$10k	adjustment
<b>2</b>	<b>Fleet Services DOWN \$1,162K</b>	
	Fleet - Vehicles (Trucks, Utes, Trailers, Mowers) Budget allocation reduced by \$457k	
	Fleet - Lease Back Vehicles (Sedans and Wagons) Budget allocation reduced by \$705k	
<b>3</b>	<b>Project Management Office DOWN \$840K</b>	
	Public Domain Masterplan- Victoria Road, Drummoyne Budget allocation reduced by \$202k	defer
	Redevelopment of Concord Oval Budget allocation reduced by \$20k	re-phase
	Majors Bay Reserve Recreation Precinct Budget allocation increased by \$70k	adjustment
	Depot Relocation Investigation Budget allocation reduced by \$237k	re-phase
	Parramatta to Sydney Foreshore Link (PSFL) Budget allocation reduced by \$305k	re-phase
	Campbell and Lysaght Park Masterplan Budget allocation reduced by \$80k	adjustment
	Plans of Management - Generic Budget allocation reduced by \$20k	adjustment
	Infrastructure Strategic Plan Budget allocation reduced by \$45k	adjustment
<b>4</b>	<b>Leisure DOWN \$475K</b>	
	Rhodes readiness project, \$475K re-phased to 25/26.	re-phase
<b>5</b>	<b>Roads and Traffic DOWN \$3,564K</b>	
	Traffic Facilities Program Budget allocation reduced by \$116k	re-phase
	Footpath Renewal Program Budget allocation reduced by \$200k	contra
	Kerb and Gutter Renewal Program Budget allocation increased by \$27k	contra
	Road Resurfacing Program Budget allocation increased by \$132k	contra

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Capital budget review statement**  
**Recommended changes to revised budget**

Budget variations being recommended include the following material items:

Notes	Details	
	Roads To Recovery Program Budget allocation reduced by \$16k	adjustment
	Embankment Stabilisation - The Terrace Budget allocation reduced by \$190k	re-phase
	Regional Cycleway Upgrade - RMS Grant Budget allocation increased by \$121k	adjustment
	Car Parking Upgrade - Greenlees Avenue and Wellbank Budget allocation reduced by \$300k	
		re-phase
	Mortlake LATM Budget allocation reduced by \$59k	adjustment
	Harris Road Pedestrian Crossing Budget allocation reduced by \$3k	adjustment
	Metered Parking Replacement and Upgrade Budget allocation reduced by \$15k	adjustment
	First Avenue - Arthur Street Roundabout Upgrade Budget allocation increased by \$5k	adjustment
	Regional Cycleway Upgrade - Lyons Road West, William Street Budget allocation reduced by \$2,950k	
		re-phase



City of Canada Bay

## Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

### Capital budget review statement

#### Recommended changes to revised budget

Budget variations being recommended include the following material items:

Notes	Details	
<b>6</b>	<b>Place Management UP \$133K</b>	
	Plug and Play Canada Bay Budget allocation increased by \$133k, transferred from operational budget.	Adjustment
<b>7</b>	<b>Buildings DOWN \$3,951K</b>	
	Buildings Renewal Program Budget allocation reduced by \$92k	adjustment
	Buildings Renewal Program Budget allocation reduced by \$1,239k	re-phase
	Beaconsfield Site – Green Corridor Establishment Budget allocation reduced by \$40k	adjustment
	Building Accessibility Program Budget allocation reduced by \$88k	adjustment
	Community Sports Facility - Five Dock Park Budget allocation reduced by \$36k	re-phase
	Electric Heat Pump - Drummoyne Swimming Centre Budget allocation reduced by \$330k	defer
	Community Sports Facility - Queen Elizabeth Park Budget allocation reduced by \$42k	re-phase
	Interior Upgrade - Five Dock Library Budget allocation reduced by \$24k	adjustment
	Amenities Building (New) - Bayview Park Budget allocation reduced by \$642k	re-phase
	Renovation - Five Dock Leisure Centre Budget allocation reduced by \$912k	re-phase
	Amenities Building - Location Budget allocation reduced by \$20k	adjustment
	Amenities Upgrade - Wangal Reserve Budget allocation reduced by \$142k	adjustment
	Renewal - Town Centres Budget allocation reduced by \$40k	adjustment
	Blackwall Point Reserve Toilets - Renewal Budget allocation reduced by \$190k	adjustment
	Council Venues - Painting Program Budget allocation reduced by \$17k	adjustment
	Drummoyne Community Centre - Exterior & Interior Refresh Budget allocation reduced by \$7k	
	Concord Library - Lift Car Interior Renewal Budget allocation reduced by \$32k	adjustment
	Quarantine Reserve - Caretakers House Budget allocation reduced by \$16k	adjustment
	Rothwell Park Maintenance Shed & Storage Budget allocation reduced by \$15k	adjustment
	Wellbank Children Centre - Children Bathroom Upgrade Budget allocation reduced by \$2k	adjustment
	Victoria Ave Children Centre - Shade Sail Upgrade Budget allocation reduced by \$17k	adjustment
	Concord Library - Public Toilets Renovation Budget allocation reduced by \$10k	adjustment
<b>8</b>	<b>Library and Community Services DOWN \$28K</b>	
	Library Audio/Visual Budget allocation reduced by \$18k, transferred to operational budget - e-Library subscriptions	transfer
	Library Books Budget allocation reduced by \$5k, transferred to operational budget for additional e-Library subscriptions	transfer
	Library Periodicals Budget allocation reduced by \$5k, transferred to operational budget for additional e-Library subscriptions	transfer
<b>9</b>	<b>Strategic Assets and Innovation DOWN \$644K</b>	
	Drainage Renewal and Relining Program Budget allocation reduced by \$360k	re-phase
	Seawall Renewal - Sisters Bay to Birkenhead Point Budget allocation increased by \$770k	adjustment
	Drainage Relining - Rothwell Park Budget allocation reduced by \$400k	re-phase
	Floodplains - Powells Creek East Catchment FS, FRMS, FRM Budget allocation reduced by \$9k	
	Pedestrian Crossing Lighting Improvement Program Budget allocation reduced by \$250k	adjustment
	Canal Renewal- Massey Park Budget allocation reduced by \$300k	re-phase
	Armitage Reserve seawall renewal Budget allocation reduced by \$1k	adjustment
	Drummoyne Oval Lighting Upgrade Budget allocation reduced by \$94k, in 25/26, this is to be transferred to Rothwell Park drainage budget.	adjustment
		re-phase

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25**Capital budget review statement**  
**Recommended changes to revised budget**

Budget variations being recommended include the following material items:

Notes	Details
10	<b>Information Systems DOWN \$40K</b>
	Information Technology Projects Budget allocation increased by \$110k adjustment
	Server Room Upgrade Budget allocation reduced by \$150k, replacement of Firewall to re-phase start 25/26

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Cash & investments budget review statement**

Budget review for the quarter ended 31 March 2025

**Cash & investments - Council Consolidated**

(\$000's)

**Externally restricted <sup>(1)</sup>**

	Original budget 2024/25	Carry forwards	Sep QBRs	Dec QBRs	Revised budget 2024/25	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
Unexpended Loans	2,692				2,692			2,692	2,692
Contract Liabilities	5,647				5,647	7,696	1	13,343	12,855
Affordable Housing SEPP	15,223		16,940	5,480	37,643	14,900	2	52,543	37,976
Section 7.4	8,018			(764)	7,254	534	3	7,788	21,926
Section 7.11 & 7.12	21,177	(2,122)	7,122	383	26,560	9,948	4	36,508	36,733
Community Enhancement Plan	-				-			-	-
Unexpended Grants	36	(36)			-			-	12
Domestic Waste Management	18,664	(181)	566	95	19,144	561	5	19,705	19,783
Stormwater Management Levy	316	(24)			292			292	785
<b>Total externally restricted</b>	<b>71,773</b>	<b>(2,363)</b>	<b>24,628</b>	<b>5,194</b>	<b>99,232</b>	<b>33,639</b>		<b>132,871</b>	<b>132,762</b>

(1) Funds that must be spent for a specific purpose

**Internally restricted <sup>(2)</sup>**

Plant & Vehicle Replacement	856			150	1,006	874	6	1,880	1,823
CEEP	32				32			32	32
Information Technology	1,271	(315)	(490)	(150)	316	147	7	463	636
Bonds and Deposits	12,458				12,458			12,458	13,037
Financial Sustainability	876	(200)			676	118	8	794	847
Employee Leave Entitlements	2,206				2,206			2,206	2,206
Carry Over Works	5,518	(2,978)	172	222	2,934	4,205	9	7,139	9,581
Drummoyne Oval	10				10			10	54
Investment Fund	5,613	(941)	262	134	5,068	259	10	5,327	5,563
Massey Park	72	(19)	(20)		33			33	67
Wellbank	941		(287)	148	802	2	11	804	828
Victoria Ave Childrens	230		(147)		83	17	12	100	215
Parking Meters	887			(75)	812	230	13	1,042	1,121
Water For Community	392				392			392	392
Election of Councillors	-				-			-	400
Affordable Housing	4,544			(15)	4,529			4,529	4,474
Workers Compensation			125		125			125	94
Parramatta River Catchment Group					-			-	-
Financial Assistance Grant Advance	2,656				2,656			2,656	664
Commercial Waste	4,926				4,926			4,926	4,926
<b>Total internally restricted</b>	<b>43,488</b>	<b>(4,453)</b>	<b>(385)</b>	<b>414</b>	<b>39,064</b>	<b>5,852</b>		<b>44,916</b>	<b>46,960</b>

(2) Funds that Council has earmarked for a specific purpose

**Unrestricted** (i.e.. available after the above Restrictions)

	10,273	-	-	-	10,273	-		10,273	14,147
<b>Total Cash &amp; investments</b>	<b>125,534</b>	<b>(6,816)</b>	<b>24,243</b>	<b>5,608</b>	<b>148,569</b>	<b>39,491</b>		<b>188,060</b>	<b>193,869</b>

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Cash & investments budget review statement**

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$193,868,875

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/03/25

**Reconciliation status**

The YTD cash & investment figure reconciles to the actual balances held as follows:

	<b>\$ 000's</b>
Cash at bank (as per bank statements)	3,203
Investments on hand	190,665
<b>Reconciled cash at bank &amp; investments</b>	<b>193,868</b>
<b>Balance as per QBRS review statement:</b>	<b>193,869</b>

**Recommended changes to revised budget**

Budget variations being recommended include the following material items:

Notes	Details
<b>1</b>	<b>Contract Liabilities UP \$7,696K</b> Contract to restore roads and footpaths, income paid in advance UP \$4,867k Regional Cycleway Upgrade, works re-phased to 25/26 UP \$2,829k
<b>2</b>	<b>Affordable Housing SEPP UP \$14,900K</b> Developer Contributions reserve balance increased UP \$14,900K - mainly relates to the payment for the development of 27 Leeds St, Rhodes
<b>3</b>	<b>Section 7.4 UP \$534K</b>  Mortlake LATM funds returned to reserve, funding of \$513K reduced to \$454K required, balance increased UP \$59K  Re-phase \$475K for Rhodes Readiness project to 2025/26, balance increased, UP \$475K
<b>4</b>	<b>Section 7.11 &amp; 7.12 UP \$9,948K</b> Developer Contributions reserve balance increased, reflects increase in contributions for Rhodes S7.11, UP \$5,675K  Developer Contributions reserve balance increase, reflects increase in contributions for S7.12, UP \$550K  Developer Contributions reserve balance increased, reflects increase forecast contribution for Canada Bay S7.11, UP \$500K  Additional interest of \$698K transferred to reserve, UP \$698K Pedestrian Access Mobility Plan Program reserve balance increased UP \$40K  Playground Upgrade - Accessibility Improvements reserve balance increased UP \$60K  Playground upgrade - McIlwaine Park reserve balance increased UP \$15K  Amenities Upgrade - Wangal Reserve balance increased UP \$142K  Community Sports Facility - Five Dock Park reserve balance increased UP \$36K  Buildings Renewal Program reserve balance increased UP \$10K

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Cash & investments budget review statement**

57.12	Seawall Renewal - Sisters Bay to Birkenhead Point reserve balance reduced by \$204K
57.11 CCB CompFac	Buildings Renewal Program reserve balance reduced by \$88K
57.11 CCB CompFac	Building Accessibility Program reserve balance increased UP \$88K
57.11 CCB Civil	Public Domain Masterplan- Victoria Road, Drummoyne reserve balance increased UP \$202K
57.11 CCB Civil	Traffic Facilities Program reserve balance increased UP \$116K
57.11 CCB Civil	Pedestrian Crossing Lighting Improvement Program reserve balance increased UP \$250K
57.11 CCB CompFac	Community Sports Facility - Queen Elizabeth Park reserve balance increased UP \$42K
57.11 CCB OpenSpace	Foreshore Access - Deakin Street reserve balance increased UP \$206K
57.11 CCB OpenSpace	Upgrade - Timbrell Park Sportsfield reserve balance increased UP \$622K
57.11 CCB OpenSpace	Playground upgrade - Central Park reserve balance increased UP \$130K
57.11 CCB OpenSpace	Playground upgrade - Coralie Reserve balance increased UP \$20K
57.11 CCB OpenSpace	Amenities Building (New) - Bayview Park reserve balance increased UP \$642K
57.11 CCB OpenSpace	Upgrade - Utz Reserve balance increased UP \$155K
57.11 CCB OpenSpace	Urban Canopy Tree Planting reserve balance increased UP \$38K
57.12	

**5 Domestic Waste Management UP \$561K**

Domestic Waste Management reserve balance increased, reduction in anticipated costs, UP \$261K

Canal Renewal- Massey Park, reserve balance increased, funds not required in 24/25, UP \$300K

**6 Plant & Vehicle Replacement UP \$874K**

Allocation of surplus sales and unexpended budget transferred to reserve, to be used for future purchases,  
UP \$874K

**7 Information Technology UP \$147K**

Information Systems reserve balance increased UP \$107K, from savings TPG and Soul.

Information Technology Projects reserve balance reduced by \$110K, to be utilised for T1 software implementations

Server Room /Firewall Upgrade reserve balance increased UP \$150K, project re-phased to 25/26

**8 Financial Sustainability UP \$118K**

Electric Heat Pump - Drummoyne Swimming Centre reserve balance increased UP \$12K

Renovation - Five Dock Leisure Centre reserve balance increased UP \$106K

**9 Carry Over Works UP \$4,205K**

Buildings Renewal Program reserve balance increased UP \$1,508K

Car Parking Upgrade - Greenlees Avenue and Wellbank reserve balance increased UP \$85K

Concord Library - Public Toilets Renovation reserve balance increased UP \$10K

Drainage Relining - Rothwell Park reserve balance increased UP \$400K

Drainage Renewal and Relining Program reserve balance increased UP \$360K

Drummoyne Oval Lighting Upgrade reserve balance increased UP \$94K

Electric Heat Pump - Drummoyne Swimming Centre reserve balance increased UP \$318K

Embankment Stabilisation - The Terrace reserve balance increased UP \$190K

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Cash & investments budget review statement**

First Avenue - Arthur Street Roundabout Upgrade reserve balance increased UP \$8K

Golf Course Safety Screen Program reserve balance increased UP \$320K  
Harris Road Pedestrian Crossing reserve balance increased UP \$3K  
Infrastructure Strategic Plan reserve balance increased UP \$45K  
Interior Upgrade - Five Dock Library reserve balance increased UP \$24K  
Livvi's Place - Playground Accessibility Improvements reserve balance increased UP \$14K  
Park Signage Audit & Renewal reserve balance increased UP \$12K  
Parramatta River Catchment Group Management reserve balance reduced by \$314K  
Playground Upgrade - Accessibility Improvements reserve balance increased UP \$3K  
Playground Upgrade - Brett Park reserve balance increased UP \$20K  
Playground upgrade - Central Park reserve balance increased UP \$42K

Redevelopment of Concord Oval reserve balance increased UP \$20K  
Renovation - Five Dock Leisure Centre reserve balance increased UP \$806K  
Road Resurfacing Program reserve balance reduced by \$8K  
St Lukes Oval Water Refill Station reserve balance increased UP \$10K  
Upgrade - Lovedale Place reserve balance increased UP \$50K

Upgrade - Utz Reserve balance increased UP \$130K

Urban Canopy - Asset Management reserve balance increased UP \$10K  
Urban Canopy Street Tree Masterplan reserve balance increased UP \$50K  
Water Stations Program reserve balance reduced by \$3K

<b>10</b>	<b>Investment Fund UP \$259K</b> Beaconsfield Site – Green Corridor Establishment reserve balance increased UP \$40K Depot Relocation Investigation reserve balance increased UP \$238K 1A Chapman Street, Strathfield reserve balance reduced by \$19K
<b>11</b>	<b>Wellbank UP \$2K</b> Wellbank Children Centre - Children Bathroom Upgrade reserve balance increased UP \$2K
<b>12</b>	<b>Victoria Ave Childrens UP \$17K</b> Victoria Ave Children Centre - Shade Sail Upgrade reserve balance increased UP \$17K
<b>13</b>	<b>Parking Meters UP \$230K</b> Car Parking Upgrade - Greenlees Avenue and Wellbank reserve balance increased UP \$215K Metered Parking Replacement and Upgrade reserve balance increased UP \$15K

City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Contracts budget review statement**

Budget review for the quarter ended 31 March 2025

**Part A - Contracts listing** - Purchase orders entered into during the quarter

Contractor	Contract detail & purpose	Contract value
Schiavello Construction (NSW) Pty Ltd	Building upgrades	3,278,082
NA Group Pty Ltd	Road Works Package1 Priority2 NA Group 2024-25	851,013
Garwood International P/L	Hino 916 - 300, Hybrid, Garwood Bantam 6m3 Compactor Body; Option: VWS four point underbody load cell weighing system included	450,272
EC Power	PO Contract #000599 - Pedx Safety Lighting Improvement Program FY24-25	445,439
Ampol Australia Petroleum Pty Ltd (Caltex)	Ampol Card SPO February 2025 - June 2026 (17 months)	309,210
Australian Workstation Manufacturers Pty Ltd	Office Furniture and Equipment	249,580
Phillips Marler	Design Consultancy Service for Community Sports Facility (Amenity Building) at Queen Elizabeth Park	230,894
Australian Data Storage Pty Limited T/A (GMS Digital)	Core& One Contract for Professional Services - Digitisation	215,056
Australian Grinding Company Pty Ltd	FY24-25 Footpath Grinding Program	175,000
Sydney Stone Masons Pty Ltd	Stone Restoration at Queen Elizabeth Park Comm Garden	153,880
Planet Civil Pty Ltd	2024 - Utilities Resto Works Pkg 07 - Concrete & Night Works	152,848
Moduplay Group Pty Ltd	Central Park and Coralie Reserve Playground Upgrade	135,915
TECHNOLOGY ONE LIMITED	HRIS Project - Project Management & Testing	129,211
Good Authority Agency Pty Ltd (T/A Good Canopy Company)	Street Tree Masterplan Consultants	126,920
Anr Engineering Pty Ltd	2024 - Utilities Resto Works Pkg 04 - Asphalt	113,816
Quality Assured Consulting Pty Limited	HRIS Project - Project Management & Testing	108,000
Ebcon Pty Ltd	Annual Renewal Kerb & Gutter Pkg2 2024-25	107,821
Group GSA Pty Ltd	PRCUTS Stage 2 - Review of draft Masterplan	91,081
Pipe Management Australia Pty Ltd	Concord - Wiggins Place to Massey Park - Stormwater Drainage Maintenance	84,049
Social Pinpoint Pty Ltd	Collaborate Canada Bay 2-year renewal	79,500
Australian Workstation Manufacturers Pty Ltd	Office Furniture and Equipment	77,780
Citiguard Protection Services	SPO for provision of public amenities lock up services	76,246
Viva Energy Australia PTY LTD	Shell Card SPO February 2025 - June 2026 (17 months)	73,700
Data#3 Limited	Adobe Licence Annual Renewal	73,343
Studio GL Pty Ltd	Five Dock Precinct Masterplan	71,570
Australian Workstation Manufacturers Pty Ltd	Office Furniture and Equipment	68,730
Geosyntec Consultants Pty Ltd	Geosyntec Consultants - St Lukes Oval Sports Facility	66,200
Crown Traffic Solutions	Linemarking November 2024 VP436053	63,023
Accelerate Tech Pty Ltd	ePlanning.io subscription - 3rd year	60,000
Inchurch Automotive Pty Ltd	Honda Accord e-HEV RS (replaces 1000862)	56,918
Patricia Mcdonald	Patricia Mcdonald SC - Legal Counsel	56,000
Centium Pty Ltd	Internal Audits	55,500
Stateline Asphalt Pty Ltd	2024 - Utilities Resto Works Pkg 08 - Asphalt	54,535
Romba Pty Ltd	Contract works to be carried out for the construction of the 18th Tee at Barnwell Park	50,721
Beveridge Williams & Co Pty Ltd	Consultancy Agreement for Masterplan for Five Dock Park	50,364

**Notes:**

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.



City of Canada Bay

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25**Consultancy & legal expenses budget review statement**

Consultancy &amp; legal expenses overview

<b>Expense</b>	<b>YTD expenditure (actual dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	2,295,473	Y
Legal Fees	465,815	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**ITEM 12.5 COUNCILLOR EXPENSES AND FACILITIES POLICY****Reporting Manager** Manager Governance and Risk**Attachments:** 1. **Councillor Expenses and Facilities Policy** (*Provided in Attachment Booklet*) [↗](#)

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**RECOMMENDATION OF DIRECTOR CORPORATE SERVICES AND STRATEGY**

That:

1. The submission, and supplementary submission, received in response to the public exhibition of the Councillor Expenses and Facilities Policy be noted.
  2. The Councillor Expenses and Facilities Policy attached to the report be adopted.
- 

**PURPOSE**

To review submissions made to the Councillor Expenses and Facilities Policy whilst it was on public exhibition and recommend adoption of the Policy.

**REPORT**

At its meeting held 18 March 2025, Council resolved to place the draft revised Councillor Expenses and Facilities Policy on public exhibition for not less than 28 days, and that a further report with the results of this exhibition be presented to this (the May) meeting of Council.

The Councillor Expenses and Facilities Policy (as attached) sets out limits and provides clear guidelines in terms of the provision of equipment or expenses provided to councillors to ensure they have the appropriate tools to carry out their civic responsibilities.

The current review brings the policy in line with Council's current policy framework and policy template and has been reviewed using the Office of Local Governments suggested Payment of Expenses and Facilities policy as a guide. The review recommends several minor amendments to the Policy to bring it in line with both other Councils (of similar size) and current technologies that are available, as well as minor typographical and administrative amendments. These amendments were summarised in the original report furnished to Council at its meeting on 18 March 2025.

The Councillor Expenses and Facilities Policy was exhibited on Council's website (under Policies on Exhibition and Council's Collaborate platform) from 28 March through to 27 April 2025 inclusive.

There were:

- 221 page views
- 170 unique site visitors
- 31 downloads of the draft document
- 3 people following for updates

One submission, with a supplementary submission (from the same resident) was received during the exhibition period and has been included for consideration as follows:

Submission:

*"I totally oppose and object to the concept of a Councillor Expenses and Facilities Policy.*

***Ratepayers should not be made to pay for an expense fund for councillors and staff workers.***

*All councillors, including the mayor, should pay for their own expenses and submit a deductions claim with the Australian Taxation Office just like the rest of us tax payers are required to do.*

***Therefore, I move a motion to abolish the Councillor Expenses and Facilities Policy.***

*It is time that the City of Canada Bay Council stops roting us ratepayers and mismanaging ratepayers' money."*

Supplementary Submission:

***"1. Motion to put on hold the feedback report on the draft Councillor Expenses and Facilities Policy being presented to Council for consideration until ALL RATEPAYERS ARE given WRITTEN NOTICE ADDRESSED TO EACH INDIVIDUAL RATEPAYERS, and then given the required time to provide ratepayers feedback.***

***2. Motion to abolish the draft Councillor Expenses and Facilities Policy.***

*I only became aware of the draft Councillor Expenses and Facilities Policy notice on public exhibition by chance, only because I was recently dealing with a council matter.*

*From this experience, it would be fair to say that the majority of ratepayers would not be aware of such notice on exhibition and, in turn, are being denied the opportunity to provide feedback to the council as to whether to accept or reject the Draft Councillor Expenses and Facilities Policy altogether.*

*I note that the draft Councillor Expenses and Facilities Policy was placed on public exhibition on the Council's Collaborate Canada Bay website from Friday, 28 March 2025 with the feedback closing on Sunday, 27 April 2025.*

***I, therefore, move a motion that the Councillor Expenses and Facilities Policy be put on hold until ALL RATEPAYERS ARE MADE AWARE OF SAME—WHICH CAN ONLY BE DONE BY WRITTEN NOTICE ADDRESSED TO EACH INDIVIDUAL RATEPAYER. Only then can the ratepayers truly be given the opportunity to provide feedback to the council.***

*It is time that the City of Canada Bay Council adopts a more transparent notification system in notifying ratepayers on all matters relating to the expenditure of ratepayers' money - the placing of a notice on the council's Collaborate Canada Bay website for 28days is simply **not informing** enough as not every ratepayer visits the website, or is this what Council is relying on?*

*Furthermore, I totally oppose and object to the concept of a Councillor Expenses and Facilities Policy.*

***Ratepayers should not be made to pay for an expense fund for councillors and staff.***

*All councillors, including the mayor, should pay for their own expenses and submit a deductions claim with the Australian Taxation Office when lodging their tax return just like the rest of us taxpayers are required to do.*

***I, therefore, move a motion to abolish the draft Councillor Expenses and Facilities Policy.***

*It is time that the City of Canada Bay Council stops roting us ratepayers and mismanaging ratepayers' money."*

Whilst taking the submission(s) into consideration, Council should note that Section 252 (1) of the *Local Government Act, 1993* (as reprinted below), requires the review and adoption of a Councillor Expenses and Facilities Policy within the first 12 months of each Council Term.

*"(1) Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office."*

As such, the submission(s) and the content within are noted, however in order for Council to comply with its legislative obligations under Section 252 (1) of the *Local Government Act, 1993*, it is recommended that the Policy be adopted.

### **STRATEGIC DIRECTION**

This report supports Our Future 2036 outcome area:

Direction 5: Civic Leadership

Goal CL 1: Council is accountable, efficient, and ready to meet future challenges

### **TIMING / CONSULTATION AND / OR RISK CONSIDERATIONS**

The Councillor Expenses and Facilities Policy was exhibited on Council's website (under Policies on Exhibition and Council's Collaborate platform) from 28 March through to 27 April 2025 inclusive.

### **FINANCIAL CONSIDERATIONS**

Expenses and facilities provided to Councillors within the Policy are covered in the existing budget for Councillor expenses and facilities.

### **LEGISLATIVE AND POLICY CONSIDERATIONS**

The Policy has been reviewed in accordance with the *Local Government Act, 1993* utilising the Office of Local Government's Payment of Expenses and Facilities suggested template as a guide.

**13 NOTICES OF MOTION****ITEM 13.1 NOTICE OF MOTION - CR FERGUSON - OVERHEAD PEDESTRIAN BRIDGE - RHODES**

Submitted by: Councillor Andrew Ferguson

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**MOTION**

That:

1. Council resolves that the provision of an overhead pedestrian crossing over Walker Street to link with the concourse of Rhodes Railway Station is a priority.
  2. Council seeks to fast-track negotiations with Transport NSW and other relevant stakeholders to assist in this project being realised.
  3. Council Officers prepare a report to Council as a matter of urgency on the status of the proposed overhead pedestrian bridge over Walker Street, potential funding sources including Council funds, and subsequently provide an update to the local community, including steps it will take to progress negotiations to have this bridge built
  4. Council supports the proposal for an overhead pedestrian bridge over Concord Road and advocates for this proposal.
  5. A meeting with Transport NSW be arranged to outline Council's support for the overhead bridge referred to in 4. above and seeking advice from the government in respect of their position.
  6. The outcomes of the meeting referred to in 5 above be presented to a councillor workshop.
- 

**BACKGROUND FROM COUNCILLOR ANDREW FERGUSON**

I am aware of considerable community concern with a lack of infrastructure in Rhodes and a not uncommon opinion amongst many residents that the suburb is being neglected by Council. I have personally observed infrastructure for which Council is responsible often being in disrepair for extended periods of time. This includes footpaths, roads, Council verge, pedestrian crossings, the children's playground, Homebush Bay foreshore edge barriers and retaining walls, parks, strata owned landscaped areas etc. There have been considerable delay in the finalisation of many projects 'flagged' by Council but not delivered including a much needed pedestrian crossing in Mary Street.

Of particular concern is the delay in the provision of an overhead pedestrian bridge over Walker Street to link with the concourse of Rhodes railway station. I am concerned that ongoing delays with this pedestrian bridge jeopardises the safety of local residents and increases the frustration and risky behaviour of motorists on Walker Street.

Equally importantly there is expectation of an overhead pedestrian walkway over Concord Road. It is noted that the jurisdiction to provide the walkway over Concord Road rests with the NSW State Government. However, I believe Council needs to be a strong advocate for this project (and other infrastructure) with the NSW Government.

**ITEM 13.2****NOTICE OF MOTION - CR BAZOUNI - COUNCIL BUSINESS USE OF PUBLIC FOOTPATH POLICY - OUTDOOR DINING FOR MAJORS BAY ROAD, CONCORD AND GEORGE STREET, NORTH STRATHFIELD**

Submitted by: Councillor Anthony Bazouni

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**MOTION**

That:

1. Council officers investigate the feasibility of replacing all existing outdoor dining shade structures along Majors Bay Road, Concord and George Street North Strathfield, including consideration of additional sites for new structures.
  2. The investigation referred to in 1. above include engagement with applicable business and building owners.
  3. A report(s) be prepared and submitted to Council following the investigation referred to in 1. and 2. above.
  4. In the interim, Council Officers consider temporary solutions that are safe, visually amenable and in line with current streetscape to enable impacted business along both Majors Bay Road, Concord and George Street, North Strathfield, to access and utilise outdoor dining areas whilst the broader strategy is being investigated.
- 

**BACKGROUND FROM COUNCILLOR ANTHONY BAZOUNI**

Subsequent to former Councillor Di Pasqua's Notice of Motion and subsequent resolution from July 2024 regarding Business Use of Public Footpath Policy and its application along Great North Road, Five Dock, I have received representations from local business owners along Majors Bay Road, Concord, raising concerns regarding the condition of the existing outdoor dining shade structures, and the inconsistency in design and application. I am also aware that there has been an increase in the number of new businesses wanting to install outdoor dining shade structures to assist their operations during adverse weather conditions.

Similarly, I have been advised by Council Officers that there has also been a significant increase in business owners along George Street, North Strathfield, requesting either upgrade to, or the installation of new outdoor dining shade structures along George Street to support their operations.

In response, I understand that Council Officers have been assessing applications relating to both Majors Bay Road and George Street and providing interim solutions outside of the Business Use of Public Footpath Policy requirements to assist business operators. However, a long-term solution which would require a wholistic strategy, budget and an update the Policy is considered desirable.

I believe that feasibility assessments of installing permanent outdoor structures in identified retail precincts within the LGA should also be undertaken.

**ITEM 13.3                      NOTICE OF MOTION - CR CIRILLO - SUPPORT FOR THE LGBTQIA+ COMMUNITY**

Submitted by:                Councillor Maria Cirillo

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**MOTION**

That Council:

1.     Acknowledges that members of the LGBTQIA+ community can experience a range of harmful social issues, such as discriminatory attitudes and behaviours, and a lack of local support services.
  2.     Officers provide a presentation to a Councillor Workshop on the support services available to the City of Canada Bay LGBTQIA+ community and the opportunities to improve the provision of such services.
  3.     Officers include in the presentation referred to in 2 above, potential options to address the need for a support group for young people.
- 

**BACKGROUND FROM COUNCILLOR MARIA CIRILLO**

I am aware that whilst a number of local businesses and residents are championing and raising awareness of inclusion for everyone, members of the LGBTQIA+ community face a number of social issues, including: discriminatory attitudes and behaviours; not feeling welcome and safe in public places; limited opportunities to celebrate LGBTQIA+ festivals and events; and a lack of support for young people.

Council has an important role to play in helping to address these challenges. Whilst supporting events such as the recent Pride Basketball Tournament held at Concord Oval Recreation Centre are encouraging, I believe more can be done, especially to facilitate a LGBTQIA+ support group for young people.

Given the negative impact the above social issues can have on the health and wellbeing of the City of Canada Bay's LGBTQIA+ community, I propose that Council officers provide a presentation to a future Councillor Workshop on the extent of local support services available to this community, and the opportunities to improve the provision of such services, including a support group for young people.



**ITEM 13.4 NOTICE OF MOTION - CR MANSFORD - CAMPAIGN POSTERS**Submitted by: Councillor David Mansford

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**MOTION**

That:

1. Council rejects the placement of campaign material in public areas such as telegraph poles, during election campaigns.
  2. The Mayor and Councillors engage with state and federal election campaign teams and candidates to notify of Council's position referred to in 1. with a view to ensuring compliance.
  3. Council enforcement staff continue to act quickly to remove illegally placed election material, such as corflutes, ideally within 24 hours of any beaches being reported.
- 

**BACKGROUND FROM COUNCILLOR DAVID MANSFORD**

During the 2024 local elections, the candidates and the campaign volunteers overwhelmingly acted ethically and within the rules. The same cannot be said of some of our federal counterparts. In the past month our local streets and public areas were festooned with illegally placed corflutes and other advertising. On ANZAC Day, Lyons Road was littered with around 20 posters for a single candidate, all illegally fixed to street signs and telegraph poles. Council staff have used valuable resources by collecting over 400 illegally placed signs. The 2022 campaign was arguably just as bad with posters lining Majors Bay Reserve and many other locations.

Residents largely and rightly object to this visual pollution. As councillors we are in a position to do something about it.

**ITEM 13.5                      NOTICE OF MOTION - CR MANSFORD - OFF-LEASH DOG FACILITY  
LIBERTY GROVE**Submitted by:                      Councillor David Mansford

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**MOTION**

That:

1. Council officers investigate potential opportunities for the provision of an off-leash dog facility in the vicinity of Liberty Grove.
  2. The outcomes of the investigation referred to in 1. above be presented to a Councillor Workshop.
- 

**BACKGROUND FROM COUNCILLOR DAVID MANSFORD**

Residents of Liberty Grove and Rhodes have a high rate of dog ownership. There are 1553 dogs registered in Rhodes and 233 in Liberty Grove, and there is a shortage of suitable off-leash space for dogs to enjoy. There is no off-leash dog facilities in Liberty Grove to service the 2000+ residents there. The off leash parks in Rhodes are very busy and the smaller ones are overused.

I am seeking that Council officers investigate potential opportunities for the provision of an off-leash dog facility in the vicinity of Liberty Grove. I also seek that the outcomes of this investigation be presented to a Councillor Workshop.

**ITEM 13.6                      NOTICE OF MOTION - CR FERGUSON - CANADA BAY COUNCIL AREA  
FLOODING AND MITIGATION FUNDING**

Submitted by:                Councillor Andrew Ferguson

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**MOTION**

That:

1. Council welcomes the completion of the Exile Bay flood study and commits to undertaking appropriate community consultation.
  2. The outcomes of the community consultation and recommended solutions be presented to a Councillor Workshop including funding options to address/ mitigate these flood problems confronting our community.
- 

**BACKGROUND FROM COUNCILLOR ANDREW FERGUSON**

Climate change is real and is having a catastrophic impact on the lives of people world-wide resulting in loss of life and destruction of property.

Within our Council area there have been recent incidents of localised flooding as a result of extreme weather events. Residents of Brewer Street Concord and from other parts of the LGA have raised their concerns with Council over a number of years with recent weather events causing property damage. To date many residents impacted feel that there has not been sufficient progress in addressing their concerns.

**14 NOTICES OF MOTION OF RESCISSION**

Nil

**15 MATTERS OF URGENCY**

Nil

**16 QUESTIONS WITH NOTICE**

Nil

**17 CONFIDENTIAL MATTERS**

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**RECOMMENDATION**

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act, 1993* for the reasons specified:

**ITEM 17.1 ACQUISITION OF LAND**

This matter is considered to be confidential under Section 10A(2) - (d) (i) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Further it is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the Local Government Act, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the Local Government Act.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the Local Government Act.
4. The resolutions made by the Council in Closed Session be made public after the conclusion of the closed session and such resolutions be recorded in the minutes of the Council meeting.

**BACKGROUND/DISCUSSION**

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
  - (b) Personal hardship of any resident or ratepayer.
  - (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
  - (d) Commercial information of a confidential nature that would, if disclosed:
    - (i) Prejudice the commercial position of a person who supplied it: or
    - (ii) Confer a commercial advantage on a competitor of Council;
    - (iii) Reveal a trade secret.
  - (e) Information that would, if disclosed, prejudice the maintenance of law.
  - (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
  - (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
  - (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
    - (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.
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It is considered that the business listed in the recommendation is of a kind referred to in section 10A(2) of the Local Government Act 1993 and, under the provisions of the Act and the Local Government (General) Regulation 2021, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the City of Canada Bay Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

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**18            CONFIDENTIAL RESOLUTIONS**

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In accordance with Part 14 of the Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson as soon as practicable. The resolution must be recorded in the publicly available minutes of the meeting.

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