

**ITEM                    MAYORAL MINUTE - LOCAL PLANNING PANEL  
START TIME**

**Department        Executive Services**

**Author Initials: AT**

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**REPORT**

Since 1 March 2018, the State Government required certain development and other planning applications be sent to a Local Planning Panel (LPP) for determination rather than to Council meetings. The LPP is a Panel of experts and community members who are independent of Council.

The LPP meetings are open to the general public as is the case with Council meetings however at present they are held during working hours.

On 9 May of this year, following a resolution of Council, the then Director Planning & Environment wrote to the Chair of the City of Canada Bay Local Planning Panel with a request to consider holding LPP meetings in the evenings, consistent with Council meeting times.

While the response from the Panel Chair recommended reviewing their procedures after 12 months in operation, I am recommending that for reasons of accessibility and consistency with our long standing Council meeting protocol, we set the meeting time for the panel at 6pm.

(Note, that under section 2.17 of the *Environmental Planning & Assessment Act 1979*, Council has the power to set the meeting times of the panel by the making of a resolution.)

**RECOMMENDATION**

1.        THAT the City of Canada Bay Local Planning Panel meeting time be set at 6.00pm.
2.        THAT the City of Canada Bay Local Planning Panel chair and panel members be advised.

