

CITY OF  
CANADA BAY

## VERBAL ADVICE

Date of adoption: 21/07/1998

## Contents

1. Verbal Advice.....	3
-----------------------	---

## 1. Verbal Advice

Council encourages its staff to be as helpful as possible in answering public enquiries.

However, Council cannot accept responsibility for verbal advice given by its staff and is not bound by such advice.

Persons making enquiries should either seek, in writing, the appropriate Certificate or written confirmation of the verbal advice.